BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING **July 9, 2012**

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on July 9, 2012, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Anthony Ventre and Christopher Goodman.

CONSENT AGENDA
Minutes
June 7, 2012 – Operating Budget Public Hearing Minutes
June 11, 2012 – Town Meeting
Commissioner Bussard motioned to accept this consent agenda, seconded by Commissioner Ventre and passed unanimously.

PERSONAL REQUEST FOR AGENDA:
Mr. John Mattingly, LunarBlue Design – Graphic Arts Information – Mr. Mattingly stated the Town Seal (which originally was hand drawn) would take a lot of work/expense to add color and it still would be hard to use for advertising. Redesign would be a cheaper way to go. A committee consisting of Commissioners Falcinelli (contact person), Bussard, Ventre and a member of the Historical Society will be asked. Mr. Mattingly will meet with this committee in a few weeks.

Cindy Ugnanst, Staff Planner gave her report.

UNFINISHED BUSINESS
Sidewalk Inspection Update – Procedures for Notification and Appeals Process – Examples of letters and proposed policy were passed out for the Board's review. Commissioner Ventre suggested the word "*appeal*" be changed to "*hearing*". By general consent the Board agreed with this change. Commissioner Bussard mentioned Bruce and Paul have done a great job with these inspections. Commissioner Falcinelli suggests a packet be put together to hand out to the property owner. It was noted that 22 sidewalks out of 35 town sidewalks need to be repaired. Town Employees are beginning to repair these.

Introduction of Commercial Tax Credit Ordinance – Burgess Miller introduced and passed out this proposed ordinance for the Board's review.
Review of Revisions to Water & Sewer Billing Policy – By general consent the Board agreed to forward this draft to the Water & Sewer Committee for their review.
Discussion of Going Paperless for Town Meeting Packets – Cost for the packets that are prepared by Staff for the Town meetings is $1,600.00 annually. Cost for (6) I-Pads would be $3,700.00. A technician from Innovative will attend the July 23 meeting to demonstrate the I-Pad.

REPORTS OF COMMITTEES

WATER & SEWER – Commissioner Falcinelli reported:
Water Status – 304,000 gallons per day – last year328,000 gallons
Spring Flow – 140,000 gallons
Discharge- West WWTP 229,000 gallons and the East WWTP 206,000 gallons

PUBLIC WORKS – Commissioner Bussard reported:
Memorial Park – Repaired lights due to vandalism
Junior Deputy Program and Fireworks – Town employees assisted with set up and tearing down.
Chevy dump truck – did some repairs
New Truck – snow plow is currently being installed.
Elementary School – cleaned and rebuilt 2 inlets
Streets - Did some cold patch around town

PLANNING COMMISSION – Commissioner Goodman reported:
Newton Property – received a conceptional plan for review.

PARKS & RECREATION – Commissioner Ventre reported:
There was no meeting in June, the next meeting will be July 17, 2012 at 7:00 pm in the Municipal Center.

FINANCE – Commissioner Dietrick reported:
Remsberg Park – have re-negotiated the loan resulting in a savings of $13,000.00.

PUBLIC INFORMATION – Commissioner Falcinelli reported:
Quarterly Update – went out with the Water/Sewer bills
Community Directory – Commissioner Falcinelli ask the Board how many copies and by general consent they agreed to do one half of what was done last time. Commissioner Falcinelli will obtain prices.

NEW BUSINESS
Request from Mr. John Glynn to have Mains Alley One-Way - TABLED
Review of Regulations of Chickens within Town Limits – Staff Planner said the general assumption amongst staff was that the code did not allow chickens but the Town Attorney reviewed the Town's code and could not find anything prohibiting a person from keeping chickens.
Ron Heavner, 16 Gray Fox Court – Mr. Heavner mentioned he has 3 hens that are considered pets. They are the source of future eggs, current source of lawn aeration, fertilizer and insect control. He would like to keep the hens and reminded the Board of the agricultural nature of the county.
Jack Reiser, 14 Caroline Drive – Mr. Reiser is concerned with the impact of property value. He also mentioned the dropping attract flies and rats as well as the odor. The droppings can also grow mold that dissipates into the air when dry and can cause a lung condition that can affect the young and elderly.
Commissioner Falcinelli, who lives across from the Heavners was unaware of the chickens until the Town received a complaint. The Board will be discussing whether to amend the code or introduce an ordinance regarding chickens.

PUBLIC COMMENTS

Pam Dietrick, Middletown Rec. Council, asked if a member of this council be on the Seal committee. Commissioner Falcinelli stated the Council did a good job on the fireworks

ANNOUNCEMENTS

MEETINGS FOR THE MONTH

Neighborhood Meeting	*Tuesday, July 10, 2012*	*7:00 p.m.*
Planning Commission Workshop	*Wednesday , July 11, 2012*	*7:00 p.m.*
Water & Sewer Committee	*Wednesday, July 18, 2012*	*7:00 p.m.*
Planning Commission	*Monday, July 16, 2012*	*7:00 p.m.*
Parks & Recreation	*Tuesday, July 17, 2012*	*7:00 p.m.*
Main Street Board	*Thursday, July 26, 2012*	*7:00 p.m.*

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 8:50 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant