

BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND

TOWN WORKSHOP MEETING MINUTES

WORKSHOP MEETING

June 2, 2022

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on June 2, 2022, by Burgess Miller at 7:00 p.m. Present were Commissioners Kevin Stottlemeyer, Christopher Goodman, Rick Dietrick, and Jean LaPadula.

PUBLIC COMMENT: None.

PERSONAL REQUESTS FOR AGENDA:

“If I Were Mayor” – Contest Winners – First Place Winner Anna Bowman from Middletown Elementary School - read her essay to the Board. Semi-Finalist Kristina Phillips from Middletown Elementary School – read her essay to the Board. Burgess Miller presented both young ladies as well as their teacher, Ms. MariLynn Stalnaker with gift cards.

STAFF REPORTS:

Deputy Report – No Deputy present at meeting.

Staff Planner Report – Cindy reviewed her report.

Engineer’s Report – Bruce reviewed his report.

Main Street Manager Report – Becky reviewed her report.

Zoning Administrator’s Report – Robert reviewed his report.

CONSENT AGENDA:

- **Town Meeting Minutes**
 - *May 23, 2022 – Town Meeting*

UNFINISHED BUSINESS:

Cost Increase for Memorial Benches – The Town board reviewed the bench price increase for the Memorial Bench program. Currently residents can purchase a bench at \$720, the total cost for installing a bench is \$1,088.74. The Town contributes around \$368.74 per bench installed but with the increase the Town’s contribute will be an estimated \$441.64 per bench. The Town Board would like the Parks and Recreation Committee to submit a recommendation to the Town Board at the July meeting on how they would like to proceed with this program.

Employee Compensations Review – Salary Study – Town Administrator asked the board to review the report that the financial officer provided. The board members would like the financial officer to gather more data from the Towns of Thurmont and Boonsboro. The Town Board feels these Town’s are similar to Middletown in size and how we operate. The Financial officer stated that there will not be enough time to gather all this information by the July 1 deadline for immediate salary increases for FY23. She also stated that Bill Benner, President – WW Consulting, Inc is unavailable to pull this type of data in a timely manner due to other clients. The Town Board wants to pay the employees what they deserve but would like to review all the data before they make a decision even if they have to push the deadline back. JR Hawkins (Project Manager) stated that we can’t compare how Boonsboro operates to how Middletown

does because Boonsboro only has 1 Water Operator and 1 Wastewater Operator due to them contracting out work and big jobs. The Town Board would like to schedule a special meeting to discuss this in more detail the week of June 20th.

NEW BUSINESS:

Appointment to Boards and Commissions:

Board of Appeals Alternate – There are no applicants at the moment to appoint.

Planning Commission Temporary Alternate – There are no applicants at the moment to appoint.

PUBLIC COMMENTS: None.

ANNOUNCEMENTS: Burgess Miller presented the Pollinator Proclamation for Pollinator Week, June 20-26, 2022.

Workshop adjourned at 8:36 PM.

Respectfully submitted,

Patty Guyton,
Receptionist



Middletown Community Deputies

Monthly Activity Report

May 2022

Dfc. Kelly Hewitt #0412

Dfc. Chudoba #0409

Dfc. McCarrick #0485

Traffic Stats

Citations Issued: 6 (17)

Warnings Issued: 131 (514)

Repair Orders Issued: 3 (13)

Accidents: 9 (30)

Selective Enforcement: 65 (212)

Arrest Stats

Criminal Arrests: 1 (1)

Traffic Arrests: 1 (4)

Juvenile Arrest: 2 (3)

Warrants/ Summons: 1 (4)

Proactive Enforcement

Walking patrol: 45 (168)

Bike Patrol: 6 (6)

Talks Cards: 50 (220)

Patrol Checks: 432 (1464)

School Safety Checks: 88 (305)

Calls for Service

Burglaries: 1 (4)

Thefts: 2 (5)

Destruction of Property: 2(11)

Noise complaints: 2 (4)

Juvenile complaints: 3 (7)

Disorderly Conduct: 1 (4)

Suspicious Activity: 9 (26)

Drug Incidents / Attempted Overdose

Special Events/ Important Information

-Suspect arrested for violating a Peace Order and taken to the detention center.

-Two juveniles from Montgomery County were arrested for thefts of bicycles. FCSO detectives are investigating these two juveniles with a possible connection with the Burglary report on Ingalls Dr. where the juvenile's gained entry into the residence and scared away by the homeowner.

-Juveniles were caught ringing doorbells then running away. The juveniles were taken home to their parents for notification.

-Subject arrested for driving motor vehicle without a drivers license.

Accidents

E Main St

E Main St / Middletown Pkwy

E Main St / Cone Branch Dr

Schoolhouse Dr

W Main St / Bussard Dr

S Church St / Washington St

W Main St / Garage Ally

N Church St / W Green St

Speed was not a contributing factor in any of the crashes.