

**MIDDLETOWN PLANNING COMMISSION
31 West Main Street
Middletown, Maryland**

Regular Meeting

April 18, 2022

The regular meeting of the Middletown Planning Commission took place on Monday, April 18, 2022 at 7:00 p.m. via in-person and Lifesize. Those present (quorum) were Commission Vice Chairman Bob Miller, Commission members Sean Mahar, Commissioner Jean LaPadula (Ex-officio), Chris Mills, and Eric Ware (Alternate). Others present in official capacity: Cindy Unangst (Staff Planner) and Patty Guyton (Recording Secretary).

APRIL MONTHLY PLANNING COMMISSION MEETING:

I. PUBLIC COMMENT - None

II. Minutes of the March 2022 Planning Commission Workshop – Approved as submitted.

Minutes of the March 2022 Planning Commission Meeting – Approved as submitted.

III. PLAN REVIEW – none

IV. ZONING –

Sign ordinance revisions – Staff added track changes from April Workshop for the Planning Commission to review. There was general discussion on the chapter and staff shared a PowerPoint presentation that she created in 2009 to show the different signs around town. Staff suggested adding language from the Hagerstown temporary sign definition to the Town’s current definition.

V. COMPREHENSIVE PLAN UPDATE

Chapter 1 Introduction – There was discussion on the text box color and both the Town Board and Planning Commission like the green background color for text boxes. Staff will let the designer know to change all chapters to green instead of blue. Planning Commission members would like the Mission Statement and a text box with the Core Values added to the chapter before the Goals section.

Chapter 8 Municipal Growth Element – Staff reviewed the changes to the chapter that were discussed at the April workshop. Staff noticed the total acreage should be 1,350 not 1,175 and she will correct this error.

VI. MISCELLANEOUS

Annual Report 2021 and Map – No update since last meeting. Staff is still waiting on water and sewer information from Town Administrator.

VII. Additional Public Comment – none

Meeting adjourned at 7:53PM.

Respectfully submitted,

Patty Guyton
Recording Secretary