



AGENDA FOR THE TOWN MEETING

November 26, 2012

7:00 p.m.

PLEDGE TO THE FLAG

CALL TO ORDER

CONSENT AGENDA

- Town Minutes
 - November 1, 2012 – Public Hearing
 - November 12, 2012 – Town Meeting

PERSONAL REQUESTS FOR AGENDA:

- B. J. Goetz, President – Middletown Valley Bank
- Albright Crumbacker Moul & Itell – Presentation of the Town's FY 2012 Audit

UNFINISHED BUSINESS:

- CP&P Children's Garden (*Action Item #1*)
- Review of Basketball Court Condition at Wiles Branch Park
- Discussion of Text Amendment for Allowing Parking Lots in R-2 Districts
- Discussion of Proposal from Want 2 Grow for Development of Committee Binders which would include Job Descriptions of Positions and Timelines for Events

NEW BUSINESS:

- Employer Statement of Support of the Guard and Reserve
- Review of Informational Parking Signs – Main Street
- Landscaping Contract Discussions

PUBLIC COMMENTS:

Please state Name and Address for the Record

ANNOUNCEMENTS:

- *Christmas in the Valley, Friday, December 7, 2012 at 6:00PM*

ADJOURNMENT

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

PUBLIC HEARING

November 1, 2012

The Public Hearing of the Burgess and Commissioners of Middletown was called to order on November 1, 2012 by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Tony Ventre and Christopher Goodman.

PUBLIC HEARING – Ordinance 12-11-01

Burgess Miller stated this is an ordinance to amend Chapter 17.32 of the Middletown Municipal Code to add section 17.32.125 permitting the sale of motor vehicles in any residential district subject to certain conditions. The Staff report was provided by Staff Planner Cindy Unangst. Commissioner Goodman said this ordinance makes it easier to sell your vehicle on your own property without having any conflicts with the yard sales provisions of the Town Code.

There were no public comments.

The Public Hearing adjourned at p.m. at 7:10 p.m.

Respectfully submitted,

Andrew J. Bowen
Town Administrator

DRAFT

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

REGULAR MEETING

November 12, 2012

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on November 12, 2012, by Burgess John D. Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Burgess Miller, Commissioners Jennifer Falcinelli, Larry Bussard, Richard Dietrick, Anthony Ventre and Christopher Goodman.

CONSENT AGENDA

Town Minutes, October 22, 2012

Commissioner Bussard motioned to accept this consent agenda, seconded by Commissioner Goodman and passed unanimously.

PERSONAL REQUEST FOR AGENDA:

Susan Kraus, 104 Locust Court, asked the status of the relocation of the water line for Locust Court area. Burgess Miller explained Staff is working on obtaining easements. Board of Education has agreed to an easement, and Staff is working with the property owner at 102 Locust Court. Once the Town has obtained the necessary easements, this will then become a budget item. Ms. Kraus asked if a grant was obtained for the purchase of the iPads. It was explained that money used for this purchase came from an overage from the Deputy program and the Town purchased through its iTech, which was cheaper than going with the State.

Joseph Rosin, 104 Prospect St., asked what the white marks are on the sidewalks. It was explained that Staff is conducting inspections on sidewalks and marking where replacement/repair are needed. Letters are then sent to property owners along with the inspection report. Mr. Rosin was asked to wait until he receives his letter before doing any work. Mr. Rosin mentioned he likes having the school across the street.

UNFINISHED BUSINESS

Ordinance 12-11-01 – Permitting the Sale of Motor Vehicles in any Residential District Subject to Certain Conditions – The Town Administrator stated the public hearing was held on November 1, 2012 and there were no comments. Commissioner Ventre motioned to approve Ordinance 12-11-01 as presented, seconded by Commissioner Goodman and passed unanimously.

Discussion of Text Amendment for Allowing Parking Lots in R-2 Districts – Burgess Miller mentioned there are 2 options to be considered for Thompson Funeral Home; 1) Come in with a revised site plan and 2) request a text amendment. Commissioner Ventre suggests talking with Mr. Thompson. By general consent, the Board agreed to table this in order to meet with Mr. Thompson.

REPORTS OF COMMITTEES

WATER & SEWER – Commissioner Falcinelli reported:

Water Status – usage for the month of October 311,000 gallons, last year 322,000 gallons

Spring Flow – 79,000 gallons, last year 83,000 gallons

Discharge – East WWTP 215,000 gallons and West WWTP 248,000 gallons

Committee meeting – November 15, 2012 at 7:00 p.m.

PUBLIC WORKS – Commissioner Bussard reported:

Town Employees – repaired 2 inlets at Foxfield, installed fence rails at North Pointe, cleaned up Wiles Branch Park after the recent storm and prepared vehicles for this winter.

Memorial Park – Boy Scouts did a fine job on their Veteran's Day ceremony.

Walnut Street Bridge – Will go out for bid in January and work to begin in Spring of 2013. Relocating the waterline to under the bridge was discussed, Staff will obtain costs.

Contract Mowing – Bids will go out in January

PLANNING COMMISSION – Commissioner Goodman reported:

Main Cup – Approved the Site Plan for expansion.

Thompson Funeral Home – denied request for parking lot as parking lots are not permitted in R2 zone.

Amvets – Approved the Site Plan for expansion.

Newton Property – Reviewed concept plan and still in discussion.

St. Thomas More – Approved change of hours.

2 E. Main St. – Approved change of use.

PARKS & RECREATION – Commissioner Ventre reported:

Wiles Branch Park – During the recent storm, 2 pieces of exercise equipment were washed away. They have been found and repaired. Since there is limited amount of POS funds (\$15,000) for the resurfacing of the basketball court, the Park Committee is recommending blacktopping instead of a more permanent surface. The Town Administrator mentioned the cost for rubberized surface is \$35,000. Originally the court was concrete with joints and then covered with blacktop, over the years the surface has sunk where the joints were in the concrete. The Board asked that pictures of this court be presented at the November 26 meeting. Commissioner Ventre mentioned the committee would like to use reforestation funds to plant some red bud at the entrance to this park and plant trees along the road to the parking lot. The Board asked that the committee present a plan and cost estimate for this tree planting.

Remsberg Park – Commissioner Ventre mentioned there is still \$28,000 in POS funds for the walking trail. Commissioner Ventre motioned to proceed forward with the Remsberg walking trail, utilizing the \$28,000.00 subject with Public Works approval and with a start date in spring of 2013, seconded by Commissioner Falcinelli and passed unanimously.

Remsberg Park Pavilion – The Town applied for \$26,250 POS funds for this pavilion and received \$7,555. Since this park is completely in the open, the Middletown Valley Athletic Assoc. (MVAA) have expressed safety concerns and are willing to cut back on the amount of net fencing they planned to do and put cost savings on the netting and \$18,000 as a match of POS funds toward a pavilion. MVAA is obtaining updated costs to present to their Board and then will come before the Town Board. It was also discussed the size of a pavilion would be too much for an Eagle Scout Project but storage sheds would be more in line for a scout project.

FINANCE – Commissioner Dietrick reported:

FY 2012 Audit – The auditor will present their report at the Town Meeting on November 26, 2012 at 7:00 p.m.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Quarterly update – items to be included should be submitted to Ann.

Facebook – have launched a facebook page.

Community Directories – working on updating

NEW BUSINESS

Discussion of FY 2014 Frederick County Tax Differential OR Tax Equity- Commissioner Dietrick motioned to keep the Tax Equity, seconded by Commissioner Bussard and passed unanimously.

Discussion of Proposal from Want 2 Grow for Development of Committee Binders which would include Job Descriptions of Positions and Timelines for Events – The purpose is for developing a binder with full descriptions and timelines. The estimated cost for working with *Christmas in the Valley* and the *Arts and Activity Committee* would be \$1,300.00 The Board asked that a sample of their binder be presented at the November 26 meeting.

Discussion of Septic Bill and Plan Maryland – The Board reviewed the map identifying Middletown Septic Tiers (copy attached). By general consent, this will be sent to the Water/Sewer Committee and the Planning Commission for their review.

PUBLIC COMMENTS

ANNOUNCEMENTS

Albright, Crumbacker, Moul & Itel - Presentation of the Town's FY 2012 Audit, Monday, November 26, 2012 at 7:00 p.m. at the Town Meeting

MEETINGS FOR THE MONTH

<i>Planning Commission Workshop</i>	<i>Wednesday, November 14, 2012</i>	<i>7:00 p.m.</i>
<i>Planning Commission</i>	<i>Monday, November 19, 2012</i>	<i>7:00 p.m.</i>
<i>Parks & Recreation</i>	<i>Tuesday, November 20, 2012</i>	<i>7:00 p.m.</i>
<i>Town Board Meeting</i>	<i>Monday, November 26, 2012</i>	<i>7:00 p.m.</i>

ADJOURNMENT

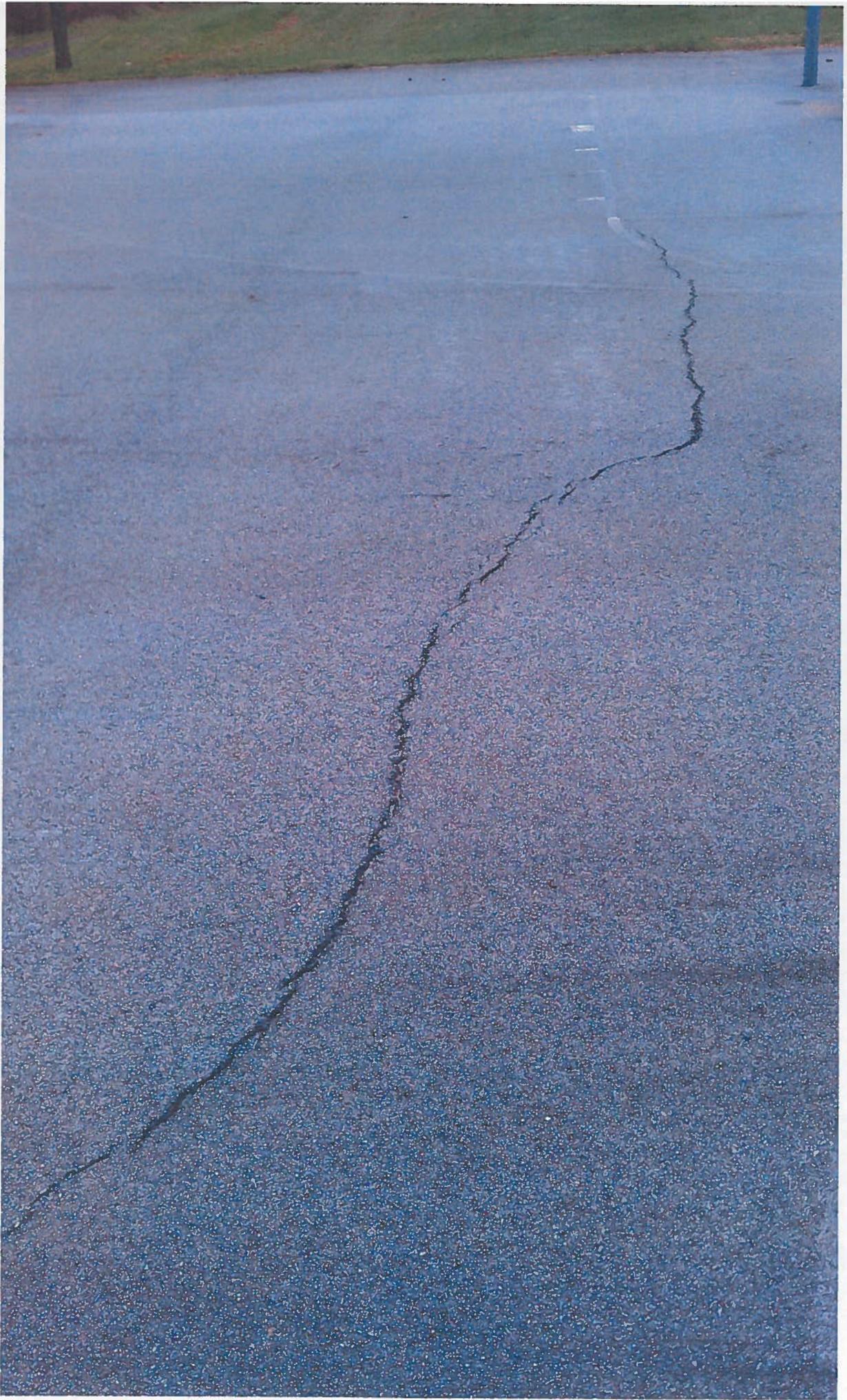
With no further business to come before the Board, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Christine H. Moore
Administrative Assistant









Example Draft Language

Proposed Ordinance Re: Use of Property as a Parking Lot in the R-2 District

In Section 17.16.030 (C)(11), "Parking lots" would be added as a special exception use in the R-2 Zoning district.

The following is a proposed ordinance outlining the specific requirements for the facility:

Parking lots.

The following provisions shall apply to parking lots in the R-2 District:

- A. The parking lot must be situated on property which is adjacent to a commercial use;
- B. The parking lot shall be used solely for parking for the adjacent commercial use and any other uses associated with the lot on which the parking lot is located;
- C. The parking lot shall comply with all applicable screening and setback requirements in the R-2 District;
- D. A site plan for the parking lot shall be submitted to the planning commission for review and approval. In its review, the planning commission shall consider the extent to which the parking lot and its appearance will conform to and harmonize with the surrounding R-2 neighborhood, and any other factors deemed appropriate to the commission. The planning commission may require drawings, elevations and plans as necessary;
- E. The parking lot must be in compliance with Frederick County stormwater requirements.

TEXT AMENDMENT FOR DONALD B. THOMPSON FUNERAL HOME PARKING LOT

10/31/2012

The lot at 32 East Green St. identified on Tax Map Parcel #03-0133583 and on deed "Fill in deed information" and plat dated November 2, 2011 by Frederick Seibert & Associates, Inc. currently zoned R2 - Medium Residential and to the rear of the Funeral Home at 31 East Main St. has also an allowed use as a parking lot in compliance with Frederick County Stormwater Requirements while the neighboring non-conforming use of a Funeral home exists.

MARYLAND



October 2012

Leadership

George L. Doetsch, Jr.
State Chair

Ben Jablecki, Col, USAF Ret
Vice State Chair

William "Butch" Hensel,
Lt Col, USAF Ret
Executive Director / Employer
Support Specialist

Mike Comeau, COL (MD),
AUS Ret
Ombudsman Director

Vernon Sevier, Brig Gen (MD),
USAF Ret
Military Outreach Director

Jean Hulet, COL, AUS Ret
Employer Outreach Director

Lt Col Jeffrey Teller, MDANG
Bosslift Coordinator

Ralph Prete, Col (MD), USAF
Ret, Awards Director

Vicki Duncan
Public Affairs Director

Larry Shanks, CWO4, AUS, Ret
Training Director



CMSgt Mark Olanoff
1949–2012

FROM THE EXECUTIVE DIRECTOR

On October 29, 2012, Chief Master Sergeant, USAF-Ret, Mark H. Olanoff died after long battle with cancer. I met Mark when I worked my first SRP (Soldier Readiness Process) for the Maryland Army National Guard in 2004 right after I was hired as the ESGR representative. My first impression was—this guy must have served in the Army Artillery corps. He was a loud and a long talker. But once I got him to keep quiet and I could ask a question, I found out he was a fellow Air Force blue suit guy. Like many of us old former uniform members, Mark wanted me to hear a story about every one of his Active Duty, Air National Guard (ANG) and Air Force Reserve assignments. Mark was a personnel guy. He worked as a Personnel Specialist on Active Duty, then moved to the 177th Fighter Group, New Jersey ANG, becoming Personnel NCOIC. Mark continued his career with the 512th Air Wing, USAF Reserve at Dover AFB, Delaware. While at Dover, Mark pulled active duty and drill status tours. In 1992 he was selected as the Wing Senior Enlisted Advisor to the 512th Commander. When he found out I was still a drill status Air Guard member—he would not leave my side. After several more hours of listening, I was finally able to ask him to describe his current job. Well two hours later, I knew everything there was/is to know about his job as Maryland National Guard Transition Assistance Advisor. In 2004 ESGR was moving from the 'Mission One' focus, to providing more support to individual reserve component members and their employers. Mark was very interested in helping service members with any type of issue. During the next several years, Mark and I would set up our resource tables side by side at various events. Any question we would get, between the two of us—if we could not answer it, we could direct the member to a Subject Matter Expert. Mark had a very large rolodex in his cell phone. I quickly copied it. I still use many of the contacts Mark provided to me when I get calls from members seeking help.

Mark left the MD NG Advisor job in 2009 and became a MD ESGR Volunteer. We worked many ESGR events together. I always had a great time working with Mark, he would make sure I did not doze off while waiting for the troops to visit our table. In 2009 Mark become more involved with several enlisted associations and the American Legion. In 2010 Mark was elected President of the Armed Forces Top Enlisted Association. He lobbied and testified before congressional committees and Maryland Legislative committees on improving pay and benefits for Active Duty, Guard and Reserve members. Mark was a great friend to me and to all uniformed members and their families. He will be greatly missed. Viewing will be on Sunday, Nov 11, from 3-5pm and 7-9pm, at Eline's Funeral Home, 11824 Reisterstown Rd, Reisterstown, MD 21136. Burial will be at Arlington National Cemetery at a later date. His obit is scheduled to be published in the Baltimore Sun on Nov 8th.

Mark's wife Dot has asked in lieu of flowers, that any donations in Mark's name be sent to Camp Sunrise, c/o Kimmel Cancer Center, One Charles Center, 100 North Charles Street, Suite 234, Baltimore, MD 21201; Attention: Stephanie Davis. Condolences can be sent to Mark's wife, Mrs. Dot Olanoff at: 662 Kennington Rd, Reisterstown, Md., 21136.

Butch Hensel

THE STATE CHAIR'S COMMENTS WILL RETURN IN NOVEMBER

EMPLOYER OUTREACH BY JEAN HULET

There was one Statement of Support signing event held during October 2012.

Suzette Snyder, Labor Exchange Administrator, signed a Statement of Support on October 18th at the Washington County One-Stop Job Center in Hagerstown, MD. The Washington County One-Stop Job Center, in partnership with local workforce development agencies, provides employment and training services to job seekers and businesses. The Job Center strives to provide customer driven workforce services for all job-seeking customers by providing employment and support resources to assist individuals in achieving their employment goals and encourage lifelong learning. Ron Pitts and AJ Nicolosi supported this event.



October 18, 2012 Hagerstown, MD Washington County One Stop Job Center SoS Signing

John E. Wilcox, Jr., National Executive Director, 29th Division Association, Maryland National Guard is scheduled to sign a Statement of Support on November 12th 2012. The signing ceremony is scheduled for the Frederick Armory. Ron Pitts will support this event.

Ron Pitts is coordinating with Tom Davis, Adjutant, Department of Maryland American Legion, to organize a Statement of Support signing. Ron's intent is to have Statements of Support signed by the Maryland American Legion Chapters during their upcoming annual meeting.

Ray Simmons is coordinating ESGR briefings and Statement of Support signings at the Cambridge and Easton One-Stop Career Centers located in Southern Maryland. Butch Hensel volunteered to support this initiative.

Ron Pitts is coordinating with the Vietnam Veterans of America (VVA) Chapters in Cumberland and Frederick to schedule Statement of Support signings. Founded in 1978, VVA is the only national Vietnam Veterans organization congressionally chartered and exclusively dedicated to Vietnam-era Veterans and their families. VVA promotes and supports the full range of issues important to Vietnam Veterans.

Ron Pitts and AJ Nicolosi are working with the Maryland Municipal League (MML) to obtain Statements of Support from the organizations located in Western Maryland. Locations contacted include Frederick, Washington, Allegany, and Garrett counties. Ron presented an ESGR briefing at the MML Frederick, MD Chapter meeting held at Schroyers Tavern, Middletown, MD, on October 25th 2012. Founded in 1936, the MML represents 157 municipal governments and two special taxing districts throughout the State of Maryland. MML is a voluntary, nonprofit, nonpartisan association controlled and maintained by city and town governments that works to strengthen and support municipal government through advocacy and the development of effective leadership. Through its membership in the National League of Cities, **continued on page 5**

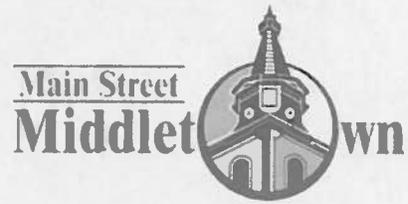
The below employers were recognized this past month (September) with a "My Boss is a Patriot" award.

Recipient	Company	City	Nominator
David J. Falcinelli	Montgomery County Police Department	Bethesda	Jae Hwang, USAR
Kathryn Herhusky	Army Contracting Command Aberdeen Proving Ground	Aberdeen Proving Ground	Jeannette Wittman, ARNG
Mia Grant	US Coast Guard	Baltimore	Mildred Figuereo, USCGR
Gbenga Solitude Babalola	Addictive Marketing Concepts, Inc.	Laurel	Oluwafemi Ijita, ARNG
Tope Ijiti	TMI ENT	CLINTON	Oluwafemi Ijita, ARNG
Giovanna Taylor	Inspired by Giovanna	Largo	Tomerka Ray, ANG
Nadine Kinard	US Army TACOM/ILSC Clothing & Heraldry PSID	Aberdeen Proving Ground	Robert Ignozzi, ANG
Gregory Schech	US Army TACOM/ILSC Clothing & Heraldry PSID	Aberdeen Proving Ground	Robert Ignozzi, ANG
Lee Ann Kulina	Long Reach High School	Columbia	Kristine Henry, ARNG
Dave Burton	Long Reach High School	Columbia	Kristine Henry, ARNG
Tom Siedlecki	APC by Schneider Electric	Forest Hill	Elaine Aleshire, USNR
Dammon Walker	G4S Secure Solutions	Linthicum	Eric Williams, ARNG
Joan Renjel	Johns Hopkins Bayview Medical Center	Baltimore	Denise Tonsberg, USNR
Jerry Lee Hankins	AKAL Security	Baltimore	Christopher Wilmer, USMCR
Robert Connolly	Maryland State Police	Centreville	John Sayles, ANG
Viola Bailey	Bailey's Taxi Company	Salisbury	Eric Fletcher III, ARNG

From page 4 MML offers legislative representation in Washington, urban research programs, and a national municipal government information exchange. MML is the only statewide organization in Maryland composed solely of municipal officials and devoted to the promotion of all branches of municipal administration.

Again, sincere thanks to all MDESGR volunteers and our full time staff who continue to gain employer commitment of support for our dedicated men and women of the National Guard and Reserve.





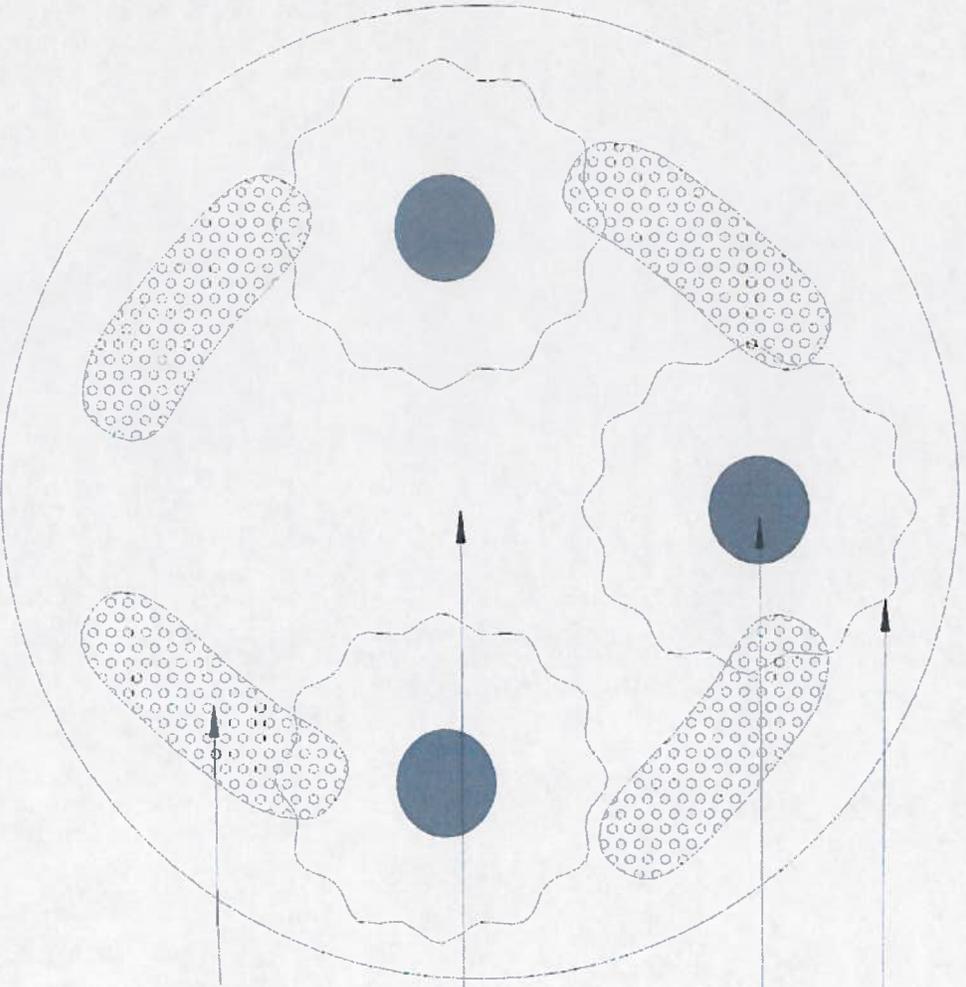
TO: The Burgess and Commissioners
FROM: Main Street Manager, Becky Reich
RE: Parking/Signage/Wayfinding
DATE: November 20, 2012

The Planning Commission asked for Main Street to make comments on parking in light of the Main Cup expansion and new business openings in Middletown. The Main Street Board addressed signage and access to parking, but we did discuss the amount of placement of parking spaces. At the October 25 Main Street Board of Trustees meetings, the following ideas were generated and discussed:

- Long Terms Ideas:
 - Main Street would like to investigate new wayfinding signage that would have a uniform look, is more visually pleasing, and signage that directs visitors and promotes all aspects of what Middletown has to offer – dining, shopping, cultural sites, and parking. The Board agreed that they signage that is found in Frederick City is very helpful to the visitor.
 - To really address visitors coming in and out of Middletown, Main Street envisions signage that is located upon entry into Town from US 40 Alt East and West, as well as signage in both directions on MD 17/Church Street that directs visitors to dining, shopping, cultural sites, and parking. Ideally, the signage needs to direct visitors not only to Main Street, but the growing presence along Green Street and Church Street.
- Short Term Ideas:
 - Scenario 1 – The Main Cup parking lot is full and you exit out through Main's Alley headed towards Main Street – please add a sign in the alley if possible or directly across from the alley that would direct visitors to turn left out of the alley onto Main Street for further parking options (Town Hall lot or Elm Street lot).
 - Scenario 2 – The Main Cup parking lot is full and you exit to the left onto Washington Street. If you turn to the left to head back up to MD 17/Church Street, there is no signage anywhere to direct you to turn left onto Main Street to access parking; nor is there any signage if you drive past Main Street to turn left onto Green Street to park in the Town Hall lot.
 - Scenario 2A – The Main Cup parking lot is full and you exit to the right onto Washington Street. If you turn to the right, please move the existing sign on Washington Street closer to the Main Cup lot. A driver, especially a driver at night, cannot see that sign as they are sitting in the Main Cup lot trying to decide which way to turn. Additionally the existing sign gives direction to "Municipal Lot" – which is the Elm Street parking lot. This language isn't visitor friendly, Visitor Parking, or Public Parking is just friendlier.
 - Main Street suggests adding a sign that names the Elm Street lot or identifies it from Washington Street; this will also help differentiate it private lots.

- Scenario 3 – You are traveling into Town from Boonsboro; Middletown has very little signage to welcome visitors traveling from this direction; the stone pillars are a visual reminder that you are town, but there are not any directional signs.
- Scenario 4 – You are traveling into Town from Frederick and you are stopped at the MD 17/Church Street light. By the time you see the Parking sign to turn into the Town Hall public parking lot, you are probably driving too fast to make that sharp turn.
- Scenario 5 – You are traveling into Town from Myersville along MD 17 south; there is signage to welcome you, but it is inconsistent with the stone pillars and it does not provide directions on where to go (dine, shop, cultural sites, and parking).
- Scenario 6 – You are traveling into Town from along MD 17 headed north; there is signage along MD 17 to welcome/direct you to Middletown, but it is inconsistent with the stone pillars and it does not provide directions on where to go (dine, shop, cultural sites, and parking).
- In addition to these comments, Main Street will update our webpage with additional information on where to park.

Main Street will continue to work on suggestions and ideas on how to clarify and identify public parking opportunities through our Design Committee, as well as investigate potential grants for this type of project. The Design Committee meets the second Thursday of each month. Thank you for including Main Street Middletown into this important discussion.



Existing Zelkova Trees 3 Total

Bed Area Of Tree

Lawn Area 2257 Square Feet

Annual Planting Beds 108 Square Feet Each
 135 Annuals Per Bed
 4 Planting Beds Total

Revision #:
 Date: 11/13/2012

Scale:
 0' 1" = 10' 8"

Landscape Plan:
Foxfield Circle

Landscape Design by:



Flower Breakdown For Middletown Common Ground Areas

I will break each area down with notes, the type of flower, color, size, the price for the town to install or the price my company would charge to do the work. I will also list additional maintenance that the town will have to provide for these area's.

Maintenance: The flowers would be installed around the first week in May. After that the flowers will have to be liquid fertilized June, July, August, September and October. If not, the flowers will become weak looking and not produce blooms or regular growth correctly. It's not a hard job. 1 man can hook a hose to the fire hydrant, then using a fertilizer sprayer with liquid fertilizer attached, the flowers would then be soaked in. I can show Paul how to do it. It's a 1 man job riding around fertilizing for a few hours. In late October to Mid November all the flowers can be cut to the ground and removed. There is no need to remove from under the soil, the roots will rot along with the potting soil and breakdown into compost. After the first year the beds will have been created and used for 1 season. Before the planting of any additional season all beds will to have the soil turned over and a very light tilling before the new seasons annuals can be planted. A small tiller can be rented for the day for about \$40.00 per day. I can also help direct on this. If tempetures in the summer become excessively hot or it doesn't rain, watering of the plants will need to be done.

Miscellaneous: All flowers are 4.5 inch. This is a standard size, a smaller size cannot be used commercially, the plants just wont produce any size. Super Wave Petunia's are listed, this is a better petunia, regular petunias die off too early, this is also a standard in the landscape industry. I also have Vinca annuals listed. Both of these annuals are heat tolerant and will bloom till mid October early November, I would not recommend using any other type of annuals, these 2 types are the best and most tolerant.

Conebranch Drive Park: These 2 area's would be in front of the signs on Conebranch and along Rt. 40. There are 2 areas, each area is approximately 50 feet x 7 feet / 350 square feet. In these area's all the mulch would have to be removed and hauled away. Then the soil would have to be prepped as described above. After installing, the area's would need mulched.

Item	Color	Size	Units	UnitPrice	Town Install Price
Super Wave Petunia	Blue, Purple, Pink	4.5 inch	600	\$2.00	\$1,200.00
Mulch	Black Dyed	Yards	3	\$32.00	\$96.00
					\$1,296.00

If my company did the job, everything above would be include, my price. \$2,400.00

North Point Park : This is the sign area at North point Park. The soil would have to be turned over and tilled.

Item	Color	Size	Units	UnitPrice	Town Install Price
Super Wave Petunia	Blue,Purple, Pink	4.5 inch	105	\$2.00	\$210.00
Mulch	Black Dyed	Yards	1	\$32.00	\$32.00
					\$242.00

Mid Maryland Landscaping, Inc. price **\$420.00**

Wiles Branch Sign: This sign faces Rt 40. The existing grasses need to be removed, They don't look good and will start to hide the sign.

Item	Color	Size	Units	UnitPrice	Town Install Price
Super Wave Petunia	Blue,Purple,Pink	4.5 inch	90	\$2.00	\$180.00
Mulch	Black Dyed	Yards	1	\$32.00	\$32.00
					\$212.00

Mid Maryland Landscaping, inc. price **\$360.00**

4 Pillars: These are the pillars at the east and west end of town. Right now there is dirt piled on the front and back of the brick at the bottom, that soil needs removed, it doesn't look good and is hiding the brick, also the existing plants need removed, it's a bad design. A bed will need to be created, the bed will be the same on all 4 pillars, 12 feet long with pillar included in the measurement and 5 feet wide. 4 pillars total

Item	Color	Size	Units	UnitPrice	Town Install Price
Vinca Annual	Red,white,lavender	4.5 inch	300	\$1.00	\$300.00

Mid Maryland Landscaping, Inc. price **\$600.00**

Jefferson Village Park: 2 open area next to street, turn soil and till.

Item	Color	Size	Units	UnitPrice	Town Install price
Super Wave Petunia	Blue,Purple, Pink	4.5 inch	210	\$2.00	\$420.00
Mulch	Black Dyed	Yards	1	\$32.00	\$32.00
					\$452.00

Mid Maryland Landscaping, Inc. price **\$840.00**

Memorial Park: There are 3 circles here, 2 are small and the same size, 1 is larger with a Cherry tree in it with perennials.

Cherry Tree Circle: This area has existing perennials in it, they don't look good, I would suggest just getting rid of the perennials, a Super Wave petunia will show a lot better.

2 smaller Circles: These area would use Vinca annuals

Item	Color	Size	Units	UnitPrice	Town Install Price
Super Wave Petunia	Blue,Purple,pink	4.5 inch	120	\$2.00	\$240.00
Vinca Annual	Red,white, lavender	4.5 inch	90	\$1.00	\$90.00
Mulch	Black dyed	yards	1	\$32.00	\$32.00

Page 2 **\$362.00**

Memorial Park flowers continued
Mid Maryland Landscaping, Inc price

\$660.00

Foxfield Circle: This area has a lot of problems, the main thing is the existing landscape looks bad and if you just add flowers it would be like putting lipstick on a pig. My suggestion on this area is think more long term and redue the whole island. I will list the existing problems.

1. It looks bad.
2. The existing Zelkova trees are great trees and I would suggest leaving them, however in about 5-6 years those trees will really start to mature , they have a large spread on them, anything planted under them will struggle do to shading and mainly the trees will absorb all the water and nutrients under them, nothing under them will do well.
3. The existing large grasses don't look good, they block the natural flow of the area and take away from the shape of the Zelkovas. If the stay, stay they will struggle with the tree roots very soon and not show well.
4. The existing Lyriope is in bad shape, for the most part there is no rhyme or reason to the design, the existing Black Eyed Susan are all not looking well, I think there being eaten by rabbits.
5. The island uses a lot of mulch.

My suggestion for this area is to remove everything except the Zelkova's out of the island. I also attached a plan that will show better with a lot less maintenance issues. It's mainly new sod , the existing trees and 4 annual planting area. The planting areas would be Super wave Petunia. This way the flowers would be seen from all 3 view points. I didn't price this out, it's just a suggestion.

If you need to meet on this just let me no and I can meet with you or the board. You can do it all or part of it, you can do the work in house or I can do a contract for you. The main thing is I have to have an answer by 12-21-2012, that's the last Friday before Christmas, on Wednesday January 3, 2013, I submit my entire flower order for the year, I get a certain portion of a green house that my flowers are grown in, so I have to no by then, I don't need any money, just if you want to do it.

Thanks, Jimmy