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BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING **July 11, 2011**

The monthly meeting of the Burgess and Commissioners of Middletown was called to order on July 11, 2011, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Vincent O'Reilly and Anthony Ventre.

CONSENT AGENDA
June 13, 2011 Town Minutes
June 13, 2011 Public Hearing Minutes
Commissioner O'Reilly motioned to accept this consent agenda, seconded by Commissioner Ventre and passed unanimously.

PERSONAL REQUEST FOR AGENDA:

UNFINISHED BUSINESS
Discussion of Brookridge WTP – Manganese & Iron Alternatives – Three alternatives; do nothing, increase polyphosphate or install greensand filters. Commissioner Falcinelli motioned to place $38,000.00 in the budget for the installation of greensand filters and potassium permanganate and leave this plant off line until this is done, seconded by Commissioner Bussard. Eric Reichelt, 9 Knoll Side Lane, thanked the Town with the quick response. Commissioner Bussard mentioned when cleaning the tank the manganese looked like a melted chocolate bar. The motion before the Board passed unanimously.
Ordinance No. 11-03-01 – Restricted Vehicles - Burgess Miller stated the public hearing was held on July 7, 2011 and there were no comments. Commissioner Dietrick motioned to approved Ordinance 11-03-01 as presented, seconded by Commissioner O'Reilly. This motion passed with a 5 to 1 (Commissioner Bussard) vote.
Petition from Residents in Glenbrook for a Walking Trail between Wagon Shed Lane and Limestone Lane (Fountaindale) – Gail Hatch, 5 Wagon Shed Lane, presented a petition (copy attached) requesting a designated footpath in the open area between 5 and 7 Wagon Shed Lane. Mrs. Hatch said people are using her driveway and she is concerned with safety issues. Commissioner Falcinelli mentioned grants

for walking path might be available. Chris Goodman, 320 S. Jefferson St. suggests this might be a good Eagle Scout project. John Greene, 113 & 404 Stone Springs Lane and member of the Glenbrook HOA had the following points against this pathway;

1. Safety – this community does not need another public entry into Glenbrook
2. Break ins – We do not need to encourage individuals from outside of Glenbrook. We already have a problem with individuals in our community that we do not know.
3. Resources – The community resources would be spent to provide recreation facility to the adjourning community such as tot lots, sidewalks, trash, dog feces, etc., not to mention the additional liability responsibility.
4. Tot Lots – These tot lots are owned and maintained by the Glenbrook Community
5. It really is up to the county to provide the needs of Fountaindale community. It is their communities responsibility to develop and maintain their own HOA-if they so chose. As I understand there are several open space areas that were set aside by the developer for this purpose; but these areas have never been deeded to the county. No action taken

Draft Economic Development Zone Legislation – Credit would be based on assessed value of commercial property. By general consent the Board agreed to have the Town Attorney draft an ordinance.

Capital Improvement Budget Workshop – By general consent, the Board agreed to advertise the public hearing for July 25, 2011 at 7:00 p.m. and use the figures as presented this evening.

REPORTS OF COMMITTEES

WATER & SEWER – Commissioner Falcinelli reported:

Water Status – 328,000 gallons, last year 352,000 gallons

Spring Flow – 139,000 gallons, today down to 119,000 gallons

Discharge – East WWTP 155,000 and West WWTP 151,000

Leak Detection – three leaks were detected and have been repaired.

Sludge removal – will be scheduled before summer is over.

Committee meetings – in process of rescheduling meeting dates

PUBLIC WORKS – Commissioner Bussard reported:

Scheduled work – paint curbs in Glenbrook, repaired sidewalk at E. Main, set up and take down barricades for the 4th celebration, work on fire hydrant replacement on Boileau Dr. and cleaned water tank to name a few.

PLANNING COMMISSION – No report

PARKS & RECREATION – Commissioner Ventre reported:

POS Funding meeting – Scheduled for July 19, 2011 at Walkersville. Commissioner Ventre will be requesting for fencing at Remsberg park

FINANCE – Commissioner O'Reilly reported:

Water & Sewer fund – expected a surplus of $34,000 instead it is $13,567

General fund – expected a surplus of $329,000 instead it is $394,000

PUBLIC INFORMATION – Commissioner Falcinelli reported:

List Serve – encourage everyone to sign up.

Heritage Days – have reserved a booth; will be raffling off a rain barrel.

Facebook – Commissioner Falcinelli is looking into this.

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NEW BUSINESS

Request for YMCA Women's Triathlon – Bike Route on Town Streets – This is scheduled for September 25, 2011. By general consent the Board agreed to submit the special event permit request. It was noted there will be no expense to the Town.

Main Street Program Method of Funding – Commissioner Falcinelli motioned to cut one check for this group to use at their discretion, seconded by Commissioner Bussard and passed unanimously.

Lead & Copper Testing – Federal regulations require the testing for lead and copper be conducted on a percentage of homes built in 1982-87. The Town is required to test 20 homes and there were only 22 homes built during the time frame. For 20 years the same residents have been asked to submit this test and they are tired of doing this. By general consent a letter signed by the Board will be sent to these residents explaining the Town's situation.

Public Hearing – July 25, 2011 at 7:00 p.m. for the Water & Sewer Rate Increase

Road Patching Contract – The Board reviewed the schedule prepared by Staff. Commissioner Dietrick asked why so many problems in the new developments and was told because of the new stop signs that have been put up. Add *Patching Town Facilities* as a line item in the CIP budget. Burgess Miller motioned to amend the CIP budget for advertising, seconded by Commissioner O'Reilly and passed unanimously.

PUBLIC COMMENTS

Joe Rosin, 104 Prospect Street, asked if purchasers of the old school building would renovations be governed by the Town. It was explained this building is zoned R3 and changes would need to go before Planning and Zoning.

ANNOUNCEMENTS

July 22, 2011 – Golf Tournament at Hollow Creek, proceeds will go to the Town for Community Groups events.

August 13, 2011 – Date night, street will be closed this year.

August 10, 2011 – Drop off of school supplies in which Middletown People Helping People is sponsoring.

MEETINGS FOR THE MONTH

Parks & Recreation	*Cancelled – POS Meeting in Walkersville*	
Water & Sewer Committee	*To be Rescheduled*	
Planning Commission	*Monday, July 18, 2011*	*7:00 p.m.*
Town Board Meeting	*Monday, July 25, 2011*	*7:00 p.m.*
Main Street Board	*Thursday, July 28, 2011*	*7:00 p.m.*

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant