

BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

August 12, 2013

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on August 12, 2013, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Tony Ventre and Christopher Goodman.

CONSENT AGENDA

Town Minutes – July 22, 2013 Town meeting

Commissioner Bussard motioned to accept this consent agenda, seconded by Commissioner Goodman and passed unanimously.

PERSONAL REQUEST FOR AGENDA: none

Unfinished Business:

5K/10K Race – Atlantic Edge Discussion – tabled as no-one was present from Atlantic Edge.

Discussion of Memorial Hall – Commissioner Falcinelli stated that at last month’s meeting, the Commissioners wanted to get the opinion of the residents. Commissioner Falcinelli stated that we put it on our web page, face book page and we also sent out an email blast asking for the residents to reply their opinions to the town’s email address. Drew stated that we have received several emails, some are for and some are against.

Commissioner Goodman asks if the grant we received if it would have conditions? Drew stated that yes most grants received do have conditions on that we must abide by.

Commissioner Ventre stated that if our intention is to acquire the building and turn it into usable space, shouldn’t we get a cost for this? Commissioner Ventre stated that we should contact LGIT and ask them to do a risk assessment on the building as a liability standpoint. Commissioner Ventre feels that we would get a good idea of what will need to be done to get the building up to code.

Becky stated that she will have some financial numbers to present to the Board at the next meeting with several different scenarios. Becky also stated that Nick Rudolph with the MD Main Street program will be here Thursday at 4pm. and invited all the Commissioners to attend.

REPORTS OF COMMITTEES –

WATER & SEWER – Commissioner Falcinelli reported:

Water usage - 292,000 gallons per day

Spring Flow – 115,000 gallons

Reservoir – leaking 20,000-30,000 a day, we will be repairing the leak sometime in September; it will be off line during the repair. Notices will be sent to all residents to conserve water.

Water & Sewer meeting - August 21, 2013 at 7pm., monthly billing will be discussed, the goal is to start monthly billing for the Glenbrook Community January 1, 2014.

PUBLIC WORKS – Commissioner Bussard reported:

Town Staff has been spraying weeds along the streets, removed the flag poles and tree stumps at the War Memorial, sidewalk repairs are being made throughout town, and the gas line project is underway.

Walnut Street Bridge – in progress, tested the waterline today.

Scrap Tire Event – September 28th from 7:30am. – 2:30pm. at the Recycling Center on Reich's Ford Road.

PLANNING COMMISSION – Commissioner Goodman reported:

Valley School demolition plan – approved.

Fire Station and Shopping Center site and improvement plans are on the agenda this month.

PARKS & RECREATION – Commissioner Ventre reported:

Grant – At last month's meeting we had a discussion about grant money being available and we wanted to possibly install a water line to the pavilion at Remsburg Park and also install bathrooms, after some investigation Commissioner Ventre reported that it's unlikely that we would get a grant to do such project. Commissioner Ventre would like to still make the grant application (which needs to be submitted by Aug. 19, 2013), he asked the Board what their thoughts were on projects they would like to see done. After some discussion it was agreed upon to have Drew submit the grant application for putting in a dog park at Wiles Branch Park and also re-doing the walkway from West Main St. to Wiles Branch Park.

FINANCE – Commissioner Dietrick reported:

Audit – no final numbers yet on FY 13.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Community Directory – meeting on August 21, 2013 to start updating the directory.

NEW BUSINESS

Solar Proposal Review – Drew stated that RER Energy Group will be making their presentation at the next meeting. Burgess Miller stated that he and Drew have met with a few companies and this is by far the best one as Burgess Miller has stated up front that he wants a lease payment made to the Town, then the investor's would make their profit elsewhere.

Middletown Fire Station – Waiver of Fees – Steve Leatherman and Tracy Diggs from Frederick County were present. It was stated that the Middletown Fire Company is being fully funded by Frederick County tax payer money. Mr. Leatherman stated that the design phase is moving along, probably 30% complete. It was stated that they will be in attendance at the Middletown Planning Commission workshop meeting this week as well. Mr. Diggs submitted a letter to the Board asking that all fees (building permit fees, site plan review fees, water & sewer tap fees) associated with designing and construction of the new Middletown Fire Company be waived.

Commissioner Bussard motioned to waive all fees (building permit, site plan fees, water & sewer tap fees) be waived, seconded by Dietrick. Motion carried 6-0.

ANNOUNCEMENTS

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 8:15 p.m.

- *Joint Meeting – TB & PC* *Monday, August 5, 2013* *6:30PM*
- *Planning Commission Workshop* *Wednesday, August 14, 2013* *7:00PM*
- *Planning Commission* *Monday, August 19, 2013* *7:00PM*
- *Parks & Recreation* *Tuesday, August 20, 2013* *7:00PM*
- *Water & Sewer Committee* *Wednesday, August 21, 2013* *7:00PM*
- *Main Street Board* *Thursday, August 22, 2013* *7:00PM*
- *Town Meeting* *Monday, August 26, 2013* *7:00PM*

Respectfully submitted,

Ann Griffin
Office Manager