

**MIDDLETOWN PLANNING COMMISSION**  
**31 West Main Street**  
**Middletown, Maryland**

**Regular Meeting**

**February 20, 2012**

The regular meeting of the Middletown Planning Commission took place on Monday, February 20, 2012 at 7:00 p.m. at the Middletown Municipal Center, 31 West Main Street, Middletown, MD 21769.

Those present were Chairman Carney, Commission members David Lake, Bob Miller, Bob Smart, Chris Goodman, Alternate, Rich Gallagher, Temp. Alternate, Commissioner Dietrick, Bruce Carbaugh, Director of Operations & Construction and Cindy Unangst, Staff Planner.

**I. Regular Meeting Minutes of January 16, 2012 – approved as submitted.**

**II. PLANS**

**Miller Property Demo Plan** – Cindy stated that Ann Miller, owner of 203 E. Main Street came to her inquiring about possible demolition of part of the main building (old retail building). Commission member Lake suggested that Ms. Miller provide the commission with a statement of intent for a real understanding of what is taking place, what is coming down, define the scope of work and who would be doing the work. Ms. Miller stated that as of right now nothing will be torn down she just basically wants to clean the property up to see what is there and go from there. The commission agreed at this point Ms. Miller does not need a demolition permit. The commission asked Ms. Miller to stay in contact with Cindy and she can help advise Ms. Miller when she feels a permit is necessary.

**III. ZONING**

**Amvets Signage** – Cindy stated that the Amvets is requesting permission to install a freestanding sign on their property fronting West Green Street. Cindy stated that the sign will be located near the existing light pole which is 125 feet away from the existing monument sign. The proposed sign will be 4 feet tall by 8 feet long and will be less than 8 feet high (potentially may only be 6 feet high). The sign will be bordered with 4x4's to look more in line with the exiting freestanding sign in front of the building, will not be lighted and shrubbery will also be added around the base.

Motion by Smart to approve the Amvets sign as proposed, seconded by Miller. Motion carried. (5-0).

**Vehicles for Sale** – The commission will continue discussion at next month's workshop meeting. Cindy provided the commission with more information.

**Violations** – Cindy sent a letter to the property owner with the tow truck on Washington Street

**MISCELLANEOUS**

**Annual Report** – Cindy provided a draft copy of the Annual report for the commission to review. They will discuss it at next month's meeting.

**V. PUBLIC COMMENTS – none.**

Meeting adjourned at 7:42p.m.

Respectfully submitted,

Ann Barkdoll  
Administrative Specialist