

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN MEETING MINUTES

TOWN MEETING

April 25, 2022

The meeting of the Burgess and Commissioners of Middletown was called to order on April 25, 2022, by Burgess Miller at 7:00 p.m. Present were Commissioners Kevin Stottlemyer, Christopher Goodman, Jennifer Falcinelli, Rick Dietrick and Jean LaPadula (via Lifesize).

PUBLIC COMMENTS:

Heath Barnes the Burgess of Woodsboro, MD and current candidate for the state legislature attended the meeting.

PERSONAL REQUESTS FOR AGENDA: None.

CONSENT AGENDA:

- Town Meeting Minutes
 - April 7, 2022 – Town Workshop
 - April 11, 2022 – Town Meeting

Motion: Commissioner Falcinelli motioned to approve the consent agenda as presented. Seconded by Commissioner Goodman. Motion passed (5-0).

UNFINISHED BUSINESS:

Comprehensive Plan – Introduction – The Town Board reviewed the introduction of the Comp Plan in its new format. The colors in the copies provided were dark due to the copier. The Town Administrator will send the Town Board members electronic copies of the introduction to see the true colors of the chapter. The layout is much better than previous comp plans. This chapter has much more verbiage as it is the introduction. The next chapter to review will provide a better visual representation of the new layout. It will contain pictures, information blocks, quick references, graphics etc.

Proclamation for National Child Abuse Prevention Month – Child Advocacy Center –Burgess Miller read a signed proclamation regarding Child Abuse Prevention Month. The Child Advocacy Center has placed a pinwheel garden in Heritage Park as a visual reminder.

NEW BUSINESS:

Frederick County Community Deputy Program – Contract for FY2023 – The Town Board reviewed the FY2023 Frederick County Sheriff's Office law enforcement contract. The contract total is \$464,224.00, which is a 5.67% increase from FY2022. The increase is due to pay scale increases and increased fuel costs.

Motion: Commissioner Goodman motioned to approve the FY2023 Frederick County Sheriff's Office law enforcement contract as presented. Seconded by Commissioner Falcinelli. Motion passed (6-0).

Request for Outdoor Music – Richland Golf Course – This is the annual outdoor music permit request from the golf course. They will have live music on their patio Friday evenings until 10:30PM from May 1st through November 1st, 2022. The golf course is aware of the Town Code and restrictions. The Town has not received any complaints in the past.

The Town Board agreed by consensus to approve the outdoor music request from Richland Golf Course.

PUBLIC COMMENTS: None.

The salary study is complete, and the Town Administrator has received it. The Town Board will meet May 10, 2022 at 7:00PM to review the salary study with the organization that conducted it.

The Town continues to receive applications for the Superintendent of Water & Wastewater position. There are currently 3 on file for review. Interviews will be scheduled after the meeting on the salary study.

There is a USPS delivery person who is speeding through Town. This driver has been doing this for months. It needs to be addressed by the deputies. The Town Administrator reported that the driver was stopped last week by Deputy McCarrick for speeding through the construction zone on Broad Street and knocking the construction helmet off a contractor with the mail vehicle's mirror. This week the residents of Broad Street were notified that their mail will be available for pick up at the post office until the Broad Street construction is completed.

The handicap parking space in front of 315 West Main Street has been monitored for use over the past several months. The space is getting very little usage by the resident who requested it, or when used the vehicle sits there for weeks at a time. Parking is at a premium in that area, and neighbors are frustrated with its lack of use. The Town Administrator was asked to contact the Town Attorney for an opinion regarding potential legal ramifications on removing that handicap parking spot. Different options for how to best use that parking spot were discussed and included a parking time limit on the parking space, making it a permitted space to park (like in other cities), or designating it a loading/unloading zone. The family who initially requested the handicap parking space will be contacted for more information.

There is a meeting concerning the Circuit Rider scheduled for May 6th.

The lighted crosswalk at Middletown Parkway and Holter Road was approved by the County. An MOU with the Town is being drafted.

The Town Board wants to thank all involved in the planning and executing of the Coloring the Street and the Green Expo events which were held last Saturday. Both events were well run and well attended. Both the Main Street Program and the Middletown Sustainability Committee should be commended for their efforts.

ANNOUNCEMENTS:

- *Tree Planting Event – Friday, April 29, 2022 – 10:00AM to 12:00PM at Wiles Branch Park*
- *Art Stroll Down Main – April 29 thru May 23, 2022*
- *Farmer's Market Open for the Season – May 5, 2022 – Christ Reformed Parking Lot*
- *Downtown Business Open Late – Thursday, May 19, 2022 (3rd Thursday of the Month)*

- *Memorial Day Ice Cream Social – Saturday, May 28, 2022 – 11:00AM -2:00PM at Memorial Park*
- *Memorial Day Commemoration – Monday, May 30, 2022 – 1:00PM at Middletown War Memorial*

Workshop adjourned at 7:57 PM.

Respectfully submitted,

Annette Alberghini,
Office Manager