

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

July 13, 2015

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on July 13, 2015, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tony Ventre and Christopher Goodman.

CONSENT AGENDA

Financial Statements

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Ventre and passed unanimously.

Unfinished Business:

Introduction and Scheduling of Public Hearing for Ordinance 15-07-01 Revisions to Middletown Zoning Fee Schedule – Burgess Miller stated that the Public Hearing for this Ordinance will be held on August 6, 2015 at 7pm.

Review of Proposal for Parking Lot at 13 West Main Street – Burgess Miller stated that Bruce Carbaugh drafted a sketch and price quote for this proposed parking lot. With this rendering it shows that the Town would get 11 parking spaces and the approximate cost for 30 years would be \$229,558. Jim Kehoe the owner of 13 West Main Street was present and didn't like the proposed rendering. Mr. Kehoe stated that he did not want to lose his current 4 spaces of parking by the garage and according to this rendering it shows the traffic exiting from the parking lot by the garage. There was a lot of discussion from the Commissioners and Mr. Kehoe and the Commissioners agreed to take this back to Bruce and see if he could come up with another solution to how the cars exit the parking lot and also if there is a way we could get more parking spaces.

Review of Request for Intersection Improvements at Broad Street & Franklin Street – Tom Poss representing Chesterbrook was present. Mr. Poss presented the Board with 3 different options on how they wish to proceed with the intersection at Broad Street & Franklin Street. After some discussion the Board agreed that they like the option with the stacking lane, 2 way stop and either Chesterbrook install a sidewalk or make a donation toward installing a sidewalk along Franklin on the West side. This option would be acceptable to the Town pending improvement plan submission showing the improvements for the Town Board to review and approve.

Review of Project Status for West Green Street Improvements – Burgess Miller stated that with the deadlines of the Main Street Waterline project Bruce Carbaugh has not had the time to proceed with the West Green Street Improvement project. Burgess stated that we are about 6 months behind schedule at this point. Public Hearing for the loan is to take place on July 27, 2015, final plan review October 2015, bidding project December 2015 with construction to begin April 2016. The Board instructed staff to send out letters to the West Green Street residents informing them of where we stand with this project.

REPORTS OF COMMITTEES –

WATER & SEWER – Commissioner Falcinelli reported:

Water Use – 299,000 gal. per day, Spring flow – 137,000 gals. Per day, EWWTP treated 191,000 gals. WWTP treated 184,000 gals.

Meter technician has been installing 3 – 4 new meters a day.

Locust Blvd. Residents – the Town will offer them filters as we did with Locust Court residents until we are able to make the necessary water improvements.

Meeting July 22, 2015 at 7pm.

PUBLIC WORKS – Commissioner Bussard reported:

The guys have been busy with spraying weeds, curb painting & repairs, and servicing trucks.

Sam Bussard is working PT for the Town and has been busy trimming trees and cleaning up the FRO areas.

PLANNING COMMISSION – Commissioner Goodman reported:

No meeting in June.

Miller property (old Ingalls) site plan is on the agenda for this month.

PARKS & RECREATION – Commissioner Ventre reported:

Final corrections to the Dog Park instructions and fees should be forthcoming in the next couple weeks.

FINANCE – no report

PUBLIC INFORMATION – Ann stated that she has a conference call scheduled for Wednesday, July 15 with GovOffice to get moving on the upgrade to our website.

NEW BUSINESS:

Introduction to Ordinance 15-07-02 Infrastructure Bonds – Main Street Waterline Replacement – Reservoir Cover Replacement – West Green Street Improvements – Drew stated that the total approximate cost for all 3 of the projects is \$7 million dollars.

- Main Street - \$4.5 million – 30 years at maximum 4.3% interest
- Reservoir Covers - \$800 thousand – 20 years at 3.9% interest
- West Green Street - \$1.7 million – 20 years at 3.9% interest

Drew stated that you are getting rid of debt and bringing on debt at the same time. Public Hearing scheduled for July 27, 2015 at 7pm.

Solar Array Agreement Amendments – Burgess Miller stated that the only amendment to the Solar Array agreement is that Empower is selling the management to Washington Gas Lighting Service. Once the array is built Empower will sell to Washington Gas.

Motion by Commissioner Dietrick to approve the amendment as presented, seconded by Commissioner Goodman. Motion carried 5-0 (Commissioner Bussard had stepped away).

Request for Gas Easement – Remsberg Park and Cone Branch Pump Station – Drew stated that Washington Gas has asked the Town for an easement along Remsberg Park and Cone Branch Pump Station for them to provide gas to Holy Family Catholic Church. After some discussion, the Board agreed to have Drew go back to Washington Gas asking them to make a financial offer since this easement is not a public service use.

Review Goodwill pick-up service request – Goodwill will be leasing the area of the current CVS once they relocate. They are asking to have a drop off and pick up once a month. Burgess Miller was unsure of the location. Burgess Miller will get more information from Cindy and report back to the Commissioners.

PUBLIC COMMENT: None

ANNOUNCEMENTS:

Family Movie Night – July 17, 2015 – Middletown Park

ADJOURNMENT

Meeting adjourned at 8:35pm.

Respectfully submitted,

Ann Griffin
Office Manager