

## Memorandum

To: Middletown Sustainability Committee

From: Cindy Unangst, Staff Planner

Date: March 9, 2020

**RE: March Green Team meeting agenda for Tuesday, March 17th**

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Meeting discussion items:

1. February meeting minutes approval
2. Green Expo
  - a. Date – April 25<sup>th</sup>. We will partner with Coloring the Street event again. Cindy sent out another save-the-date email to past exhibitors and has been receiving participant forms back.
  - b. Earth Day 50<sup>th</sup> anniversary – we have 50 tree seedlings to give away, and will advertise the tree planting event at Remsberg Park taking place on Tuesday, April 28<sup>th</sup>
  - c. All-shred is already booked on our Expo date. Main Street has been informed in case they are interested in having a shredding event on a different date along with one of their other events.
3. 2020 Green Lectures
  - a. Frederick City's Green Lecture series will be quarterly workshops potentially taking place at Hood College
  - b. 2020 Middletown Library Green Talks - February 15<sup>th</sup> (Cindy & Kathleen Rall – trees) – went well!
4. EFC (Environmental Finance Center) – letter of support for EPA grant to help municipalities do pollution prevention outreach and projects (Cindy)
5. MUCFC grant application – submitted February 14<sup>th</sup>; received the \$1,000 grant award for tree planting!!
6. Keep MD Beautiful grant application - submitted Nov. 13<sup>th</sup>; notification of decision by March 20 (Cindy)
7. MEA grant application – submitted December 18<sup>th</sup>; notification of decision in February (Cindy)
8. Tree City USA application – submitted December 31<sup>st</sup>; notification of decision by April (Cindy)
9. Tree subcommittee (Joyce, Agnesanne, Ann, Pam, Jamie) – monthly meeting update
10. Composting program for Middletown Elementary School (Cindy, Mark)
11. Compost bins – we only have 9 left! Will need to consider grant opportunities in order to provide cost-savings to residents, or wait until Frederick City puts another order in in the fall.
12. County Climate Change Emergency Resolution (Joyce)
13. County FRO amendment update (David or Ann)
14. April meeting date – third Tuesday – April 21<sup>st</sup> – NEED ALL HANDS-ON DECK FOR THIS MEETING!

GOALS FOR 2020:

PLANT <b>100</b> TREES IN 2020					
CREATE A TREE GIFT PROGRAM - GOAL OF <b>\$1000</b>					
QUANTIFY/SHOW PROGRESS <b>[MEASURABLE GOAL NEEDED]</b> ON 25% CANOPY BY 2025					
HOLD GREEN EXPO - APR 25					
SUPPORT MES LOOL PROGRAM - FINANCIAL/VOLUNTEER SUPPORT					
PROMOTE & SELL 20 COMPOSTING BINS					
PROMOTE & SELL 25 RAIN BARRELS (GRANT REQUEST)					
EVALUATE & RECOMMEND STREETLIGHT BUYBACK PROGRAM TO TOWN BOARD					
CREATE <b>2 AC</b> POLLINATOR MEADOW NEAR SOLAR ARRAY					
EDUCATION ON STORMWATER PERMIT PROGRAMS					

## Sustainability Committee Meeting Minutes, February 18, 2020

Attendees: Joyce Tuten, Cindy Unangst, Jamie Moore, Doug Martin, Sean O’Keefe, Rick Detrick, Agnesanne Dannehey, Gene Fleeman

1. January meeting minutes approved
2. Green Expo
  - a. Date – April 25<sup>th</sup>. We will partner with Coloring the Street event again. Coloring in the Street theme this year is Earth Day 50<sup>th</sup> Anniversary! Cindy sent out another save-the-date email to past exhibitors and has been receiving participant forms back.
  - b. Earth Day 50<sup>th</sup> anniversary – do we plan anything special this year? Tree nursery in Preston, MD with seedlings for conservation purposes (25/species at \$1 each), possibly order some to hand out at Green Expo. Make a “Plant a Tree” pledge sheet for people to sign up to plan a tree in their this spring with goal of 50 trees to celebrate Earth Day’s 50<sup>th</sup> anniversary.
  - c. All-shred is already booked on our Expo date. Main Street has been informed in case they are interested in having a shredding event on a different date along with one of their other events. Cindy is also considering other shredding companies.
3. Tree planting at Remsberg Park: possible dates: Friday afternoon April 24 (Arbor Day), after Green Expo on April 25, or Election Day Tuesday April 28
4. 2020 Green Lectures
  - a. Frederick City’s Green Lecture series will be quarterly workshops potentially taking place at Hood College
  - b. 2020 Middletown Library Green Talks --February 15<sup>th</sup> (Cindy and Kathleen Rall – trees) was well attended
5. EFC (Environmental Finance Center) – letter of support for EPA grant to help municipalities do pollution prevention outreach and projects (Cindy)
6. Keep MD Beautiful grant application - submitted Nov. 13<sup>th</sup>; notification of decision by March 20 (Cindy)
7. MEA grant application – submitted December 18<sup>th</sup>; notification of decision in February (Cindy)
8. Tree City USA application – submitted December 31<sup>st</sup>; our application has passed the local DNR review and the regional review, awaiting the final review by the Arbor Day Foundation, notification of decision will be by April (Cindy). Town arbor day proclamation planned, with possible tree planting event (April 24<sup>th</sup>).
9. Tree subcommittee (Joyce, Agnesanne, Ann, Pam, Doug, Jamie) – met in January, lots of ideas:
  - a. Gift a Tree program idea \$250/tree
  - b. “One More Tree for the Canopy” campaign, another donation option
  - c. Carbon offset program—Joyce will consider this more
  - d. New Library on Green Street 2023—landscape design input from green team?
  - e. Planting more trees around retaining ponds
  - f. Encourage tree planting on private property (local residences and businesses)
  - g. Reach out to homeowners to plant more trees in their yards
10. Composting program for Middletown Elementary School (Cindy, Mark). Joe Richardson did a site visit, Mark Carney bought the scale they will need to use (thanks, Mark!), Cindy has sent the school a power point presentation to use to help train the students about composting at lunch.

