

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

REGULAR MEETING

August 13, 2012

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on August 13, 2012, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Anthony Ventre and Christopher Goodman.

CONSENT AGENDA

July 23, 2012 Minutes

Commissioner Bussard motioned to accept this consent agenda, seconded by Commissioner Ventre and passed unanimously.

PERSONAL REQUEST FOR AGENDA:

Adele Air – 150th Anniversary Battle of South Mountain Request for Funds – Mrs. Air mentioned the Chairman of the South Mountain Sesquicentennial Committee resigned in June. She is requesting \$1,980.00 as seed money for the first run of 1,320 copies of the booklet intended for visitors to Middletown and Burkittsville. Commissioner Goodman motioned to provide \$1,980.00 for the first run of the booklets, seconded by Commissioner Ventre and passed unanimously. Mrs. Air asked that deputy presents would be helpful on September 11 – 14, 2012.

UNFINISHED BUSINESS

Request for No Parking (School Start & Stop Times) – Drop Off Area Prospect Street School – No Parking would be 8 a.m. until 9 a.m. and 3 p.m. until 4 p.m. on school days only. Burgess Miller mentioned the adjacent property owners have been notified and no objections were received. Commissioner Goodman motioned to approve this request, seconded by Commissioner Bussard and passed unanimously.

Ordinance 13-08-01 – Water & Sewer Billing Policies – Commissioner Falcinelli noted the reconnection fee \$50 for the first occurrence and \$100 for the 2nd occurrence within any twelve month period and \$150 for the third occurrence. Commissioner Falcinelli motioned to adopt Ordinance 13-08-01 as presented, seconded by Commissioner Dietrick and passed unanimously.

Review of Regulations of Chickens within Town Limits – Commissioner Goodman suggest a leash law be included. By general consent the Board asks that Staff prepare a draft ordinance.

REPORTS OF COMMITTEES

WATER & SEWER – Commissioner Falcinelli reported:

Water Status – 300,000 gallons per day, last year 326,000 gallons

Spring Flow – 123,000 gallons per day, last year 107,000 gallons

Brookridge Wellhouse – is running problem free with non-detectable lab results for iron and manganese.

East WWTP – replaced the sampler at a cost of \$5,700.00 (unbudgeted item)

E. Main Street – A root ball in the sewer line caused sewer back up in three houses in the 600 block.

PUBLIC WORKS – Commissioner Bussard reported:

Memorial Park – removed graffiti

E. Green St. – repaired storm drain

New Truck – has been received and in use for Water/Sewer. The 1999 is now be driven by the Superintendent of Maintenance.

Streets – painting crosswalks and cold patching

Walnut Street Bridge – Bid packets to go out in January 2013

Walking Path – Lights to be installed in the path between the Foxfield subdivision and the Maintenance Building. Trees have already been trimmed.

Commissioner Falcinelli mentioned with school starting at the end of the month wanted to remind residents to trim trees/scrubs along sidewalks.

PLANNING COMMISSION – Commissioner Goodman reported:

St. Thomas More Academy – Approved site plan

Vehicle Sales – discussed possible regulation and will present a draft text amendment.

PARKS & RECREATION – Commissioner Ventre reported:

POS Awards – The Town received approval for the following:

Remsberg Park Walking Trail \$21,000

Wiles Branch Basketball Court resurfacing \$11,250

Wiles Branch Park Pavilion \$7,555

Wiles Branch Park – Pavilion placement was discussed and by general consent the Board agreed to suggest the area around the bathrooms. Pam Dietrick, Middletown Community Garden Assoc. asked that rain barrels be placed in this area to collect water for the community gardens.

Wiles Branch Pond – By general consent the Board asked Staff to apply for the renovation grant with a deadline of August 27, 2012.

Remsberg Park – Designs for memorial benches will be reviewed by the Park & Rec. Committee. Area for the planting of memorial trees was discussed.

Memorial Park – Due to a water line in the area where the Children’s garden was to be placed, the Board suggests an area closer to Lenhart Pavilion. The committee will review and draft a design for this area. Burgess Miller expressed concerns with the maintenance and Commissioner Ventre mentioned a MOU with the Middletown Community Garden Assoc. be considered. It was mentioned that \$6,000.00 POS funds and \$2,000.00 Town funds has been set aside for this project.

FINANCE – Commissioner Dietrick reported:

Re-negotiation of the loan for Remsberg Park will see a savings of \$14,000. \$15,000 was budgeted for the Battle of South Mountain and their request was for \$1,980. Burgess Miller mentioned the amount budgeted for the Deputies will be reduced with the change of deputies. Commissioner Bussard asked

that the Board keep in mind that the 2 inlets at the intersection of Franklin and Broad Streets are in bad need of repair.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Community Directories – Currently working on updates. Pam Dietrick, 707 E. Main St. asked if any organization can be placed in the directory and was told if it is located within the 21769 zip code area.

NEW BUSINESS

POS (Program Open Space) Awards for Middletown – See Parks & Recreation

Review of Proposed Ordinance Regulation the Sale of Vehicles in Residential District – The Board reviewed the draft before them and by general consent agreed to following changes;

In A-1 first sentence, delete the words on, or. In B-2 delete the word tagged in the first sentence. This will be discussed at the August 6 joint meeting with the Board and Planning Commission.

PUBLIC COMMENTS

ANNOUNCEMENTS

Family Movie Night in Middletown Park, Friday, August 24th

MEETINGS FOR THE MONTH

<i>Neighborhood Meeting</i>	<i>Tuesday, August 14, 2012</i>	<i>7:00 p.m.</i>
<i>Planning Commission Workshop</i>	<i>Wednesday, August 15, 2012</i>	<i>7:00 p.m.</i>
<i>Water & Sewer Committee</i>	<i>Wednesday, August 15, 2012</i>	<i>7:00 p.m.</i>
<i>Planning Commission</i>	<i>Monday, August 20, 2012</i>	<i>7:00 p.m.</i>
<i>Parks & Recreation</i>	<i>Tuesday, August 21, 2012</i>	<i>7:00 p.m.</i>
<i>Main Street Board</i>	<i>Thursday, August 23, 2012</i>	<i>7:00 p.m.</i>

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant