

**Memorandum**

**To:** Middletown Sustainability Committee

**From:** Cindy Unangst, Staff Planner

**Date:** May 18, 2021

**RE:** May Green Team Virtual meeting agenda for Tuesday, May 18<sup>th</sup>

**Cindy Unangst is inviting you to a scheduled Zoom meeting.**

**Topic: May Sustainability Committee Meeting**  
**Time: May 18, 2021 05:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87207363079?pwd=NS9uTjdoUDVKRjNBdWx4N3pFTm94QT09>**

**Meeting ID: 872 0736 3079**

**Passcode: 348551**

**One tap mobile**

**+13017158592,,87207363079#,,,,\*348551# US (Washington DC)**

**Dial by your location**

**+1 301 715 8592 US (Washington DC)**

**Find your local number: <https://us02web.zoom.us/u/kdypmo4BZW>**

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**Meeting discussion items:**

1. April meeting minutes approval
2. BASECAMP projects:
  - Pollinator library video
  - Bee City USA (Mark)
  - Pollinator demonstration location/schedule
  - GreenMiddletown Website
3. Budget (Kevin and Cindy)
4. Tree plantings and Tree City USA (Cindy)
5. Mayors Monarch Pledge – Girl Scout Gold Award project
6. Compost bins – Greenbelt has extra that we can purchase, but we would need to pick them up.
7. Memorial Tree Program
8. Herbicide use in Middletown
9. June meeting date – third Tuesday – June 15<sup>th</sup>

**GOALS FOR 2021:**

PLANT **100** TREES IN 2021 – 25 planted 4/30

CREATE A TREE GIFT PROGRAM - GOAL OF **\$1000** –

QUANTIFY/SHOW PROGRESS [**MEASURABLE GOAL NEEDED**] ON 25% CANOPY BY 2025

HOLD VIRTUAL GREEN EXPO - ✓

SUPPORT MES LOOL PROGRAM - FINANCIAL/VOLUNTEER SUPPORT -

PROMOTE & SELL 20 COMPOSTING BINS –

PROMOTE & SELL 25 RAIN BARRELS (GRANT REQUEST)

EVALUATE & RECOMMEND STREETLIGHT BUYBACK PROGRAM TO TOWN BOARD

CREATE **2 AC** POLLINATOR MEADOW NEAR SOLAR ARRAY

EDUCATION ON STORMWATER PERMIT PROGRAMS

**FUTURE AGENDA ITEMS:**

- Green lectures series
- Habitat advisor volunteers
- Lunch out of Landfills

DRAFT

## MIDDLETOWN SUSTAINABILITY COMMITTEE MINUTES

April 22, 2021

Present: Cindy Unangst, Erin Carney, Jessica Elder, Kevin Stottlemyer, Agnesanne Danehey, Mark Carney, Ann Payne

March Minutes were approved as submitted.

**LIBRARY VIDEO:** Jessica hopes to complete the Library video by the end of next week. She needs replacement and/or additional photos in high resolution where needed. Please look over what we have so far and help her as you can. She will add credits for the music as well as for the bee puppets.

**POLLINATOR GARDEN:** Middletown allocated \$2000k funding, which we can spend on a 500 sq. ft. pollinator garden. We need to order plants. Funding availability is not clear. It was asked whether "Sustainability" is a consideration in all town budget decisions, in the way that "Safety" is a constant consideration.

Kaia Wynne, a Girl Scout Gold Star applicant, hopes to help with the pollinator garden project. She will present her proposal to the town board no later than early May. She offers to collect donations for plants, mulch, etc. She offers to create a brochure and a blog about the garden. She will recruit others to help with the planting. Erin provided The Monarch Alliance plant recommendations to Mark for 500 sq. foot garden. Quinn and Erin are working on drawings.

Town Board needs to review the garden proposal and location. (The garden must not be near the posts around the baseball diamond in Memorial Park.) Mark is researching sources for the plants, including Sunny Meadows or Izel. Watering the plants will be included in the usual town watering truck route.

**COMMUNITY ENGAGEMENT:** Ann and Agnesanne are meeting with the Foxfield Village Landscape Committee about landscaping several common areas owned by the community. Gene has no additional remarks about the (beautiful!) web site at this time.

Mark will post the film "Kiss the Ground" on Basecamp and ask if Gene can put it on our webpage.

**TREES:** The next Tree Planting is taking place Friday, April 30, at 11 am at Cone Branch Pocket Park. Ms. Steger will be bringing her high school students. Cindy will be providing info sheets. These trees will vary in size.

FredCo park workers ripped out a row of established trees (Blue Spruce) in the construction process. There was no effort to save the trees.

We are invited to participate in another tree planting off Hollow Road as part of a stream restoration. An interested party has received a number of trees to restore the riparian area.

A new Memorial Tree has been requested. We received a new PLANT 'badge.' Becky Wilson, our regional DNR rep, will try to be with us on Arbor Day.

At a future date, we can discuss ways we might protect existing trees. Education of homeowners is needed to install trees away from power lines. The more we can protect our elder trees, the more of the town's elegance we have along Main Street.

**OPEN SPACE FUNDING:** Monday night Chris Goodman will discuss funding requests for next year. He will hold a meeting Wednesday night to discuss the appropriateness of a Pickle Ball court proposed for Wiles Branch Park. There was a discussion of park visions - create a woodland park, a game park, or a mix. The addition of workout stations was questioned as well: who uses them and how often. They often don't wear well. A fitness alternative could be a mandala/pollinator garden walk. Kevin will carry our concerns to the Parks & Rec Committee.

It was recommended we work with Parks and Rec to develop a clear mission for our parks, including strategic goals on what reflects our naturalistic environment and at the same time leads others to appreciate it. Some hope for 80% native plantings. Different kinds of planting should be considered, in order to demonstrate a variety of ways to 'go native.'

**SUSTAINABILITY CHAPTER:** The Sustainability Chapter has been viewed by the town. Mark's rooftop solar map update will be added to the chapter. Other additions will include light pollution (perhaps already included); clearly stated mowing height; a requirement (rather than recommendation) that native plants be installed; statement that pesticides harmful to pollinators, (including glyphosate, an herbicide thought to be killing insects), may not be used. Town workers will need to be educated about safe weed removal and about leaving stalks up in the fall.

Respectfully submitted,  
Ann Payne





303 SOUTH CHURCH STREET

305 SOUTH CHURCH STREET

307 SOUTH CHURCH STREET

309 SOUTH CHURCH STREET

311 SOUTH CHURCH STREET

313 SOUTH CHURCH STREET

300 SOUTH CHURCH STREET

310 SOUTH CHURCH STREET

203 PROSPECT STREET

FRANKLIN

PROSPECT

110 FRANKLIN STREET

500 square foot pollinator garden





# CONFIRMATION

Order	125603
Previous Ord/Quote	125601
Customer PO	Plants

388 North Creek Road | Landenberg, PA 19350  
 610.255.0100 | [orders@northcreeknurseries.com](mailto:orders@northcreeknurseries.com)  
[www.northcreeknurseries.com](http://www.northcreeknurseries.com)

**Great Plants Start Here!**

Order pick up: 124 Wedgewood Road | Oxford, PA 19363

**Sold To:**

Town of Middletown MD  
 Mark Carney  
 31 W Main Street  
 Middletown MD 21769  
 301-244-0323  
[mcarney@ci.middletown.md.us](mailto:mcarney@ci.middletown.md.us)

**Ship To:**

Town of Middletown MD  
 Mark Carney  
 7320 Holter Road  
 Middletown MD 21769  
 301-244-0323  
[mcarney@ci.middletown.md.us](mailto:mcarney@ci.middletown.md.us)

SHIP WEEK	SHIP VIA	TERMS		SALESPERSON			NOTES		
05/31/2021	FedEx Ground-3	Credit Card		Van Ness, Addison					
Description	Size	Flat Price	Flat Qty Confirm	Plug Qty Confirm	Price (Eaches)	Disc %	Your Price	Royalty Per Plug	Extension Price
Asclepias incarnata <small>Not Available For Requested Date - 04/29/2021 Next available crop 9/20/21</small>	LP50	\$65.00	0	0	\$1.3000	0.00	\$1.3000	0.00	\$0.00
Asclepias tuberosa	72	\$57.84	2	144	\$0.8033	0.00	\$0.8033	0.00	\$115.68
Chelone glabra	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50
Echinacea pur. 'Ruby Star'	72	\$54.14	1	72	\$0.7519	0.00	\$0.7519	0.00	\$54.14
Eryngium yuccifolium	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50
Freight Charges - Handling/Box	EA	\$0.00	1	1	\$0.00	0.00	\$0.00	0.00	\$0.00
Freight Charges - Outside Carrier	EA	\$0.00	1	1	\$0.00	0.00	\$0.00	0.00	\$0.00
Lobelia cardinalis	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50
Lobelia siphilitica	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50
Physostegia v. 'Miss Manners' PP12637 <small>Not Available For Requested Date - 04/29/2021 Sold out 2021 at this time.</small>	LP50	\$62.50	0	0	\$1.2500	0.00	\$1.2500	0.17	\$0.00
Rudbeckia fulgida var. fulgida	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50
Solidago odora	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50

Flat total: 9

Royalty Subtotal: \$0.00  
 Taxable Subtotal: \$544.82  
 Tax: \$0.00  
 PrePayment: \$0.00  
**Total Amount Due: \$544.82**

Message:

Please Note: Additions, cancellations or revisions to this order will be accepted up to 5 business days prior to the ship date. Cancellations made after this point are subject to a 20% restocking fee. It is your responsibility to arrange receipt of all goods. Freight, box and handling charges will be added to your invoice at the time of shipment.

**Thank you for your order!**



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Order	125601
Previous Ord/Quote	
Customer PO	Plants

388 North Creek Road | Landenberg, PA 19350  
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SHIP WEEK	SHIP VIA	TERMS	SALESPERSON				NOTES			
06/21/2021	FedEx Ground-3	Credit Card	Van Ness, Addison							
Description	Size	Flat Price	Flat Qty Confirm	Plug Qty Confirm	Price (Eaches)	Disc %	Your Price	Royalty Per Plug	Extension Price	
Asclepias syriaca	LP50	\$65.00	2	100	\$1.3000	0.00	\$1.3000	0.00	\$130.00	
Freight Charges - Handling/Box	EA	\$0.00	1	1	\$0.00	0.00	\$0.00	0.00	\$0.00	
Freight Charges - Outside Carrier	EA	\$0.00	1	1	\$0.00	0.00	\$0.00	0.00	\$0.00	
Monarda didyma 'Jacob Cline'	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50	
Monarda fistulosa	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50	
Sporobolus heterolepis	LP50	\$79.00	1	50	\$1.5800	0.00	\$1.5800	0.00	\$79.00	
Veronicastrum virginicum	LP50	\$62.50	1	50	\$1.2500	0.00	\$1.2500	0.00	\$62.50	

<b>Flat total:</b>	<b>6</b>	<b>Royalty Subtotal:</b>	<b>\$0.00</b>
		<b>Taxable Subtotal:</b>	<b>\$396.50</b>
		<b>Tax:</b>	<b>\$0.00</b>
		<b>PrePayment:</b>	<b>\$0.00</b>
		<b>Total Amount Due:</b>	<b>\$396.50</b>

Message:

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**Thank you for your order!**

# MIDDLETOWN SUSTAINABILITY COMMITTEE BUDGET FY2021

	<u>Budget</u>
Banner to advertise Green Expo (cost for editing)	\$100
Advertising in The Frederick News Post	\$125
Shredding event at Green Expo (All Shred)	\$330
DNR Scales and Tails program	\$200
Tree seedlings to give away	\$220
64 gal community compost bin to be collected 1xper week for the year	\$1,560
Pollinator garden - plants, tilling, mulch	\$2,000
<b>TOTAL</b>	<b>\$4,535</b>