

MIDDLETOWN PLANNING COMMISSION
31 West Main Street
Middletown, Maryland

Regular Meeting

June 20, 2022

The regular meeting of the Middletown Planning Commission took place on Monday, June 20, 2022 at 7:00 p.m. via in-person and Lifesize. Those present (quorum) were Commission Chairman Mark Carney, Commission Members Bob Miller, Chris Mills, Sean Mahar, and Alternate Eric Ware. Others present in official capacity: Cindy Unangst (Staff Planner) and Annette Alberghini (Recording Secretary).

JUNE MONTHLY PLANNING COMMISSION MEETING:

I. PUBLIC COMMENT - None

II. Minutes of the May 2022 Planning Commission Workshop – Approved as submitted.

Minutes of the May 2022 Planning Commission Meeting – Approved as submitted.

III. PLAN REVIEW – none

IV. ZONING –

Sign Ordinance Revisions – The Staff Planner reviewed the proposed temporary sign language recommendations from the previous workshop. There was also discussion about changes to other sections of the Code that include sign language. Those sections will be reviewed and modified to refer to the signs section of the Code.

V. COMPREHENSIVE PLAN UPDATE

Chapter 1 Introduction – John Mattingly requested better quality photos for the Comp Plan. The summer intern has gone out and taken photos from identified locations. They have been sent to Mr. Mattingly. It was requested that, if possible, the wires be photoshopped from the pictures. Captions will be added to all photos used.

Chapter 3 – Natural Features – The Staff Planner stated this chapter has been formatted and is completed. The Planning Commission recommended including the watershed map photo to the ground water section of the chapter. The Staff Planner will make that addition.

It was recommended that the executive summary of the Transportation chapter include a statement supporting opportunities for shared parking facilities, a statement to appeal to FCPS to fund roadway and pedestrian improvements at the school complex, and information about the HEAL Cities designation and to create policies which foster this initiative.

VI. MISCELLANEOUS

Annual Report 2021 and Map – The Staff Planner reviewed the changes made to the report based on the discussion at the workshop of the water and sewer capacity sections. With those changes, the annual report is complete.

Motion: Commission member Mills motioned to approve the 2021 Annual Report as presented. Seconded by Commission member Ware. Motion approved (5-0).

VII. Additional Public Comment – none

It was stated that the bids for the Middletown library construction had been opened. The bids were higher than expected. The County will be approached for additional funding.

Meeting adjourned at 8:04 PM.

Respectfully submitted,

Annette Alberghini
Recording Secretary