

# *BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND*

## TOWN MEETING MINUTES

### REGULAR MEETING

November 9, 2015

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on November 9, 2015, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, and Christopher Goodman.

### CONSENT AGENDA

#### *Financial Statements*

#### *2016 Joint Town Board & Planning Commission Meeting dates*

#### *Town Minutes – September 28, 2015, October 12 & October 26, 2015*

Commissioner Bussard motioned to accept this consent agenda as corrected, seconded by Commissioner Dietrick and passed unanimously.

### Personal Requests for Agenda:

**Public Meeting on 2 Hour Parking Request for Franklin Street** – Burgess Miller stated that a request was received from Mike Tabor owner of the Church Street Business Center wanting to make the parking along Franklin Street from the intersection with Church Street to the Medical center parking lot entrance/exit 2 hour parking. Burgess Miller stated that we sent out letters inviting all the business within the Church Street Business Center and the Medical Center to attend tonight's meeting for their input on this request.

Burgess Miller stated that we received an email from Dr. Roessler about this issue as he is unable to be in attendance. Dr. Roessler stated that he is opposed to the 2 hour parking request.

Dee Buchanan that has the Dee Buchanan Dance Studio that operates out of the Church Street Business Center stated that she doesn't a parking problem between the hours of 8am.-5pm. Mrs. Buchanan stated that she finds the parking to be more of an issue during the hours of 5pm.-8pm. Mrs. Buchanan stated that yes there is not adequate parking for her clients but they are made aware of and find other options to park in. Mrs. Buchanan stated that she doesn't see the need to make the parking on Franklin Street 2 hour parking.

Dr. Hall, Middletown Valley Medical Center – stated that the employees of the medical center have been parking along Franklin Street for 8-10 years now, they do that to keep the parking lot open for their patients. Dr. Hall stated that he hasn't heard of this being a problem. Dr. Hall stated that he would be willing to have his employee's park east of the utility pole by the War Memorial which would leave 3-4 spaces open.

Bob Smart, 7525 Coblenz Road – asked about the striping along Church Street...he stated that several years ago when the State striped it they didn't leave enough room for parking. Mr. Smart also stated that the Medical Center Parking lot is labeled Medical Center Use Only and that may discourage some to use the parking lot.

Dr. Andrea Kaleta, Middletown Valley Medical Center – stated that putting a handicap space along Franklin Street for people to use to access the War Memorial isn't a good idea! Dr. Kaleta would rather see a handicap space in the Medical Center Parking lot dedicated for this. Dr. Kaleta also stated that she has kids that participate in the Dee Buchanan Dance Studio so she is aware of the parking problem with the drop off/pick up. Dr. Kaleta stated that if the driveway of the Church Street Business Center that exits onto Boileau wasn't in such dis-repair it would make things much better.

The Medical Center offered to do the following: add an additional handicap parking space for those who would like to visit the war memorial and also have their employee's park east of the utility pole to leave 3-4 spaces along Franklin open. Commissioner Goodman asked if the Medical Center would monitor if those parking spaces were being used during the 8am.-5pm. time frame and if they weren't then after a few months their employees could start using again.

**2015 Audit Presentation – Dan Surma, Albright, Crumbacker, Moul & Itell** – Mr. Surma presented the 2015 Audit to the Board. Mr. Surma stated that the Town is in good shape.

**Unfinished Business:**

**Schedule Public Hearings for Changes to the Subdivision Regulations and Changes to Section 17.36 Signs & Section 17.44 Board of Appeals** – Burgess Miller stated that we will hold the public hearing on December 3, 2015 at 7pm.

**REPORTS OF COMMITTEES –**

**WATER & SEWER** – Commissioner Falcinelli reported:

Cone Branch Pump Station a pump has burned up and needs replaced it will cost \$31,000 to replace. Iron & Manganese final revisions have been completed and contract signed. Should be installed and running by 2016.

EDU review – the water & sewer committee will be reviewing how we charge tap fees for commercial properties.

No meeting this month.

**PUBLIC WORKS** – Commissioner Bussard reported:

Halloween parade – guys put up barricade and took down.

We are currently out of yard waste bags, but they should be delivered this week.

Speed sign – has been moved from street to street, going up on Main Street later this week.

**PLANNING COMMISSION** – Commissioner Goodman reported:

Demolition plan for 109 S. Jefferson Street for a garage & shed was approved. No workshop or meeting this month.

**PARKS and RECREATION** – no report

**FINANCE** – no report

**PUBLIC INFORMATION** – Ann stated that she just sent the pictures to Gov Office should have final back soon.

**NEW BUSINESS:**

**Proclamation for Municipal Government Works** – November is proclaimed as Municipal Government Works Month.

**PUBLIC COMMENT: none**

**ANNOUNCEMENTS: none**

**ADJOURNMENT**

Meeting adjourned at 8:26pm.

Respectfully submitted,

Ann Griffin  
Office Manager