

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN MEETING MINUTES

REGULAR MEETING

January 11, 2016

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on January 11, 2016, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Rick Dietrick, Tony Ventre and Christopher Goodman.

CONSENT AGENDA

Financial Statements

Town Minutes – December 3rd Public Hearing and December 14, 2015 Town Meeting

New Chairs for meeting room

Request for Extension of Waste Contract – Key Sanitation

Additional Electrical outlets – Town Board desk and front of Municipal Center

Commissioner Bussard motioned to accept this consent agenda as corrected, seconded by Commissioner Ventre and passed unanimously.

Personal Requests for Agenda:

Unfinished Business:

Streetlight Buyback – Review of JCI Financial Analysis – Shayla Myers, Account Executive with Johnson Controls was present. Ms. Myers presented a power point presentation to the Board as to where they are with the streetlight buyback. Ms. Myers stated that she received the requested data from Potomac Edison today around 5pm. and had not had time to review it yet.

Review of Franklin Street Sidewalk Plans and Cost Estimates – Drew wanted to confirm with the Board before sending out or speaking with the property owners about which option the board liked. It was the consensus of the Board that they liked option 2.

REPORTS OF COMMITTEES –

WATER & SEWER – no report.

Next meeting will be January 27, 2016.

PUBLIC WORKS – Commissioner Bussard reported:

Crosswalk signs have been installed on Franklin Street, the guys cut some trees along the Linden walking trail, and Christmas decorations have been taken down.

Bulk Trash pick-up – March 19, 2016

PLANNING COMMISSION – Commissioner Goodman reported:

No meeting in November & December.

PARKS and RECREATION – Commissioner Ventre reported:

Dog park is up and running. The outlets in the pavilion at Remsburg Park have been installed.

FINANCE – no report.

PUBLIC INFORMATION – no report.

NEW BUSINESS:

Dates for 2016 Election – Nominating Convention – Mach 1, 2016 at 7pm. This year we have the Burgess and 2 Commissioners up for election.

Budget Workshop Dates for FY 2017 – Consensus of the Board to approve the Budget workshop dates presented.

Discussion of Raised Crosswalks – Drew showed the Burgess & Commissioners pictures of a raised crosswalk. This type of crosswalk is being considered on Franklin Street at Prospect Street and at the Primary School. Staff is asking if the Board wants to establish a policy of where this type of crosswalk would go before we install them along Franklin Street. The Board instructed staff to prepare a policy before moving forward.

Streetscape Project – Drew stated that SHA needs the Town’s signature on the MDE waiver for flood controls at Cone Branch Creek. Bruce Carbaugh stated that he sees no problem with the Town signing this. It was the consensus of the Board to sign these documents to keep this project moving.

PUBLIC COMMENT: none

ANNOUNCEMENTS: none

ADJOURNMENT

Meeting adjourned at 7:55pm.

Respectfully submitted,

Ann Griffin
Office Manager