

# *BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND*

## TOWN MEETING MINUTES

### REGULAR MEETING

February 9, 2015

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on February 9, 2015, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tony Ventre and Christopher Goodman.

### CONSENT AGENDA

#### *Financial Statements*

#### *Restrictions on Field Use Due to Wet Conditions*

#### *Water Service Disconnect Procedures with e-billing*

#### *Town Minutes – January 12, 2015 Regular meeting*

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Dietrick and passed unanimously.

### PERSONAL REQUESTS FOR AGENDA:

#### Unfinished Business:

**Ordinance 15-02-01 – Zoning Text Amendment** – Motion by Commissioner Falcinelli to approve Ordinance 15-02-01 as presented, seconded by Commissioner Ventre. Motion carried 6-0.

**Discussion of sequence of Construction for West Green Street Improvements and Impacts to Town events, residents, and businesses** – Burgess Miller stated that at the workshop on February 5<sup>th</sup> we met with some of the property owners about the timing of construction of West Green Street. It was also stated from Bruce Carbaugh the Director of Public Works that he will make sure that West Green Street is passable for the Heritage Festival. Drew Bowen stated that with the State Highway Administration moving forward with the Streetscape on Main Street we need to move forward with the construction of West Green Street.

### REPORTS OF COMMITTEES –

#### **WATER & SEWER** – Commissioner Falcinelli reported:

Spring flow – 123,000 gals. Per day, EWWTP treated 237,000 gals. And the WWTP treated 218,000 gals. New water/sewer employee has installed the new meters on the Town's property, next step is training and software install.

Bruce Carbaugh received the final draft of the reservoir repair plans but has not had time to review.

#### **PUBLIC WORKS** – Commissioner Bussard reported:

We've had several snow & ice events the guys have been out clearing the streets. New salt spreader has been installed on the new truck. The maintenance staff has been cleaning up the vehicles after each event and they have continued to work on getting the fire hydrants powder coated.

West Green Street meeting with residents March 5<sup>th</sup>.

**PLANNING COMMISSION** – Commissioner Goodman reported:

Chesterbrook site & FRO plans have been approved.

Cross Stone Commons permits have been approved.

Demolition Ordinance has a check list currently Planning Commission will add Main Street to that check list.

Elections took place last month Mark Carney is Chairman and David Lake is Vice Chairman.

**PARKS & RECREATION** – Commissioner Ventre reported:

With the State in a \$750 million dollar deficit it's not looking hopeful that we will receive any POS funding this year.

Eagle Scout has asked to install mile markers along the walking trails. Commissioner Ventre stated that he would like the Eagle Scout to do this in conjunction with the contractor that is doing the trail signage.

**FINANCE** – no report....FY16 budget starts at our next meeting – February 23, 2015.

**PUBLIC INFORMATION** – no report

**NEW BUSINESS:**

**FY16 Budget Priorities** – Burgess Miller gave the Commissioners a list of projects asking them to prioritize them the way they feel is the most important for the Town. Each commissioner prioritized them and gave to Burgess Miller. Burgess Miller stated that this will be taken into consideration when preparing the budget.

**Request from Girl Scout Tori McHugh – stenciling storm drains to raise community awareness about the Function of Storm Drains link to the Chesapeake Bay** – Tori made a presentation to the Board stating that she would like to stencil “Don’t Dump Chesapeake Bay Drainage” on the storm drains throughout Town. The Board discussed this and agreed that they would like Tori to do a test stenciling on the storm drain behind her house on Koogle Drive for them to view. Burgess Miller stated that staff will identify 10-12 storm drains for Tori to stencil by the middle of March.

**PUBLIC COMMENT: None**

**ANNOUNCEMENTS:**

**ADJOURNMENT**

Meeting adjourned at 7:55pm.

Respectfully submitted,

Ann Griffin  
Office Manager