

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

REGULAR MEETING

March 25, 2013

The second monthly meeting of the Burgess and Commissioners of Middletown was called to order on March 25, 2013 by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Anthony Ventre and Christopher Goodman.

Melissa Joseph, Field Representative of Congressman Chris Van Hollen introduced herself.

CONSENT AGENDA

Town Minutes

March 7, 2013 – Public Hearing 13-03-01

March 11, 2013 – Town Meeting

Commissioner Dietrick asked for clarification the \$1,000.00 of the FRO money designated for Memorial Park would be used for and was told planting of 2 trees.

Commissioner Bussard motioned to accept this consent agenda, seconded by Commissioner Goodman and passed unanimously.

PERSONAL REQUEST FOR AGENDA

Jim McMahon – AMVETS Post #9 – War Memorial Improvement Plans

Scott Bowen, MSB Architects

Mr. McMahon mentioned the Boy Scouts have been honoring World War 1 and II veterans for the last 13 years on Veterans Day and the youngsters wondered why other wars were not included. Many veterans who attended had to stand on the sidelines because the location was not handicapped accessible. Mr. McMahon said the Middletown AMVETS Post No. 9 is leading the project for upgrading the Middletown War Memorial that will include Vietnam, Desert Storm, Afghanistan and Iraq. Names will be etched in granite. Proposed cost for this upgrade is \$30,000.00 and the Amvets have raised so far \$15,000 with more donations/fundraisers to come and asking the Board to help with these upgrades which they hope to have completed by Veterans Day 2013.

Mr. Bowen presented a slide presentation of proposed design which would be handicapped accessible.

Mr. Rob Rothenhoefer did the site survey work. The Town Administrator mentioned both Mr. Bowen and Mr. Rothenhoefer performed their work at no charge as both have fathers who are veterans.

Commission Dietrick mentioned he would like to see lights.

UNFINISHED BUSINESS

Budget Workshop – Water & Sewer Fund Operating and CIP Budgets – Burgess Miller passed out a draft operating and CIP budgets for the water & sewer fund. A copy of this draft is attached.

Elected Officials Compensation – A copy of 2012 compensation for municipalities throughout the State was presented for the Board’s review. Burgess Miller will present a proposal at a later date.

Discussion of MVFC Activities Building Fees – Burgess Miller mentioned the Board and members of the Fire Co. met in February and the following was discussed:

- New activity center will pay for water at the established commercial rate set by the Town
- The existing fire hall will begin to pay a water bill once it ceases to be the primary fire station
- Tap fees will be paid for the new activity building
- Waiving the improvement fee for the new activity building

Town has budgeted \$50,000 as gift to MVFC for the construction of the new building. MVFC would rather use this toward the tap fees. Commissioner Bussard mentioned swapping checks for both parties to have a better paper trail. The Board would like to have a MOU with MVFC.

Walnut Street Waterline Replacement – The Town received 2 bids;

- C.W. Hetzler, \$127,430.00
- Mid Atlantic, \$129,760.00

Staff mentioned the Town has worked with both contractors. Commissioner Falcinelli motioned to accept the bid from C. W. Hetzler in the amount of \$127,430.00, seconded by Commissioner Bussard and passed unanimously.

NEW BUSINESS

Audit Bids – The following bids were received with the 3 year cost listed:

Lindsey & Associates, LLC	\$33,000.00
Albright,Crumbacker,Moul & Itell	\$39,000.00
Kline & Company	\$40,200.00
Rager,Lehman & Houck	\$42,850.00
Draper & McGinley	\$46,350.00
Smith,Elliott,Kearns & Co.	\$52,500.00

Commissioner Falcinelli motioned to accept the bid from Albright, Crumbacker, Moul & Itell in the amount of \$13,000.00 each year for 3 years, seconded by Commissioner Dietrick and passed unanimously.

Reschedule the July 4, 2013 Town Workshop – To be determined at a later date

Disposal of Excess Town Equipment - The Director of Operations has a list of excess equipment that will be taken to an auction house.

2013 Rain Barrel Program – The Town in partnership with the Interstate Commission on the Potomac River Basin are one again offering Rain Barrels for sale to Town Residents for \$45.00. The Town has 35 barrels that will be sold on a first come/first serve basis. Pick Up will be Tuesday May 7, 2013 from 6 p.m. to 7:30 p.m.

ADJOURNMENT

With no further business to come before the Board, the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant