

## Memorandum

To: Middletown Sustainability Committee

From: Cindy Unangst, Staff Planner

Date: January 13, 2020

RE: **January Green Team meeting agenda for Tuesday, January 21st**

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### Meeting discussion items:

1. December meeting minutes approval
2. Green Expo
  - a. Date – April 25<sup>th</sup>. We will partner with Coloring the Street event again. Cindy sent out another save-the-date email to past exhibitors.
  - b. All-shred is already booked on our Expo date. Main Street has been informed in case they are interested in having a shredding event on a different date along with one of their other events. Cindy is also considering other shredding companies.
3. 2020 Green Lectures
  - a. Frederick City's Green Lecture series will be quarterly workshops potentially taking place at Hood College
  - b. 2020 Middletown Library Green Talks are taking place so far on January 25<sup>th</sup> (Multifaith Alliance of Climate Stewards) and February 15<sup>th</sup> (Cindy and Ann – trees)
4. EFC (Environmental Finance Center) – we provided a letter of support for an EPA grant to help municipalities do pollution prevention outreach and projects (Cindy)
5. Keep Maryland Beautiful grant application - submitted on Nov. 13<sup>th</sup>; notification of decision by March 20, 2020 (Cindy)
6. MEA grant application – submitted on December 18<sup>th</sup>; notification of decision in February (Cindy)
7. Tree City USA application – submitted on December 31<sup>st</sup>; notification of decision by April (Cindy)
8. Tree subcommittee (Joyce, Agnesanne, Ann, Pam, Jamie) – plans to meet in January
9. Composting program for Middletown Elementary School (Cindy, Mark)
10. **Future goals discussion – see document that Mark sent out for brainstorming ideas – see other side**
11. January meeting date – third Tuesday – January 21<sup>st</sup>



## Sustainability Committee Meeting Minutes from December 17, 2019

Attendees: Mark Carney, Ann Payne, Joyce Tuten, Cindy Unangst, Pam McDonald, Jamie Moore, Doug Martin, Sean O'Keefe, Rick Detrick, Agnesanne Dannehey, David Lake

1. November meeting minutes approval
2. Green Expo: April 25<sup>th</sup>. We will partner with Coloring the Street event again. Cindy sent out a save-the-date email to past exhibitors.
3. 2019 Green Lecture Series
  - a. PB County Organics Composting Facility and Food Scrap Composting Pilot Program – C. Burr Artz Library – Thursday, December 12<sup>th</sup> at 6:30pm. 5 people attended, good discussion.
  - b. January 25 at 1 pm, talk by Bernadette with Multifaith Alliance of Climate Stewards (MACS) at Middletown Library
  - c. January – Joyce will be giving several presentations about climate change
  - d. February 15 at 1 pm, talk by Ann about The Hidden Life of Trees
  - e. Next year – Green Lecture series will be quarterly workshops potentially taking place at Hood College. In February: build a bee house and plant a pollinator patch. Future topics: how to read your electricity bill and take advantage of energy saving programs, another watershed hike. We would like Ann Marie Creamer to give a talk about recycling at the library.
4. EFC (Environmental Finance Center) – we are providing a letter of support for an EPA grant to help municipalities do pollution prevention outreach and projects (Cindy). Some ideas: electronics recycling, compost bins, rain barrels, storm drain stenciling
5. Cindy has a great idea about having a meet up for all county sustainability committees
6. Keep Maryland Beautiful grant application - submitted on Nov. 13<sup>th</sup>; notification of decision by March 20, 2020 (Cindy). If we get the grant, we can use it to plant more trees. Chesapeake Bay Foundation also has a grant of up to \$5k (the most funds are available in July, so this is the best time to apply).
7. Tree canopy letter – being distributed with water bills in January with a slick Sustainability Report Green Sheet
8. Five hundred trees will be planted in Wiles Branch park
9. MEA grant application submitted for \$29K for street light program
10. Tree City USA application due Dec 31. The sustainability committee will serve the role of a tree board. We should develop a municipal tree ordinance. The town will need a \$2 per capita (about \$9k) for tree related services, includes yard waste pickup, which it already meets. We also need a yearly arbor day proclamation.
11. Ann proposes we form a subcommittee to brainstorm ideas to fund a tree planting campaign for the year 2020
12. Composting program for Middletown Elementary School (Cindy, Mark) – Cindy and Joe Richardson met with the assistant principal last week. Plan to do a waste sort in January. Need to set up a meeting between Joe and the custodial and/or food services staff to get on board with a composting program. We need to find out who will be the champion of this program (students, teacher, or custodial/food services staff)? Compost coach idea to help oversee FCPS compost programs. Joe recommends the site [www.Kisstheground.com](http://www.Kisstheground.com) for compost inspiration.

13. Pam attended the Rebuild Maryland Climate Action Summit—packed with good information. Pam will scan and email some of the handouts.
14. January meeting date – third Tuesday – January 21<sup>st</sup>. In the January meeting, we will discuss future goals for our committee.

DRAFT