

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

VIRTUAL TOWN BOARD MEETING MINUTES

TOWN MEETING

May 10, 2021

The virtual meeting of the Burgess and Commissioners of Middletown was called to order on May 10, 2021, by Burgess Miller at 6:30 p.m. Present via Zoom were: Commissioners Christopher Goodman, Jennifer Falcinelli, Jean LaPadula, Kevin Stottlemeyer, and Rick Dietrick.

BUDGET WORKSHOP

FY2022 General Fund Operating Budget – The Burgess and Commissioners heard the community groups requests for their respective FY22 budgets. There will be a new line item added to the General Fund Operating Budget for Sustainability. Sustainability will be removed from the community events line item. With that change the community groups requests totaled \$28,605.00. Discussion concerning the purchase of town cobra heads and their changeover to LED will be revisited in September.

FY2022 – FY2026 General Fund – Capital Improvements Program – MML has received information regarding the expenditure of monies from the American Rescue Plan. Preliminary review shows little change from what was originally put forth. Burgess Miller will provide information at the next meeting of suggested uses he has received for those monies.

The public hearing for the FY2022 budgets is scheduled for June 3, 2021. The vote on the proposed FY2022 budgets will take place at the June 14th Town Board meeting.

The budget workshop ended at 7:14 P.M.

PERSONAL REQUESTS FOR AGENDA: None

CONSENT AGENDA:

- **Town Meeting Minutes**
 - *April 1, 2021 – Town Workshop*
 - *April 12, 2021 – Town Meeting*
 - *April 26, 2021 – Town Meeting*

Motion: Commissioner LaPadula motioned to approve the consent agenda as presented. Seconded by Commissioner Goodman. Motion approved (6-0).

UNFINISHED BUSINESS:

Comprehensive Plan – Chapter Review – The draft updated growth boundary map was reviewed. Town Board members liked this draft of the map. The red area designates town limits. The blue areas designate potential future growth areas. The green areas identify a conservation boundary. Those areas in yellow identify county subdivisions on well and septic that could require an extension of Town water and sewer services during an emergency. There is no intention of annexing these subdivisions. It was suggested to modify the map and change the area at the northern end of Coblenz Road from white to yellow. This

map shows a decrease in the growth boundary of 116 acres from the 2010 Comp Plan. It was suggested to add that information as a note on this map. Town staff can now compute the water resource calculations.

AC Jets Annexation Discussion – The property owner is modifying their petition to request specific zoning areas with their property to bring it in line with Town zoning and the Comp Plan. The Town Board recently received an email from the Town Administrator explaining how Maryland allocates water rights and background information on the AC Jets property. There is confusion regarding the location of the wells identified on a 2008 document. The Town Administrator will verify the information with MDE.

Appointment of Temporary Alternate to the Planning Commission – Burgess Miller recommended Robert Wilkes as the candidate to fill the vacant Planning Commission Temp Alternate position. Mr. Wilkes has been a town resident for over 20 years, retired from a distinguished career in law enforcement, and has expressed an interest in serving on the Planning Commission both in the past and at present.

Motion: Commissioner Goodman motioned to appoint Mr. Robert Wilkes as the temp alternate to the Planning Commission. Seconded by Commissioner Falcinelli. Motion approved (6-0).

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for April – 316,000 gal., spring flow for April – 147,000 gal., East WWTP treated 221,000 gals. and the West WWTP treated 220,000 gals. The Town flushed hydrants. There was a large rain event May 3rd that impacted I&I. The Brookridge Pump Station clogging issue is getting better with the adjustments that have been made. Residents are still advised not to flush any type of “disposable wipe” down their toilets. The aqua disc at the East WWTP has been replaced by Town staff. The leak detection company was in Town and detected no leaks at this time. The builder of the reservoir is back and in the final stages of the project. The wells identified for Foxfield Section 6 have high levels of iron and manganese. The developer will have to address this. A reminder that to lessen the Town’s dependence on tap fees consideration must be given to continue to raise the capital improvement fee.

PUBLIC WORKS – Commissioner Dietrick reported:

In addition to what was reviewed in the Water and Sewer Committee report, veterans’ banners have been hung along Main Street. Several memorial benches have been installed. During hydrant flushing there were two waterline breaks which were repaired that day. Tree planting occurred behind Cone Branch Park. The recycling center at the Community Park has been removed. The annual inspection of fire prevention and suppression equipment in all Town facilities occurred. Spring repair and service on Town trucks is ongoing.

SUSTAINABILITY – Commissioner Stottleyer reported:

The committee is working on the first pollinator garden. They are in the design and placement stage. Once the plants arrive the garden will be installed. The committee understands and agrees with the removal of the recycling center at the county park. If more than recyclable items were placed in that dumpster than everything in that dumpster was no longer recyclable.

PLANNING COMMISSION – Commissioner LaPadula reported:

The next Planning Commission workshop is Wednesday, May 12th and the Planning Commission meeting is May 17, 2021. Agenda items for the May Planning Commission workshop and meeting

include both the beginning review of chapter two, Population and Housing, and the growth boundary map review of Comp Plan and the review of the draft 2020 annual report.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

Commissioner Goodman will forward the link to the POS meeting in which requests are reviewed to anyone interested in attending once he receives it. Memorial bench sales are on the rise. The Town is at the point where individuals will have to be told where the bench will be installed on some trails.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

The Town should be receiving an opinion from the Town Attorney regarding changing the Town’s Facebook page to an information only page this week. The Town Administrator has a meeting with Innovative to review a proposal for streaming with interaction live meetings once in-person meetings begin again. Commissioner Falcinelli will reverify a similar service with Govoffice. Residents are reminded to sign up for the Town email distribution service and Alert Frederick if they have not done so already.

NEW BUSINESS:

Draft Water Capacity Plans for 2020 – The draft water capacity plans were reviewed. These plans are being forwarded to the Water & Sewer Standing Committee for review and comment. The graph indicates that the Town is allotted 387,000 gallons of water per day, and how that allotment is broken down. Once the Water and Sewer committee makes its recommendations this will go before the Planning Commission for review and then return to the Town Board for final input.

Schedule Public Hearing for Operating Budgets – The public hearing is scheduled for the June 3, 2021 Town Board Workshop with a vote on the budgets to occur at the June 14, 2021 Town Board Meeting.

PUBLIC COMMENTS: None.

ANNOUNCEMENTS:

- *Public Hearing on Text Amendment to Allow Chickens in Town – Monday 24, 2021 at 7:00PM.*

Meeting adjourned at 7:56 PM.

Respectfully submitted,

Annette Alberghini,
Office Manager