

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

October 12, 2015

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on October 12, 2015, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tony Ventre and Christopher Goodman.

CONSENT AGENDA

Financial Statements

Commissioner Bussard motioned to accept this consent agenda as corrected, seconded by Commissioner Dietrick and passed unanimously.

Unfinished Business:

Position Open on Middletown Board of Appeals – Burgess Miller stated that we had several applicants for the open position on the Board of Appeals.

Motion by Commissioner Ventre to appoint Tim Coakley to the Board of Appeals with his term ending in 2017, seconded by Commissioner Goodman. Motion carried 5-1 (Dietrick opposed).

Hollow Creek Golf Course Revised Estoppel Certificate & Agreement – Drew asked that this item be removed from the agenda as the Exhibits/proof of ownership were not submitted on time today.

Discussion of Public Parking along Franklin Street – Mike Tabor, owner of 205-207 South Church Street made a request to the Board to control the public parking along Franklin Street. Burgess Miller stated that Mr. Tabor states that he has a letter granting him a grandfather clause for the parking he is to provide. The Board would like Mr. Tabor to present them with a copy of that letter as one cannot be located in the file. Burgess Miller stated that the staff planner went over Mr. Tabor's parking requirements and by the square footage of his building he should be providing 40 parking spaces, but there is only 36 spaces in his parking lot. Burgess Miller stated that it is not incumbent upon us to provide that for Mr. Tabor, nor to specify public parking spaces specifically for Mr. Tabor.

REPORTS OF COMMITTEES –

WATER & SEWER – Commissioner Falcinelli reported:

Fluoride levels – at the last water & sewer meeting it was discovered that our fluoride levels throughout Town are different. Commissioner Falcinelli stated that the water & sewer committee would like to prepare a letter informing our residents of the inconsistencies throughout Town. Drew Bowen stated that there are two (2) areas of Town that do not have the recommended levels of fluoride, those areas are Glenbrook and Brookridge South subdivisions. Commissioner Falcinelli stated that the water & sewer committee is asking the Town to pursue action to add fluoride into these two (2) subdivisions, via fluoride injection systems at the Brookridge WTP and Well #15 WTP. The Board agreed to send a letter to all residents notifying them and will also include our plan of action.

A representative from the new CVS was present at the last water & sewer meeting asking the Town to review the EDU counts, stating that our tap fee was the highest they had ever paid for a CVS. The water & sewer committee will look into this for non-residential accounts.

PUBLIC WORKS – Commissioner Bussard reported:

Heritage Days – the guys did a great job.

Speed sign – Jefferson Street and Broad Street.

The guys have been busy cutting tree limbs, fertilizing Remsberg Park field, and getting equipment ready for winter.

County Hazardous Waste drop off – Oct. 17, 2015.

Bulk Trash pick-up – October 17, 2015.

PLANNING COMMISSION – Commissioner Goodman reported:

Franklin Street Apartment – improvement plans approved.

PARKS and RECREATION – Commissioner Ventre reported:

Did not meet last month.

There is some playground equipment at Memorial Park that has to be removed.

Drew stated that the electric for the Dog Park has been backed up – he is waiting on a quote from Allen Coblenz to perform this work.

Next meeting October 20, 2015 at 7pm.

FINANCE – Commissioner Dietrick reported:

Auditor will be at the November or December meeting.

PUBLIC INFORMATION – mock website updates. Drew showed the Commissioners the draft websites.

NEW BUSINESS:

Proclamation of Business Appreciation Week 2015 – Business Appreciation week will be October 19-23, 2015. Drew will have the proclamation for Burgess and Commissioners to sign.

Request for Funds for Graveyard on South Jefferson Street – Burgess Miller stated that we received a letter from the Daughters of the American Revolution asking for a donation toward restoration of the Middletown African Methodist Episcopal Cemetery located on South Jefferson Street. Burgess Miller stated that he is recommending donating a \$1,000 to either a historical marker or to a certain repair to the cemetery.

Motion by Commissioner Dietrick to make the \$1,000 donation toward securing/raising of the headstones, seconded by Commissioner Bussard. Motion carried 6-0.

Discussion of 2 hours parking in Elm Street Public Parking Lot – Burgess Miller stated that he was approached by the Owner of Dempsey's Grille, Mike Cook, stating that the majority of his customers are elderly and they need to have parking closer to his business. Mr. Cook was asking for a few of the upper spaces in the Elm Street to be labeled 2 hour parking for business patrons only. The Board agreed that there should be such a designation and agreed to signage stating Reserved for Customers.

PUBLIC COMMENT:

ANNOUNCEMENTS:

ADJOURNMENT

Meeting adjourned at 8:20pm.

Respectfully submitted,

Ann Griffin
Office Manager