

***BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND***

TOWN MEETING MINUTES

WORKSHOP MEETING

April 5, 2018

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on April 5, 2018, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Jennifer Falcinelli, Christopher Goodman, Rick Dietrick and Tom Catania.

PUBLIC HEARING

Memar Annexation - Resolution 18-01 – To change the boundaries of the Town of Middletown, Maryland by the annexation into the corporate limits of the Town of 93.9380 acres of real property, more or less, upon the petition of Memar Corp.

Burgess Miller stated that before any annexation can be considered the developer must bring their own water supply. Burgess Miller also stated that this annexation has been discussed for about a year now. Drew stated that the Board received emails from Dale Haines, Russ & Bonita Currey, Jane Weir as well as from MDP (Maryland Department of Planning) that will be made apart of the record. Drew also stated that this was properly advertised, and property was posted.

Cindy stated that this was submitted to the Planning Commission for their review. Cindy stated that the Planning Commissioner found this annexation request and zoning for R-20 consistent with the Middletown Comprehensive Plan. Cindy also stated that the County currently has this land zoned differently than the Town, therefore the developer would have to wait 5 years unless the Burgess & Commissioners ask the County for a waiver, which the Burgess & Commissioners will not do.

Commissioner Bussard stated that he has traffic concerns with this annexation and wanted to know who is going to mow the open space area.

Drew stated that he had received letters from Russ Currey and Dale Haines, which will be made apart of the record.

The following residents spoke about concerns they have in regard to traffic, their wells being affected, and water quality: David Tomlin, 7780 Coblentz Road; Harold Thornberry 7798 Coblentz Road; Bruce Dzielinski, 7769 Coblentz Road; and Frank Bell, 7781 Coblentz Road.

Agnesanne Dahehey, 3 Layla Drive – stated that she has concerns with the traffic impact this development will cause as well as she hopes that if this passes the Streets within this active adult area are built to Town standards.

Bob Smart, 7525 Coblentz Road – stated that he is concerned with the traffic and recommends the Town make Coblentz Road one way in from East Main Street.

Barbara Reeder, 4 Groff Court – stated that she is concerned with the traffic impact, water quality, and is against the Town making the Community Center open to the entire Town.

Burgess Miller stated that this will be up for a vote by the Board on Monday, April 9, 2018.

Public Hearing adjourned at 8:16pm.

PERSONAL REQUESTS FOR AGENDA:

STAFF REPORTS:

Community Deputy Report - DFC Rowe gave the deputy report for March.
Staff Planner Report – Cindy gave her report.
Main Street Manager Report – Becky’s report was provided in the packet.
Engineers Report – Bruce’s report was provided in the packet.
Zoning Administrator’s Report – Ron was not present but submitted his report for the Board’s review.

UNFINISHED BUSINESS:

Resolution 18-01 – Memar Annexation – vote will take place on Monday, April 9th.
Patching Contract Bids – Drew stated that we received 3 bids for the patching contract for FY18. The bids ranged from \$104,115 - \$245,251. Drew stated that RFP, Inc. was the low bidder. Drew stated the Town has \$60,000 budgeted this year. If the Board elects to proceed with the project, the contract will not exceed \$60,000.
Review of Handicap Ramp Improvement Locations – Drew stated that Bruce and JR came up with a recommendation list on the areas to start with installing the handicap ramps. They are recommending starting at the Primary School. The Board will review the recommendations and make their decision on Monday, April 9, 2018.
Review of Proposed Zoning Code Amendments – Burgess Miller stated that Ron (zoning administrator) is proposing some code changes to Section 17.32.160 – Demolition Plan. Burgess Miller stated that basically what Ron is proposing is to allow the zoning administrator more authority on certain demolition requests rather than taking 45+ days for the Planning Commission to review. Ron is also proposing some minor changes to Section 17.32.045. Burgess Miller stated that this will be discussed at the joint workshop meeting with the Planning Commission in May.
Review of Welcome Signs - Burgess Miller presented the Board with some different colored welcome signs for their consideration.

REPORT OF COMMITTEES:

WATER & SEWER – no report
PUBLIC WORKS – no report
SUSTAINABILITY – no report
PLANNING COMMISSION – no report
PARKS and RECREATION – no report
PUBLIC INFORMATION – no report.

NEW BUSINESS:

Oath of Office for Commissioners – will take place on Monday, April 9th.
Appoint of Burgess Pro-Tempore – will take place on Monday, April 9th.
Appointment of Standing Committees – Burgess Miller stated that unless any of the Commissioners wish to change the Committee they currently are involved with they will remain the same.
Request for Handicap Ramp – Jefferson Village – Drew stated that the Town received a request for a handicap space in the area of 62 Boileau Court. Ms. Decaro who lives at 62 Boileau Court is requesting such space as she now has to walk with a walker. Drew stated that he informed Ms. Decaro that if the Town agreed to make this space handicap it would be available for any handicap person.

COMMENT:

ANNOUNCEMENTS:

- *Green Expo – Saturday, April 14, 2018 from 10am. – 2pm. at Memorial Park*
- *Coloring the Street – Saturday, April 28, 2018 from 10am. – 4pm. on West Main Street*

Workshop adjourned at 9:16pm.

Respectfully submitted,

Ann Griffin
Office Manager