



SPECIAL AGENDA FOR THE TOWN WORKSHOP

May 1, 2014

7:00 p.m.

7:00PM Community Deputy Monthly Report

7:05PM AC Jets Discussion of Future Development – Andy Mackintosh

STAFF REPORTS:

[Staff Planner](#)

[Zoning Administrator](#)

[Engineer's Report](#)

[Main Street Manager](#)

Regular Workshop Items

Town of Middletown Planning Department

To: Burgess & Commissioners and Middletown Planning Commission
From: Cindy Unangst, Staff Planner
Date: 4/28/2014
RE: Monthly Planning Update

Major Subdivisions:

Coblentz on Green – SWM Concept Plan – approved by County October 15, 2010
Water Tap agreement approved by Burgess & Commissioners – March 2012
Planning Commission approved Forest Stand Delineation/Forest Conservation Plan – Jan 2013
Master Plan Amendment approved - March 11, 2013
Planning Commission conditionally approved preliminary plan – March 18, 2013
Improvement plans conditionally approved – October 16, 2013
Final FRO Plan approved – April 21, 2014

Foxfield Section 4- FRO plantings have all been installed. 11 homes still to be built.
1st year FRO review – 67% compliance – 232 additional trees planted (May 2013)
2nd year FRO review – **68% compliance – 196 additional trees need to be planted**

Site Plans and Minor Subdivisions:

AMVETS Expansion Plans – Site Plan approved – October 15, 2012; (Plans expire 10/15/2015)

Chesterbrook Apts/Middletown Valley Apts - Site Plan approved – July 17, 2006
Improvement Plans approved and signed – September 16, 2008
SWM waiver received from County – May 12, 2011
SWM admin waiver shall expire on May 4, 2017; final plans approved prior to May 4, 2013.

Coblentz Grove minor subdivision – Final Plat recorded – October 24, 2012
FRO fee-in-lieu and sidewalk fee-in-lieu paid – April 22, 2014
U&O's released for last of the three lots – April 22, 2014

Fire Station – Concept plan submitted to PC for comments – April 22, 2013
Fire Station plat conditionally approved – October 16, 2013
Fire Station Site Plan conditionally approved – November 18, 2013

Hollow Creek Golf Course SWM Pond #1 Revision plans submitted to County - December 1, 2010
Plans approved by County – December 22, 2010
Revised Plans submitted for PC review – December 30, 2010

Horman Apartments- Site Plan approved – April 21, 2008
Improvement Plans conditionally approved – May 17, 2010

Jiffas – Site Improvement Plan conditionally approved – October 20, 2008
Forest Conservation Plan approved – October 20, 2008

Middletown H.S. Stadium Concession Stand Expansion Plan – approved June 18, 2012
(Plans expire June 18, 2015)

Miller (Ingalls) – Concept and Phase I & II Plan approved & signed – September 27, 2010
Revised Concept Plan reviewed by PC – September 16, 2013
Concept Plan sent to SHA for review – September 23, 2013
SHA comment letter received February 18, 2014

More Ice Cream site plan – conditionally approved – June 17, 2013
Change of Use permit approved – July 2, 2013

Newton Property (Cross Stone Commons) – Concept Plan submitted – October 1, 2012
Traffic Impact Study submitted – October 18, 2012
BOA Special Exception Use Hearing – May 8, 2013 (Conditionally approved)
FRO Preliminary Plan approved – November 18, 2013
Addition Plat conditionally approved by PC – November 18, 2013
Revised Site Plan conditionally approved by PC – November 18, 2013
Improvement Plans submitted – February 5, 2014
Revised architectural plans approved by PC – March 17, 2014

Potomac Gun Depot – plans conditionally approved – February 18, 2013
Revised site plan conditionally approved – June 17, 2013

Putman – Site Plan conditionally approved- November 17, 2008
Forest Conservation Plan approved – June 16, 2009
Improvement Plans approved and signed by all agencies – July 2010
Revised Site Plan approved – April 16, 2012; (Plans expire April 16, 2015)

Subway property - Garden Center – Site plan submitted – April 7, 2014

Thompson Funeral Home Parking Lot – revised site plan conditionally approved April 22, 2013
SWM Plans conditionally approved by Frederick County – October 29, 2013

Zion Lutheran Cemetery Storage Shed – site plan approved – April 21, 2014

Annexations:

A.C. Jets Property- PC approval of annexation petition of 35.96 acres – December 21, 2009
Public hearing date - Monday, October 11, 2010
Annexation petition denied – October 11, 2010

Text Amendments:

Zoning Code review – ongoing

Development Review Fees text amendment – approved April 14, 2014 (effective date May 4th)

Active Adult text amendment – received language from Farhad – October 28, 2013
Planning Commission review – November 18, 2013 (no recommendation)

Planning Commission recommended approval of text amendment with cluster development regulations – March 17, 2014

Public Hearing – May 12, 2014

Sandwich board text amendment – PC recommended approval – January 20, 2014

Town Board approved - April 14, 2014 (effective date May 4, 2014)

Adult Uses text amendment – Town Attorney has drafted an ordinance for review

Reports: Draft Annual Report submitted to PC for review and approval – April 11, 2014

Meetings:

Town of Middletown Zoning Department

To: Burgess & Commissioners and Middletown Planning Commission

From: Ron Forrester, Zoning Administrator

Date: 5/1/2014

RE: Monthly Zoning Update – April 2014

BOA Hearings: none

Zoning Violations:

(1) Thompson Parking Lot – construction activities underway on parking lot.

(2) Unapproved Wall Signs (Middletown BP), 211 East Main Street; violation letter sent on 11 Mar 14; owner visited ZA 18 Mar 14 and submitted a Zoning Certificate for signs; Zoning Administrator advised owner that sign currently installed violated Municipal Code and that signs needed to be reduced in size. Signs were modified but Zoning Certificate remains open. Owner needs to provide updated photos/drawings of signs and their dimensions before Zoning Certificate is approved. Contacted owner on 30 Apr 14 and he will provide updated photos and dimensions of new signs installed so Zoning Certificate can be approved. Open item.

(3) Tax Preparation Business (Home Occupation Permit Questionnaire), 311 South Jefferson Street. Letter sent on 10 April 2014 to applicants asking them to address the traffic congestion/traffic safety issues identified for this business based on the number of complaints received from residents on South Jefferson Street. Applicants instructed to cease business activities from unauthorized residential location until safety issues are addressed in writing to Zoning Administrator. No written response has been received from applicants. Open item.

(4) Building Setback Line (BSL) Violation, 7 Hoffman Drive. Letter sent 29 April 2014 to Admar Custom Homes in response to their notifying the Zoning Administrator and Town Planner that the residential building being constructed intrudes the BSL. The intrusion is very minor and resulted from a surveyor's error when the lot was first surveyed. This intrusion was determined to be inconsequential in nature (.94 feet or less along a four foot section of the property) with no adverse or negative impact on this property or the adjacent property at 5 Hoffman Drive. Therefore, no Board of Appeals action is warranted for this minor intrusion of the BSL. Closed item.

Miscellaneous:

(1) Demolition and Removal of Open Shed, 100 East Main Street. Letter sent on 15 April 2014 advising owner that all proposals and permit applications for the demolition of any building or structure identified in Zoning Certificate requires site plan approval by the Planning Commission prior to issuance of a demolition permit. Applicant also needs to obtain demolition permit from Frederick County Permits Department. Open item.

(2) Construction of Elephant Structure carport, 108 East Main Street. Resident advised via email that a structure (12 feet wide, 21 feet in length, and 5 feet in height) for use as a carport is considered an accessory structure and cannot be placed on their property without a permit and without being anchored down in accordance with Frederick County Building Code. Issue coordinated with Pam in Frederick County Permits Office. No Zoning Certificate has been submitted by resident. Closed item.

April 2014 Zoning Certificates	Address	Permit #	M-town Received ZC	M-town ZA Approved	County Approval
Admar Custom Homes – new home construction	5 Hoffman Drive	117394	3/26/14	4/23/14	yes
Jim Kehoe - sign for More Ice Cream	13 West Main Street	Town	3/28/14	4/1/14	n/a
Candlelight Floral Designs – change of use to floral design shop from consignment store	10 West Main Street	Town	2/28/14	4/2/14	n/a
Candlelight Floral Design - sign permit	10 West Main Street	Town	3/28/14	4/10/14	n/a
Ron Terbush – repair porch, <i>demolish and remove existing open shed</i> , remove and replace fence in back yard	100 East Main Street		3/28/14		
Matt Feldman – partially finish basement; no bathroom	12 Gladhill Drive	117117	3/31/14	4/2/14	yes
Jeffrey Hoffman – repair stairway and smoke damage in basement because of fire	70 Boileau Court	117097	3/31/14	4/2/14	yes
Lynn Price – install 4' fence on both sides of yard	338 South Jefferson Street	Town	4/2/14	4/2/14	n/a
John Best – finish basement	8 Crone Lane	117746	4/4/14	4/23/14	yes
Sylvian Cardin & Joane Martin – installing 33 roof-mounted solar panels	6 North Pointe Circle	117316	4/7/14	4/7/14	yes
Dominick Losquadro - installing 48 roof-mounted solar panels	13 Layla Drive	117452	4/9/14	4/10/14	yes
Kyle Reise - install 6' high white vinyl privacy fence	602 West Green Street	Town	4/15/14	4/15/14	n/a
Andrew Schmidt - install 4' fence	504 East Main Street	Town	4/15/14	4/15/14	n/a
Michael Dalessio - installing 42 roof-mounted solar panels	218 North Pointe	117808	4/21/14	4/23/14	yes
Joseph Lewis - installing 77 roof-mounted solar panels	18 Ali Drive	117810	4/21/14	4/23/14	yes
Chad Tiede - placing 8' x 12' shed in backyard	7 Manda Court	Town	4/25/14	4/29/14	n/a
James Holcomb - installing 30 roof-mounted solar panels	203 Rod Circle	117994	4/28/14	4/29/14	yes
Byran Santangelo - installing 35 roof-mounted solar panels	4 Ashky Court	117992	4/29/14	4/29/14	yes

**Public Works Monthly Report
May 1, 2014**

Streets and Utilities, Facilities

New Business

pressure relief valve installed at Booster Sta, removed truck 1 plow, removed spreaders truck 8 and 2 and prep for storage, springline walked, installed new cutting edges truck 1, 5500 to Curtis Truck for transmission repair, chipped trees walk path, repair springline on Hollow Road, hydrant flushing all week assist, water leak at W WWTP, cleaned down trees at Cone Branch Park, cleanup at fence around CB Estates, work on pole saw and chain saw, spreader off truck 1, install observation pipes for springline, pull well 8 and cut up pipe, clean up down trees at reservoir and SS ROW, install removeable post on walk path, truck 5 salt spreader removed, MidAtlantic Bussard service replacement, Install trash cans at Wiles Branch, cleanup valve box and blowoff, leak detection, cut Smithfield Circle and prep for mulch, storm drain clogged with leaves and opened at Tobius, repair leak at Maple St, excavate and repair 2 valves on Main St close leaking valve. **Facilities** bags out, trash pickup, fence pickets repair, banner organization, voting booths and tables away, bags to townhall, trim walk path, clean bathrooms at park, patch concrete at pavillon, trim walk path, trash can stands at Remsberg Park, sweep Willow St bldg and bays, load of sand spread at various locations, put chairs together, springline valve issue, batteries and repair bands waterline, pickup weed spray,

Water and Sewer

New Business

Replace jet pumps. Booster station pipe repairs, relief replacement, platform painting. Completed Admin bldg cleaning, replaced CBPS solenoid valve on generator, general plant maintenance, CB SS line cleanout, Rootx treatments at Gladhill and Routzahn, hydrant flushing, leak detection, springline repair, cleanout repair, spring house piping replaced Well 8 out of service planning replacement, scheduling tree removal at original spring second week of May, proposal for SS cleaning in Glenbrook (2800 lf 12" and 1400 lf 8"), meeting with two contractors. Water Valve repairs on Main St, shut offs in Glenbrook.

Unbudgeted Expenses, New turbidimeter for WWTP \$1,100 (23yrs old), Muffin Monster at W WWTP \$10,644 (used CBPS budgeted unit), CBPS muffin monster failed 1/31 cost \$11,889.00 (orig budget \$9800), Pista Grit reducer \$2400.00

Sludge cost for FY \$38,183.33 44000 gal hauled, 21420 gal bedded **Total hauled** 395000gal **Bedded** 264702gal

Water Use (Average Daily for the Month, Flows stated in gallons per day)

Permit Limits (gal) 387,000/504,000 AD/MMU 250,000 AD 250,000 AD

MONTH	WATER USE		SPRING FLOW		East WWTP		West WWTP	
	past yr	present yr	past yr	present yr	past yr	present yr	past yr	present yr
January	291,000	301,000	137,000	129,000	270,000	270,000	235,000	258,000
February	286,000	283,000	137,000	138,000	280,000	353,000	288,000	331,000
March **	284,000	290,000	137,000	138,000	276,000	270,000	190,000	226,000
April **	305,000	322,000	137,000	132,000	185,000	264,000	129,000	271,000
May	296,000	306,000	140,000	132,000	192,761	210,000	204,000	176,000
June	304,000	297,000	140,000	132,000	206,907	204,000	229,000	179,000
July	300,000	292,000	123,000	115,000	173,000	197,258	124,000	157,000
August	300,000	293,000	96,000	98,000	162,000	168,000	120,000	133,000
September	309,000	310,000	78,000	69,000	159,000	140,900	133,000	122,000
October **	311,000	312,000	79,000	62,000	215,000	180,000	248,000	167,000
Novembr**	278,000	288,000	120,000	61,000	233,000	184,000	243,000	114,000
December	287,000	278,000	126,000	97,000	217,000	318,000	147,000	282,000

Avg Daily/yr 295917 297667 120833 108583 214139 229930 190833 201333
 Avg Yr Flw 108.01 108.65 44.10 39.63 78.16 83.92 69.65 73.49

**Hydrants flushed this month

April 11 696,000, April 12 563,000 gal Oct 12 778,000, April 13 684,039, Oct 13 660,700 April 14 709,560

Planned Work

Service all trucks and equipment, 3 leaking valves to repair, two hydrants to repair, TV and replace Well 8 drop pipe, pump and motor, install relief valve at Well 15, Install rubber roof on spring meter bldg, Maple Street waterline replacement, Mulching Park and beds, Flower planting May 15th, install concrete pads between reservoir, SS cleaning in Glenbrook, Sewer Cleanout repairs in Foxfield,

PROJECTS

Old Business

W WWTP: UV system repairs continuing, Connectors and main wiring to be repaired replaced next. Control panel partially rebuilt. No action.

Walnut Street Bridge: Retainage reduction and asbuilts to complete. No Action.

Develop Grease Trap Ordinance and Education Program: Have a DRAFT of the Ordinance completed. Develop details to match ordinance but now on hold due to other priorities. Size the interceptor for the FD banquet hall and have determined that the Ordinance is workable. No Action

West Green Street: Plans to be reviewed. No action.

Water System: Hydraulic Model: No action, **System:** Reservoir pumping is equal for April.

Brookridge PS: Will need to upgrade panel with VFD's for 3 phase. No action

Sidewalk Inspections: none completed this month. Brookridge subdivision remains.

Main St. Waterline Replacement: Replaced service line on Main St – leaking when excavated.

Streetscape: Met with design team regarding projected runoff quantity. Will be seeking a waiver from the state for minor increase. Projected design completion is November 2105.

Street CIP: Eastern Circle scheduled for mill and overlay in the Spring. No action.

Well 15 Filters: Have sketch plans 90% complete, need to create the control scheme and turn over to Engineer for formal plans and construction permit to be submitted to MDE. No action – budgets, (cross stone review).

Reservoir Repairs: Met the Engineer and reviewed the study. The final draft is to me completed the first week of April – not received

Locust Ct waterline Extension: Sodding of yard is the only work remaining.

County Waterline Interconnection: No action

Linden Blvd Walk Path: Drainage issue water ponding on path. Reviewed during recent wet weather and am not recommending any resolution since the path is dry. It may be necessary to post the path during winter do to ice or standing water.

Booster Station: Completed the skid repainting and inspected the impellers – they look very good and the ceramic coating was a good investment

New Business

General Fund Budget: Completed the operating and CIP budgets.

Remsberg Park: Path completed

Developments

Cross Stone: Begin review of the Improvement Plans.

Coblentz Road Subdivision: Received revised Asbuilts.

Coblentz Property: No action.

Fire Department Activities Building: Need to send a letter to Fire Department regarding the use and maintenance of the grease interceptor. No action.

Planned Work

Water System: Manganese Removal Well 15 – Design, relief valve purchase and install

Patching Contract

W Green St: Review plans

Booster Station: Control Valve 4 pilot to be rebuilt

Regulatory: Grease Ordinance completion.

E WWTP: design spray system for clarifier,

Municipal Center: Spot light for flag pole (drew)

Remsberg Park: Fence installation, (Paul)

Memorial Park: Memorial water fountain purchase and installation.

Projects on Hold:

Well Field Stream Restoration, School House Dr and Green Street Intersection, Elm Street Parking Lot (permit apps expired 3/2010), S Broad St.

Directors Current Project List

PRIORITIES

Well 15 Filters design and relief valve
Locust Ct waterline construction completion.
Remsberg Park Tree issue
Order multitrode probe
Spring house membrane roof
Adjust regional PRV's 45 psi at Glenbrook HP
Copies of HVAC plans to vendors
Uv system repairs
Letter to hollow creek for backflow
Letter to Fire Department regarding grease trap maintenance
Hydraulic Model Maps – review and revise
Trace Locate Shopping Ctr W/L – meter in vault?
Pull transducer at Well 16 and send back
Contact APSC- Ewwtp Power correction Capacitance – reduces surging, install on service if not there
Maple Street Waterline Replacement scheduling for repair
Brookridge PS Control Upgrade
Replace transducer at Golf Course pond

PLAN REVIEW

West Green St
Cross Stone Improvement Plans

BOOSTER STATION

Check P4 claval pilot or main valve reduced pumping
Adjust PRV

RESERVOIR

Waterline to chem plant, emergency shower
Replacement Study second draft review first week of April

PARKS

Remsberg Park Fencing installation
Memorial Park Fountain NEW - Paul
Wiles Branch Park B Ball seal and stripe - Paul
Memorial Park Partition Replacement Design

ROADS

Patching Contract
Mill and Overlay Eastern Circle
Crosswalk installation at Franklin and Broad St
Retaining wall repair at Elm Street

SANITARY SEWER

I&I project Design

CIP PROJECT STATUS

See attached

MIDDLETOWN CIP PROJECT STATUS

April 1, 2014

WATER AND SEWER		Project Manager	Priority	FY 14	FY 15
WATER SYSTEM		overall - w/in fund			
Main Street Waterline Program	Bruce				\$247,500
Waterline Replacement at Walnut St Bridge	Bruce			\$127,430	
Reservoir - Dual Feed Cover/Liner Replacement	Bruce	1-1	completed	\$40,000	\$275,000
Manganese Removal - Well #15	Bruce	2-2	on schedule	\$110,000	
Upgrade to VFD's Brookridge South WTP	Bruce		delayed	\$19,000	
Mill & Overlay Reservoir Roadway	Bruce		cancelled		\$20,000
Reservoir Fence Replacement/Relocation	Bruce		no action		\$18,900
Generator Connection for Well Field	Bruce		no action		
Maple Street - Waterline Replacement	Bruce		completed	\$8,200	
			cancelled		
WASTEWATER SYSTEM					
West WWTP - New Chemical Storage Building	Bruce		cancelled	\$30,000	\$12,800
Influent Flume & Ultrasonic Meter EWWTP	Bruce		suggest delay		\$80,000
West WWTP - Curtain Replacement	Bruce		on schedule		\$11,000
Brookridge PS Vault Magmeter & Cabinet	Bruce		suggest delay		
Cone Branch PS - Control Panel Upgrade	Bruce		suggest delay		\$25,000
GENERAL FUND					
STREETS					
WEST GREEN STREET IMPROVEMENTS					
Walnut Street Reconstruction - West Main to Bridge	Drew/Bruce	5-2	not on schedule	797,812	697,812
Bridge Replacement - Walnut Street	Bruce		complete	80,000	
Eastern Circle - Mill & Overlay	Bruce	3-1	complete	228,208	
Franklin St. to Broad St. - Selective Patching, Mill & Overlay	Bruce		on schedule	70,000	40,000
Franklin St. to Walnut Pond - Selective Patching, Mill & Overlay	Bruce		on schedule		15,000
Broad St. - 304 to Franklin (Inlet and Road Reconstruction)	Bruce		on schedule		
Broad St. - Main to Linden Blvd (Engineering Only)	Bruce		not on schedule, suggest delay	180,000	
SWM Fence Replacements	Bruce		no action		30,000
Salt Building - Equipment Storage Shed	Bruce		completed	16,400	22,600
Dump Truck Replacement	Bruce		no action		35,000
			promoted on schedule	82,818	
Recreation & Culture					
Walking Trail Land Acquisition - East Main Street to Linden Blvd (Drew			in progress	42,000	
Walking Trail Construction - East Main Street to Linden Blvd	Drew		in progress	66,801	
Ramsburg Park Netting (75% Grant POS 25% MVAA - Town Share \$0)	Bruce /Paul	4-1	on schedule	20,956	
Walking Trail - Ramsburg Park (75% Grant POS 25% Town - Town Share	Bruce /Paul	6-2	completed	28,000	
Wat Memorial Improvements	Drew/ Bruce		complete, over budget	15,000	
Foxfield Walking Trail Signage (75% Grant POS 25% Town - Town Share) Drew			in progress	5,400	
Wiles Branch Walking Trail Signage (75% Grant POS 25% Town - Town Share) Drew			in progress	6,000	
Basketball Resurfacing - Wiles Branch Park	Drew/Paul	7-3	not started	17,000	
Purchase Memorial Hall			cancelled		
Ramsburg Park - Bleachers	Drew		no funding cancelled	12,150	
Ramsburg - Toilet	Drew		no funding cancelled	25,076	
Wayfinding Signs	Drew		no funding cancelled	15,000	15,000
General Services Administration & Operations					
Municipal Center - HVAC Replacement	Bruce		no action		23,000
Computer Replacements (3 Computers/Year)	Drew		april agenda for approval	5,200	5,400
Water & Sewer CIP Funding					
Waterline Replacement at Walnut St Bridge	Bruce		complete	127,430	



TO: The Burgess and Commissioners
FROM: Becky Reich, Main Street Manager
DATE: Thursday, May 1, 2014
RE: Main Street Manager's Workshop Report

DESIGN –

- The Design Committee has several items we are discussing – the Civil War banners for the street poles, a proposal for another set of banners by an individual company, and the Design Guidelines book. Last year, the Design Committee set up Banner guidelines, including procedures on handling individual requests for banners. The process is, the Design Committee will review the banner for its design qualities, and since the applicant is an individual, we will ask the Burgess and Commissioners to weigh in and determine if the reason for the individual banner is a landmark or exceptional situation. So, please look for this to be on an upcoming agenda in the June time-frame.

ECONOMIC DEVELOPMENT –

- The Main Street Manager attended the Maryland Main Street training on Economic Development held April 17 in Fells Point. Presentations were made by the Maryland Department of Housing and Community Development, Small Business Association (out of the University of Maryland) and MacKenzie Retail – a firm specializing in demographics and market analysis, existing facility analysis, GIS mapping, and local analysis – and putting all this information together to create an Economic Development plan – for recruitment and retention. This is something that Main Street has identified in our FY 2015 Work Plan and Budget that we want to achieve in FY 2015.
- The Main Street Manager will be attending a free workshop entitled 50-Ways to Expand Your Business May 22, 2014.

ORGANIZATION –

- Saturday, May 3, 2014 – The Main Street Board of Trustees will have our annual meeting, where we vote in any new Board members, and develop work plans. We do have one Board member who is retiring their seat, Cynthia Corcoran. We will miss her enthusiasm, creativity, and can-do attitude. We will formally announce our new Board member once we have our formal vote on May 3. This year, we are having more of a strategic planning session. We have a lot of ideas that were generated a few years back – and we have tackled a few of those ideas, but it is time to review our progress and refine goals and objectives.
- I will be out of the office on vacation May 27 and returning on Monday June 2, 2014.

PROMOTION –

- We are into a busy period of advertising for Sesquicentennial /the Town/Main Street with participation in several events:

- Thursday, May 8 and Friday, May 9 from 10:00am to 3:00pm – we have been invited by the State to attend Tourism Awareness Day at the State Tourism Centers located on I-70. We can set up our table, Middletown pop-up banners, and promote Sesquicentennial and the Town.
- May 17, 2014 – Middletown Recreational Council's Arts and Crafts Fair – we will be a vendor and are looking forward to participating in this event.
- Saturday, May 24, 2014 – Middletown Arts Council – Ice Cream Social and Memorial Day Parade. We participated in this event last year and are looking forward to participating in this event.
- Saturday, June 7, 2014 – Frederick County First Call – 3:00pm to 9:00pm - We will be able to sell our products, hand out literature about our event and our programs. This will be an arts oriented crowd and a Civil War oriented crowd since it is a combination of two events.
- Sunday, June 8-11, 2014 – MML Conference – Main Street will host the Middletown Exhibit booth again this year. Last year we had a great response, this year we have very nice Stylus pens to hand out as Middletown souvenirs, and we will be selling Sesquicentennial items. We will coordinate with Christmas in the Valley about selling ornaments as well.
- Friday, June 13, 2014 – Movie Night – We are looking forward to participating in this event again.
- Saturday, June 26, 2014 – Monocacy Re-enactment in Woodsboro – We will be participating in this event that is an all-day event where we can sell our Sesquicentennial products, tickets, and souvenirs. This will be a very Civil War oriented crowd!
- Saturday, July 7-12 – On selected evenings, we will participate in the Middletown Volunteer Fire Department Carnival. Since we have overlapping events with the VFD, we are reaching out to see if there are ways to advertise our events jointly.

Sesquicentennial –

- Outdoor Exhibit Signs, Exhibit Banners, Exhibit Case – Final Proofs of these products will be ready by the second week of May.
- We have had successes in selling all of our products so far – and have begun sales on the tickets to the preview party and Taste of the Town!
 - Event 1 - Public Showing of the Heart of the Civil War PBS documentary – Monday, July 7, 2014. 7pm Town Hall.
 - Event 2 – Preview Party /Exhibit Opening & Guest Speakers – Wednesday, July 9, 2014 6pm – Begin at the Middletown Valley Bank at 6pm, and we will wander over to 100 West Main at Rhosymerdre Design and Catocin Construction. This is a ticketed event - \$35 per person.
 - Event 3 – Commemoration Day – Saturday, July 12, 2014 11am – 5:00pm
 - Event 4 – Commemoration Day – *Taste of the Town* – Saturday, July 12, 2014 5pm -9pm. We have a great evening event lined up – Civil War dancing, Speakeasy Boys, costume/period clothing optional, a whole pig, wine, summer veggies, and yummy desserts!

Main Street Middletown Appreciates Your Continued Support of our Programs and Activities! Thank you!