

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

REGULAR MEETING

August 8, 2011

The monthly meeting of the Burgess and Commissioners of Middletown was called to order on August 8, 2011, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick and Vincent O'Reilly.

CONSENT AGENDA

July 25, 2011 Town Minutes

July 25, 2011 Public Hearings on Rate Increase & CIF Increase and CIP Budgets

Middletown Budget Information Letter

Request for Dog Walk – Leukemia & Lymphoma Society at Wiles Branch Park, Saturday, October 8, 2011 from 9 a.m. – 1:00 p.m.

Commissioner Falcinelli motioned to accept this consent agenda, seconded by Commissioner Bussard.

Pam Dietrick, 707 E. Main St. said there was no mention of the Town receiving \$15,717 POS funds for the fencing at Remsburg Park and that a meeting will be scheduled to divide up “left over” POS funds from projects over the last 10 years. Middletown and Frederick City are the first consideration. The motion before the Board with this correction passed with 5 – 0 vote.

PERSONAL REQUEST FOR AGENDA:

Cathy Gannon and Toby Meacham from Hollow Creek Golf presented to the Board a check totaling \$4,207.77 proceeds from the recent Community Golf Day. These funds will go to the Community Groups for Town events.

UNFINISHED BUSINESS

Review of Walnut Street Bridge Replacement Options – Walt Miller, Whitman, Requardt & Assoc. presented 3 options (Copy attached) for the repair to the Walnut Street Bridge. Mr. Miller mentioned State agencies frown on going smaller and MDE will not go along with Option 3. Option 1 would be less risk and there is no changing the stream flow. Option 2 would have to perform hydraulic analysis and dealing with the water line. After some discussion, the Board agreed by general consent to have Staff pursue Option 1, Superstructure Replacement.

Bruce Carbaugh, Director of Operations and Construction gave his report. Mr. Carbaugh is asking for direction, the State is requiring 20 lead and copper samples and so far the Town has received 6. Burgess Miller and Commissioner Falcinelli asked that the other 14 names be sent to them so they can go door to door.

REPORTS OF COMMITTEES

WATER & SEWER – Commissioner Falcinelli reported:

Water Status – 326,000 gallons, last year 334,000 gallons

Spring Flow –107,000 gallons, last year 111,000 gallons

Discharge – East WWTP 161,000 gallons, last year 149,000

West WWTP 124,000 gallons, last year 132,000 gallons

Committee Meeting – Scheduled for August 17, 2011 at 7:00 p.m.

Commissioner Falcinelli asked the status of the wells and was told they are dropping but nowhere near drought levels.

PUBLIC WORKS – Commissioner Bussard reported:

Bulk Trash Pick-up – Scheduled for October 22, 2011 and March 24, 2012 – only 2 items may be placed out by 6:00 a.m.

The Town Administrator mentioned the County is asking municipalities if they would consider having a satellite recycling center, if so, the County would not charge tipping fees. No other information is available at this time.

PLANNING COMMISSION – Commissioner Dietrick reported:

Coblentz Grove – Conditional approval of the final plat.

Continued discussions on procedures.

PARKS & RECREATION

Burgess Miller mentioned Frederick County MML will be meeting at Maryland National on August 25, 2011 at 6:00 p.m. Distribution of the unused POS funds (\$5,000.00) is on the agenda and the Town is scheduled to receive this. Pam Dietrick, 707 E. Main Street asked if some of these funds could be set aside for the Skatespot. She also mentioned that in the “*Skate Spot Information*” on the web site, there was no mention of the petition with 900 signatures, the results of the survey and why nothing was said about e-mails. It was explained that all the e-mail received were responded too.

FINANCE – Commissioner O’Reilly reported:

Both the General and Water/Sewer funds are showing a deficit for the first month of the fiscal year, which is not unusual for this time of year.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Webinar – Staff attended this and is currently obtaining an estimate.

Budget document – still in draft form but will be sent out along with the October bills.

NEW BUSINESS – No new business

PUBLIC COMMENTS

Pam Dietrick, 707 E. Main Street – asked if some of the scraps of POS funds could be designated toward Skatespot. Mrs. Dietrick asked how many e-mail were sent and was told 9 to 11 and staff responded to all. She mentioned it only took 1 e-mail to do the park at Jefferson Village.

Chris Goodman, 320 S. Jefferson St. – thanked the Town for paving the parking lot at Memorial Park.

ANNOUNCEMENTS

August 13, 2011 – Date Night beginning at 5 p.m. – Assistance is needed for set-up and take-down

MEETINGS FOR THE MONTH

<i>Neighborhood Meeting</i>	<i>Tuesday, August 9, 2011</i>	<i>7:00 p.m.</i>
<i>Water & Sewer Committee</i>	<i>Wednesday, August 17, 2011</i>	<i>7:00 p.m.</i>
<i>Planning Commission</i>	<i>Cancelled</i>	
<i>Parks & Recreation</i>	<i>Tuesday, August 16, 2011</i>	<i>7:00 p.m.</i>
<i>Town Board Meeting</i>	<i>Monday, August 22, 2011</i>	<i>7:00 p.m.</i>
<i>Main Street Board</i>	<i>Thursday, August 25, 2011</i>	<i>7:00 p.m.</i>

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant