

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

PUBLIC HEARING - REGULAR MEETING

July 25, 2011

The monthly meeting of the Burgess and Commissioners of Middletown was called to order on, July 25, 2011, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Vincent O'Reilly and Anthony Ventre.

PUBLIC HEARING

Resolution 11-02 – A Resolution to amend Title 13, Chapter 13.12.060 of the Middletown Municipal Code for the purpose of revising the rate schedule for Water and Sewer service for residential user accounts and non-residential user accounts. This Resolution is calling for an 8 percent increase, which will appear on usage for the October 2011 billing. The Town Administrator presented a review of the rates over the years. Bob Smart, member of the water and sewer committee stated figures from WSSC were included as most new residents come from WSSC area. It was noted that the Water & Sewer CIP cash reserve is \$14,000.00. Commissioner Falcinelli motioned to approve Resolution 11-02 as presented, seconded by Commissioner Ventre and passed unanimously.

Ordinance 11-07-01 – An Ordinance to amend Title 13, Chapter 13.12, Section 13.12.060 of the Middletown Municipal Code for the purpose of increasing the Capital Improvement Fee on all existing and non-exempted water and Sewer customers from \$25.00 to \$30.00 per quarter. Commissioner Falcinelli motioned to approve Ordinance 11-07-01 as presented, seconded by Commissioner O'Reilly and passed unanimously.

General Fund – Capital Improvement Program (CIP) FY 2012 – Items discussed:

- Moving municipal patching from operating budget to CIP
- Walnut St. Bridge replacement must be done
- Delay in improvements to W. Green St. will get more expensive
- Concerns with taking out loans and repayments
- Approving the budget as is leaves the door open, later the Board could move forward or postpone a project.

Burgess Miller motioned to approve the General CIP budget as amended to include \$77,626.00 of Municipal Patching, seconded by Commissioner Ventre and passed unanimously.

Water & Sewer Fund – Capital Improvement Program (CIP) FY 2012 – The biggest project for this fiscal year is the sludge removal. Town Administrator mention the full amount of \$280,300 sludge removal cost has been set aside. Commissioner Falcinelli mentioned the Water& Sewer Committee is reviewing the moving of Water Storage Tank loan from the CIP over to the Operating budget. Commissioner Ventre motioned to approve the low growth budget, seconded by Commissioner Dietrick and passed unanimously.

The Public Hearings adjourned 8:00 p.m. At this time, Commissioner Ventre left the meeting.

REGULAR MEETING

CONSENT AGENDA

July 11, 2011 Town Minutes and Public Hearing (Restricted Vehicles) Minutes.

Commissioner Bussard motioned to accept this consent agenda, seconded by Commissioner O'Reilly and passed unanimously.

PERSONAL REQUEST FOR AGENDA

John Marsh – High Water Bill – Mr. Marsh presented the Board with a statement from his tenants saying there was no leak at the time of the last quarterly bill. It was explained to Mr. Marsh the one-time reduction policy in which he requested.

UNFINISHED BUSINESS

Review of Middletown Budget FAQ Information Letter – A draft was passed out for the Board's review. A few minor changes were suggested and another draft will be presented at the August meeting.

DNR Community Parks & Playground Grant – By general consent the Board agreed to apply for the Walking Trail at Wiles Branch Park. Pam Dietrick, Middletown Community Valley Garden Assoc. is interested in applying for fence and raised beds at community garden. She was asked to obtain a copy of the application from the Town Office.

NEW BUSINESS

AMVETS War Memorial Ceremony – Poles are in and dedication is scheduled for Veteran's day. This was paid for by Amvets.

PUBLIC COMMENTS

ANNOUNCEMENTS

August 4, 2011 – Workshop is cancelled

August 13, 2011 – Date night

Memorial Park – parking lot is being paved during the week of July 25.

Town Administrator mentioned work on W. Green St. could take up to a year in which Main Street could not be closed for Town events i.e. Heritage Days and Christmas in the Valley.

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 8:20 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant