

***BURGESS AND COMMISSIONERS  
OF MIDDLETOWN MARYLAND***

**TOWN MEETING MINUTES**

**REGULAR MEETING**

**June 11, 2012**

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on June 11, 2012, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Anthony Ventre and Christopher Goodman.

**CONSENT AGENDA**

Request for Additional \$300.00 for the Junior Deputy Academy

Public Hearing for Capital Improvement Program – July 9, 2012 at 7:00 p.m.

May 14, 2012 Town Minutes

Commissioner Bussard motioned to accept this consent agenda, seconded by Commissioner Goodman and passed unanimously.

**PERSONAL REQUEST FOR AGENDA:**

***Senator Brinkley & Delegate Schulz*** – Each gave a brief Legislative Wrap of the 2012 Session. Also in attendance was Dave Dunn, County Manager.

***Annalisa Geiger (BB&T) – Cemetery Restoration Project on Jefferson St.*** – Mrs. Geiger mentioned that BB&T has agreed to some funding and clean up has begun, they filled 32 bags of trash and 7 truckloads of debris was removed. Audrey Cox has the original corner stone of the Church and would like to give it back. Burgess Miller knows of someone who would like to build a replica of the Church using old barn siding. It was also noted that a relative from Colorado flew in to help with the clean up. Next clean up will be June 29 and 30.

***Winner of the “If I were Mayor Contest”*** – Ethan Durham (Student) & Laura Poole (Teacher) were present – Burgess Miller presented a gift certificate to Ethan (who read his essay) and Mrs. Poole. Burgess Miller mentioned that Ethan was also a runner up in the State.

**UNFINISHED BUSINESS**

***General Fund Operating Budget FY 2013*** – Burgess Miller stated that \$11,780.00 was included in two different lines in General Operating Budgets for mowing. This amount could be placed in the Water & Sewer (WS) Operating Account Contingency Line as a grant from the General Operating Account. Commissioner Falcinelli has concerns that the WS fund is an enterprise fund that should be self-supporting. Commissioner Dietrick motioned to approve the General FY 2013 Budget with the grant of \$11,780.00 to the WS Operating Contingency line, seconded by Commissioner Bussard. Bob Smart, member of the Water & Sewer Committee, agrees with Mrs. Falcinelli and while this grant is

appreciated, this does not hide the fact the WS fund needs to be completely self-supporting. Burgess Miller stated this grant is not to balance the WS Budget but to add to the contingency fund. This motion passed with a 5 to 1 (Falcinelli) vote.

**Water & Sewer Fund Operating Budget FY 2013 and Water & Sewer Rate Increase** – The Town Administrator mentioned this was advertised showing a 5 percent rate increase for the fiscal year 2013. Commissioner Goodman motioned to approve a 5 percent rate increase – there was no second. Commissioner Falcinelli motioned to approve a 10 percent rate increase as recommended by the WS Committee, seconded by Commissioner Ventre. Motion failed with 2 (Falcinelli & Ventre) for and 4 against. Commissioner Ventre motioned to approve a 7 percent rate increase – there was no second. Commissioner Goodman motioned to approve the 5 percent increase as advertised, seconded by Commissioner Ventre. Motion passed with 4 for and 2 (Falcinelli and Bussard) against. Commissioner Dietrick motioned to approve the WS budget for fiscal year 2013 and the grant of \$11,780.00 from the General Operating Account to the Contingency Fund of the Water & Sewer Operating Account, seconded by Commissioner Ventre and passed with 5 for and 1(Falcinelli) against.

**Planning Commission Seat Appointment** – Commissioner Bussard motioned to appoint Ronald Forrester as Temporary Alternate to the Planning Commission, seconded by Commissioner Goodman and passed unanimously.

## REPORTS OF COMMITTEES

**WATER & SEWER** – Commissioner Falcinelli reported:

**Water Status** – 296,000 gallons per day – last year 314,000 gallons

**Spring Flow** – 140,000 gallons

**Rain Barrels** – Sold 42 barrels, next year maybe get just 40 barrels.

**Brookridge Well House** – Complete – final start up is scheduled for the week of June 11 – waiting on MDE certification.

**Water Tank** – Back Up power has been installed

**Bay Restoration Fee** – Effective July 1, 2012 the State raised this fee to \$15.00 per quarter. Residents will be notified of this increase which will appear on the October bill.

**June 13 Meeting** – has been cancelled.

**PUBLIC WORKS** – Commissioner Bussard reported:

**Municipal Center** – New LED lights have been installed

**301 W. Main St.** – removed oil tank, cleared the 2<sup>nd</sup> floor and installed insulation

**Movie Night** – Town employees set up and tore down for this event

**Vehicle Maintenance** – routine maintenance is being done

**Sidewalk Inspection** – Inspections have begun

**Grass Letters** – letters are being sent to residents with tall grass

**Memorial Park** – destruction of lights was caused by the mowing contractor and has been addressed. Vandal smashed the lights at the Keller Memorial. Potomac Edison has been instructed to adjust the pole light so it shines on the American Flag.

**PLANNING COMMISSION** – Commissioner Goodman reported:

**Christ Reformed Church** – Approved their request for the Farmer’s Market. Working on a text amended to the ordinance allowing this as a permitted use.

**PARKS & RECREATION** – Commissioner Ventre reported:

**Memorial Park** – Met with representatives from the Middletown Valley Community Garden Assoc. regarding the Children’s Garden Maze which will be presented to the Board at the July 9 meeting.

**Wiles Branch Park** - Realignment of the exercise equipment will be done by Town Employees. – By general consent, the Board agreed to file the Community Parks & Playground application which is about

rehabilitation. The first priority would be the pond located north of the Park and the second would be the walking trail. – Pam Dietrick, 707 E. Main St. asked when the “spring toy” would be installed and was told later this week. Commissioner Bussard mentioned he has a “spring toy” and would like to give it to the Town.

**Remsberg Park** – Received a request from MVAA and the Bilotti family to place a Memorial bench and plant a tree. The Board discussed having a dedicated area for these memorials and to pick a style bench suited for this area. Burgess Miller suggested using the original landscape plan as a guideline.

**FINANCE** – Commissioner Dietrick - No Report

**PUBLIC INFORMATION** – Commissioner Falcinelli reported:

**Quarterly Update** – Deadline for items is June 22, 2012.

**Community Directory** – Graphic design of the Town Seal was discussed and John Mattingly will be invited to the July 9 meeting to discuss this further. Cutting back on the number of copies of the Community Directory printed was discussed.

### **NEW BUSINESS**

**Request for Funds from Frederick County Civil War Roundtable for Sesquicentennial Event** – Commissioner Bussard motioned to donate \$500.00 coming from the \$15,000 budgeted for the 150<sup>th</sup> Anniversary of the battle of South Mountain, seconded by Commissioner Ventre and passed unanimously.

**Community Parks & Playground Application** – See Parks

### **PUBLIC COMMENTS**

**Pam Dietrick**, Middletown Rec. Council, the Independence Day celebration will be June 30, 2012 beginning at 3:00 p.m., fireworks at dark.

### **ANNOUNCEMENTS**

June 25, 2012 meeting cancelled as the Board will be attending the MML convention.

### **MEETINGS FOR THE MONTH**

<i>Neighborhood Meeting</i>	<i>Tuesday, June 12, 2012</i>	<i>7:00 p.m.</i>
<i>Planning Commission Workshop</i>	<i>Wednesday, June 13, 2012</i>	<i>7:00 p.m.</i>
<i>Planning Commission</i>	<i>Monday, June 18, 2012</i>	<i>7:00 p.m.</i>
<i>Parks &amp; Recreation</i>	<i>Tuesday, June 19, 2012</i>	<i>7:00 p.m.</i>
<i>Main Street Board</i>	<i>Thursday, June 28, 2012</i>	<i>7:00 p.m.</i>

### **ADJOURNMENT**

With no further business to come before the Board, the meeting adjourned to go into an Executive Session at 8:40 p.m.

Respectfully submitted,

Christine H. Moore  
Administrative Assistant