



31 West Main Street  
Middletown, MD 21769

**Middletown Planning Department**

**Phone 301-371-6171 (fax: 6474)**

**Zoning Certificate**

Owner: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Zoning District: \_\_\_\_\_ Lot #: \_\_\_\_\_

Permit # \_\_\_\_\_

Subdivision: \_\_\_\_\_

Setbacks: Left \_\_\_\_\_ Right \_\_\_\_\_

Front \_\_\_\_\_ Rear \_\_\_\_\_

Outside Agency Review: \_\_\_\_\_ EH \_\_\_\_\_ SHA

Proposed Improvements/changes to property/new use of property: \_\_\_\_\_

**Zoning Application Fee**

**Please Check**

**Residential Building Permits**

- Internal/External Improvements \$25.00 \_\_\_\_\_
- New Single Family Construction \$200.00 \_\_\_\_\_
- New Multi Unit \$200.00+\$100.00 each unit \_\_\_\_\_
- Demolition \$50.00 \_\_\_\_\_
- Home Occupation \$50.00 \_\_\_\_\_

**Commercial Building Permits**

- Internal/External Improvements \$100.00 \_\_\_\_\_
- Structure Conversion \$100.00 \_\_\_\_\_
- Demolition \$100.00 \_\_\_\_\_
- Change of Use/Owner/Tenant \$50.00 + other applicable fees \_\_\_\_\_
- New Commercial \$500.00 \_\_\_\_\_

**Water & Sewer Connection Fee**

- Water Tap \$7,000.00 \_\_\_\_\_
- Sewer Tap \$7,000.00 \_\_\_\_\_
- Improvement \$6,000.00 \_\_\_\_\_
- 1" Meter (Foxfield - 3 lots remaining) \$725.00 \_\_\_\_\_
- 1" Outside Meters (New Homes w/vault installed) \$500.00 \_\_\_\_\_
- 1" Outside Meters (New homes w/out vault installed) \$2,000.00 \_\_\_\_\_

**Total Fees**

\_\_\_\_\_

Submitted by: \_\_\_\_\_

Date: \_\_\_\_\_

**After completing this form, and providing a plot plan, all applicants must apply for a building permit through the Frederick County Permits Department at 30 North Market Street, Frederick, MD 21702 (excluding fences and sheds under 150 sq. ft.). This information may be mailed to the address above or submitted to the Town of Middletown between the hours of 8:00 AM and 4:00 PM, Monday through Friday at the Middletown Municipal Center.**

**OFFICE USE ONLY**

Plot Plan Drawing \_\_\_\_\_  
Zoning Application Fee \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Planner: \_\_\_\_\_ Date: \_\_\_\_\_  
Zoning Adm: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: \_\_\_\_\_