

**BURGESS AND COMMISSIONERS  
OF MIDDLETOWN MARYLAND**

**VIRTUAL TOWN WORKSHOP MEETING MINUTES**

**WORKSHOP MEETING**

**May 6, 2021**

The virtual workshop meeting of the Burgess and Commissioners of Middletown was called to order on May 6, 2021, by Burgess Miller at 6:30 p.m. Present via Zoom were: Commissioners Kevin Stottlemyer, Christopher Goodman, Jennifer Falcinelli, Jean LaPadula, and Rick Dietrick.

**BUDGET WORKSHOP:**

**FY2022 General Fund Operating Budget** – The proposed FY2022 budget was reviewed. This budget reflects no tax increase. The Board discussed creating a new line item in the budget for Sustainability as this initiative has developed into more than just the Green Expo each year.

**FY2022 – FY2026 General Fund – Capital Improvements Program** – The proposed FY2022 budget was reviewed. It was proposed that the Town could combine those identified Tar Chip and Seal (TSO) street reconstruction projects proposed for the next 3 years into one Mill and Overlay (M&O) (based on previous estimates) into FY22 and use monies from the America Recovery Act to fund it. This takes into consideration the increasing petroleum costs and by grouping the projects the Town could get better prices on materials.

Town Board members were reminded that they will need to decide on all budgets so that these budgets can be advertised prior to the public hearing.

The budget workshop ended at 7:03P.M.

**PERSONAL REQUESTS FOR AGENDA:**

**STAFF REPORTS:**

**Deputy Report** – A Deputy report was provided to the Burgess and Commissioners prior to the meeting.

**Staff Planner Report** – Cindy reviewed her report.

**Engineer’s Report** – Bruce reviewed his report.

**Main Street Manager Report** – Becky reviewed her report.

**Zoning Administrator’s Report** – Mark reviewed his report.

**CONSENT AGENDA:**

- **Financial Statements**
- **Town Meeting Minutes**
  - *April 1, 2021 – Town Workshop*
  - *April 12, 2021 – Town Meeting*
  - *April 26, 2021 – Town Meeting*

**UNFINISHED BUSINESS:**

**Comprehensive Plan – Chapter Review** – The draft updated growth boundary map was reviewed this evening. Town Board members liked this draft of the map. Once formally agreed upon town staff can compute water resource element figures needed for the Comp Plan.

**AC Jets Annexation Discussion** – The property owner is modifying their petition to request specific zoning areas with their property to bring it in line with Town zoning and the Comp Plan. The Town Board reviewed the long history of water rights and how MDE calculates water appropriation within growth areas.

**Appointment of Temporary Alternate to the Planning Commission** – Burgess Miller stated that he has spoken with Robert Wilkes concerning the Planning Commission Temporary Alternate position. Burgess Miller will be making a recommendation at the Monday, May 10<sup>th</sup> Town Board Meeting.

**NEW BUSINESS:**

**Draft Water Capacity Plans for 2020** – The draft water capacity plans were reviewed. These plans are being forwarded to the Water & Sewer Standing Committee for review and comment.

**Schedule Public Hearing for Operating Budgets** – The public hearing is scheduled for the June 3, 2021 Town Board Workshop with a vote on the budgets to occur at the June 7, 2021 Town Board Meeting.

**PUBLIC COMMENTS:** None.

**ANNOUNCEMENTS:**

- *Public Hearing on Text Amendment to Allow Chickens in Town – Monday 24, 2021 at 7:00PM.*

Workshop adjourned at 8:41PM.

Respectfully submitted,

Annette Alberghini,  
Office Manager