

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

December 14, 2015

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on December 14, 2015, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tony Ventre and Christopher Goodman.

CONSENT AGENDA

Financial Statements

Town Minutes – November 23, 2015

Commissioner Bussard motioned to accept this consent agenda as corrected, seconded by Commissioner Dietrick and passed unanimously.

Personal Requests for Agenda:

Unfinished Business:

Ordinance No. 15-12-01 – Subdivision Regulations – Motion by Commissioner Ventre to approve Ordinance 15-12-01 as presented, seconded by Commissioner Bussard. Motion carried 6-0.

Ordinance No. 15-12-02 – Board of Appeals – Motion by Commissioner Bussard to approve Ordinance 15-12-02 as presented, seconded by Commissioner Dietrick. Motion carried 6-0.

Ordinance No. 15-12-03 – Sign Regulations – Motion by Commissioner Goodman to approve Ordinance 15-12-03 as presented, seconded by Commissioner Ventre. Motion carried 6-0.

Discussion of Calculation Formula for Commercial Capacity – Tap fees – Victor White representative for Cross Stone Commons was present. Mr. White stated that a huge turn off for some prospective tenants is the tap fees. When CVS came on line we (developer) decided to pay as each building came on line for the tap fees. The master meter for this development is 6” which had to be installed for CVS to come on line. Based on the meter size the total tap fees for this development would be \$420,000. The other option that the Town offers is by fixture unit count. If the development went by this option our tap fees would be \$1.3 million dollars. Mr. White shared with the Town the way Frederick County works it with their tap fees.

After some discussion it was agreed for Cross Stone Commons to use the “meter size option” and pay the remaining balance as each building comes on line via a payment plan. Cross Stone Commons has paid \$90,000 for CVS, therefore \$330,000 balance remains which would equate to \$110,000 per building which would make it more economical for the tenants. The specific amount of payment for each new building pad will be determined by agreement between the Town and Cross Stone Commons.

Delegation Legislative Issue – Hunting Requirements in Middletown Valley – Commissioner Goodman attended a public meeting that County Commissioner Jerry Donald held. It was agreed that the DNR bill was poorly crafted and needs to be re-vamped.

Keith Staley, 200 Lombardy Court – stated that he taught hunter safety course for over 15 years. Mr. Staley stated that he doesn’t have an issue with the change from shot gun to rifle. Mr. Staley brought in

some examples of shot gun shells and rifle shells and explained that the opportunity of someone getting shot could happen with either a shot gun or a rifle. Mr. Staley made a suggestion to the Town to have the area west of Mt. Tabor Road to Bolivar, to Mtn. Church to Burkittsville (basically follow the ridge line) keep as rifle and the other areas that is heavily populated made shot gun.

REPORTS OF COMMITTEES –

WATER & SEWER – Commissioner Falcinelli reported:

Spring flow – 76,000, water used November 2015 – 267,000, East WWTP treated 189,000 gal., and the West WTP treated 159,000 gal.

Next meeting will be January 27, 2016.

PUBLIC WORKS – Commissioner Bussard reported:

Christmas tree, decorations, banners have been installed. Repaired a pump at the booster station. Green Street review plans to be put out to bid in January. Equipment ready for snow.

PLANNING COMMISSION – Commissioner Goodman reported:

No meeting in November & December.

PARKS and RECREATION – no report

FINANCE – no report

PUBLIC INFORMATION – Ann stated that the website will go live January 1, 2016.

NEW BUSINESS:

Amended Project Development Agreement – Street Light Buyback Program – Drew stated that the dates have changed for the buyback program.

Motion by Commissioner Falcinelli to approve the date change in the buyback program, seconded by Commissioner Bussard. Motion carried 6-0.

Memorial Park – Conceptual Improvement Plan – Drew showed the Burgess & Commissioners a proposed layout for Memorial Park to make it ADA compliant. Per LGIT (our insurance company) we have 12-24 months to make it compliant. The Board agreed to apply for a DNR Community Parks & Playground grant to fund this in 2016.

PUBLIC COMMENT: none

ANNOUNCEMENTS: none

ADJOURNMENT

Meeting adjourned at 8:40pm.

Respectfully submitted,

Ann Griffin
Office Manager