

Memorandum

To: Middletown Sustainability Committee

From: Cindy Unangst, Staff Planner

Date: April 13, 2020

RE: **April Green Team Virtual meeting agenda for Tuesday, April 21st**

Cindy Unangst is inviting you to a scheduled Zoom meeting.

Topic: April Sustainability Committee meeting

Time: Apr 21, 2020 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97683996097?pwd=ek05OFp5d3FYWEgweE9adGk3dGYwdz09>

Meeting ID: 976 8399 6097

Password: 700106

One tap mobile

+19292056099,,97683996097#,,#,700106# US (New York)

+13126266799,,97683996097#,,#,700106# US (Chicago)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 976 8399 6097

Password: 700106

Find your local number: <https://zoom.us/u/abOWtxf567>

Meeting discussion items:

1. February meeting minutes approval
2. Green Expo – Cancelled
3. Earth Day 50th anniversary – Cindy has been putting ‘Acts of Green’ posts on the Facebook page, and will continue to do so. The tree seedlings order was cancelled, but maybe we can give them away in the fall along with the tree planting event at Remsberg Park.
4. 2020 Green Lectures – on hold
5. MUCFC grant application – submitted February 14th; received the \$1,000 grant award for tree planting!!
6. Keep MD Beautiful grant application - submitted Nov. 13th; notification that we did not receive the grant.
7. MEA grant application – submitted December 18th; notification of decision in February (Cindy)
8. Tree City USA application – submitted December 31st; notification that we’ve been designated!! Will most likely hold a celebration in the fall.
9. Tree subcommittee (Joyce, Agnesanne, Ann, Pam, Jamie) – monthly meeting update

- 10. Composting program for Middletown Elementary School – on hold
- 11. Compost bins – we only have 8 left! Will need to consider grant opportunities in order to provide cost-savings to residents, or wait until Frederick City puts another order in in the fall.
- 12. County Climate Change Emergency Resolution (Joyce)
- 13. County FRO amendment update (David)
- 14. May meeting date – third Tuesday – May 19th

GOALS FOR 2020:

PLANT 100 TREES IN 2020					
CREATE A TREE GIFT PROGRAM - GOAL OF \$1000					
QUANTIFY/SHOW PROGRESS [MEASURABLE GOAL NEEDED] ON 25% CANOPY BY 2025					
HOLD GREEN EXPO - APR 25					
SUPPORT MES LOOL PROGRAM - FINANCIAL/VOLUNTEER SUPPORT					
PROMOTE & SELL 20 COMPOSTING BINS					
PROMOTE & SELL 25 RAIN BARRELS (GRANT REQUEST)					
EVALUATE & RECOMMEND STREETLIGHT BUYBACK PROGRAM TO TOWN BOARD					
CREATE 2 AC POLLINATOR MEADOW NEAR SOLAR ARRAY					
EDUCATION ON STORMWATER PERMIT PROGRAMS					

Sustainability Committee Meeting Minutes, February 18, 2020

Attendees: Joyce Tuten, Cindy Unangst, Jamie Moore, Doug Martin, Sean O’Keefe, Rick Detrick, Agnesanne Dannehey, Gene Fleeman

1. January meeting minutes approved
2. Green Expo
 - a. Date – April 25th. We will partner with Coloring the Street event again. Coloring in the Street theme this year is Earth Day 50th Anniversary! Cindy sent out another save-the-date email to past exhibitors and has been receiving participant forms back.
 - b. Earth Day 50th anniversary – do we plan anything special this year? Tree nursery in Preston, MD with seedlings for conservation purposes (25/species at \$1 each), possibly order some to hand out at Green Expo. Make a “Plant a Tree” pledge sheet for people to sign up to plan a tree in their this spring with goal of 50 trees to celebrate Earth Day’s 50th anniversary.
 - c. All-shred is already booked on our Expo date. Main Street has been informed in case they are interested in having a shredding event on a different date along with one of their other events. Cindy is also considering other shredding companies.
3. Tree planting at Remsberg Park: possible dates: Friday afternoon April 24 (Arbor Day), after Green Expo on April 25, or Election Day Tuesday April 28
4. 2020 Green Lectures
 - a. Frederick City’s Green Lecture series will be quarterly workshops potentially taking place at Hood College
 - b. 2020 Middletown Library Green Talks --February 15th (Cindy and Kathleen Rall – trees) was well attended
5. EFC (Environmental Finance Center) – letter of support for EPA grant to help municipalities do pollution prevention outreach and projects (Cindy)
6. Keep MD Beautiful grant application - submitted Nov. 13th; notification of decision by March 20 (Cindy)
7. MEA grant application – submitted December 18th; notification of decision in February (Cindy)
8. Tree City USA application – submitted December 31st; our application has passed the local DNR review and the regional review, awaiting the final review by the Arbor Day Foundation, notification of decision will be by April (Cindy). Town arbor day proclamation planned, with possible tree planting event (April 24th).
9. Tree subcommittee (Joyce, Agnesanne, Ann, Pam, Doug, Jamie) – met in January, lots of ideas:
 - a. Gift a Tree program idea \$250/tree
 - b. “One More Tree for the Canopy” campaign, another donation option
 - c. Carbon offset program—Joyce will consider this more
 - d. New Library on Green Street 2023—landscape design input from green team?
 - e. Planting more trees around retaining ponds
 - f. Encourage tree planting on private property (local residences and businesses)
 - g. Reach out to homeowners to plant more trees in their yards
10. Composting program for Middletown Elementary School (Cindy, Mark). Joe Richardson did a site visit, Mark Carney bought the scale they will need to use (thanks, Mark!), Cindy has sent the school a power point presentation to use to help train the students about composting at lunch.

