

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

REGULAR MEETING

April 25, 2011

The monthly meeting of the Burgess and Commissioners of Middletown was called to order on April 25, 2011, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Vincent O'Reilly and Anthony Ventre.

CONSENT AGENDA

April 11, 2011 Town Minutes

Commissioner Falcinelli mentioned regarding the Community Deputy Contract, it be noted the *6 months prior to expiration of any renewal term of its intention not to renew* be included in the April 11 minutes.

Pam Dietrick, Middletown Valley Community Garden Assoc. stated that she asked the status of the grant and was told the announcement would be made in June was not in the April 11 minutes. Commissioner Bussard motioned to accept the April 11, 2011 minutes with the above corrections, seconded by Commissioner Ventre and passed unanimously.

PERSONAL REQUEST FOR AGENDA

UNFINISHED BUSINESS

FY 2012 Budget Workshop – The Town Administrator stated there is not enough cash to cover both the Walnut Street Bridge and E. Green Street; the Board needs to decide if they are going to borrow money. Bob Smart, 7525 Coblenz Road asked if election expenses should be included as a budget item. The Board thanked him for bringing this up. General Fund, items discussed:

Community Events - all groups came in under \$30,000 for a cost of \$28,658.43

Highway User Fee increased from \$9,000 to \$58,000. Commissioner Falcinelli said this is still down from the \$300,000 the Town got in the past.

Put a tighter control in the recycling bags; suggest a sign-up sheet with address

Investigate installing a culvert in place of bridge at Walnut Street

Water & Sewer Fund – items discussed:

8% rate increase and increase Capital Improvement Fee to \$30

Establishing a Contingency fund to cover unexpected expenses (Burgess Miller suggests using the term "Surplus")

Increase in chemical costs (related to petroleum prices)

Main Street water line – has surpassed its life expectancy (over 2 years, replace valves at Elm St. and square corner and new line down Jefferson St.)

Sludge removal cost of \$275,000

Monthly billing instead of quarterly

FY2012 Program Open Space (POS) Requests – Commissioner Ventre stated that Senate Bill 421 did not change the amount (\$47,000.00) the County will have to allocate. Deadline for application is May 2, 2011. Two projects to be considered for application are:

Remsberg Park – Commissioner Falcinelli stated the fields are almost complete but there is a dramatic drop off. MVAA has committed to 25% of the cost up to \$36,000.00 should we received this POS fund. Fencing all fields would cost \$72,924 and Mesh System for all fields would cost \$43,214.

Skatespot – The best location for this spot is in the County Park off Coblenz Road. At this time this project is not in the County Comprehensive Plan. Pam Dietrick, 707 E. Main St. stated in the past a group has matched the 25% of previous POS funds and will continue to do so.

Commissioner O'Reilly motioned to request \$43,214.00 for the Mesh System at Remsberg Park, seconded by Commissioner Falcinelli and passed unanimously.

Water Model Design Proposal – Staff is recommending the services of Daft McCune Walker, Inc. in the amount of \$21,200.00. Several other Municipalities have provided very positive referrals.

Commissioner Bussard motioned to accept Staff recommendation and award the contract to Daft McCune Walker, Inc. in the amount of \$21,200.00, seconded by Commissioner O'Reilly and passed unanimously.

Request for Water Account Information from Mr. George Rudy (Ft. Detrick Cancer Cluster Study) – Mr. Rudy was present and stated work will be done by PHD candidate. The Town of Walkersville has agreed to provide a map identifying the older communities and asked if the Town would consider doing this. By general consent the Board agreed to have Staff provide this type of map.

NEW BUSINESS

Appointment of Main Street Directors – Burgess Miller mentioned the Main Street Board will be announcing the new directors in May.

Request from Middletown Recreation Council for Payment of Fireworks – Pam Dietrick, President of the Middletown Recreation Council was present and mentioned that a deposit for the fireworks has been made. It was explained that since the budget goes into effect July 1, in the past as long as the budget has been approved the Town will issue a check the week before the fireworks display.

Discussion of Memorandum of Understanding (MOU) with Foxfield Active Adult Community – A draft was passed out for the Board's review. The Board feels an agreement would be better rather than a MOU.

Discussion – Hollow Creek Community Golfing Day – Ruth Davis Rogers of Main Street mentioned she is working with Hollow Creek on this Golf Day scheduled for July 22, 2011 with the profits going toward Community Events. By general consent agreed with this golfing day.

PUBLIC COMMENTS

George Rudy – Thanked the Board for their earlier decision and asked the contact person for the Skatespot. He was introduced to Pam Dietrick

Pam Dietrick, Middletown Community Garden stated there were 12 applications for the vegetable garden and 18 for the children's, 2 of which were non residents.

Pam Dietrick, Middletown Recreation Council stated the last spaghetti dinner is scheduled for May 22, 2011 at the fire hall from 11 a.m. until 7 p.m.

ANNOUNCEMENTS

Frederick County Commissioner Paul Smith will be here Wednesday at 3 p.m. to do a walk thru of the Town.

Commissioner Falcinelli mentioned there are 3 rain barrels left and asked if the Board would like to raffle one off during Heritage Days. By general consent, the Board agrees to purchase one for this raffle.

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 9:15 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant