

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

April 9, 2018

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on April 9, 2018, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tom Catania and Chris Goodman.

CONSENT AGENDA

Financial Statements

Town Meeting Minutes – March 26, 2018 - Town Meeting

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Catania and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

Ms. Lynn Davis, Director Citizens Services Child Advocacy Center – April is Child Abuse Prevention Month – Burgess Miller read aloud the proclamation that he presented to Ms. Davis.

Unfinished Business:

Resolution 18-01- Memar Annexation – Burgess Miller stated that he wanted to clarify some things that were mentioned in a previous newspaper article that were incorrect. Burgess Miller stated that the proposed annexation will bring 148 active adult houses on approximately 94 acres and over half of the 94 acres will remain open space. Burgess Miller also stated that any annexation must provide the water to supply the proposed houses.

Commissioner Goodman asked Drew to go back over 30 years as far as annexation. The last annexation that included new development occurred in 2000 and that was only 10 homes.

Several residents within and out of the corporate limits of Town spoke against annexing this property into Town. The concerns were the increased traffic in Town, there is only one way in and one way out of this proposed development and some wanted to know what benefits this development would bring if annexed. Commissioner Catania stated that the Burgess & Commissioners have reviewed this proposal for over a year now. We have looked at it very deeply and carefully. Commissioner Catania stated that the Town has worked with this developer for over 30 years and feels that he will not deviate from the annexation agreement. Commissioner Catania also stated that as part of this agreement the developer must pay for a traffic impact study and a water impact study. Commissioner Catania stated that he views this as a positive for the Town.

Burgess Miller stated that the active adult housing will help fill a growing demand in the county for senior housing. Burgess Miller stated that he had a meeting previously where a representative of the Dept. of Aging was present and gave some statics. Burgess Miller stated that according to the Dept. of Aging and the Dept. of Planning the number of people over 60 in Frederick County is projected to be higher than the number of children by 2020, with 60,000 seniors and 49,000 children.

Commissioner Falcinelli stated that this has been a struggle for her. Commissioner Falcinelli is also the Chairman of the Water & Sewer committee, we face a choice we either go with a reasonable paced development or we raise our water/sewer rates 50-60%. Commissioner Falcinelli stated that the Town is

facing millions of dollars in repairs for a leaking reservoir and replacement of the 100 year old waterline along Main Street. Commissioner Falcinelli stated that within our Town of 4,500 people, there are only 1,600 water & sewer accounts to cover those costs.

Commissioner Catania motioned to approve Resolution 18-01 to change the boundaries of the Town of Middletown, Maryland by the annexation into the corporate limits of the Town by 93.9380 acres of real property, more or less, upon the petition of Memar, Corp., seconded by Commissioner Goodman. Motion carried (4-2 with Bussard and Dietrick voting against).

Patching Contract Bids - Drew stated that we received 3 bids for the road patching contract for FY18. The bids ranged from \$104,115 - \$245,251. The low bidder is RFP. Drew stated that the Board only has \$60,000 budgeted.

Motion by Commissioner Catania to accept the patching contract and RFP's proposal up to \$60,000, seconded by Commissioner Bussard. Motion carried 6-0.

Review of Handicap Ramp Improvement Locations – Burgess Miller stated that staff has developed a plan to install handicap ramp locations. With the discussion from the workshop the Board wanted to start with the school areas. Commissioner Catania asked if there was a different material that could be installed as the current one installed on West Green Street are rusting and bleeding onto the concrete. Discussion of the Board would like to see if we can find different material and revisit the priority list.

Review of Proposed Zoning Code Amendments- Ron Forrester, Zoning Administrator is proposing to make some changes to the zoning code on Demolition plans and containers. This will be discussed at the May joint workshop with the Planning Commission.

Review of Welcome Signs – It was the consensus of the Board to move forward with the black signs with the Maryland flag at the top.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for March – 290,701 gal., spring flow for March – 126,481, East WWTP treated 294,000 gals. and the West WWTP treated 229,000 gals.

I & I project on the West end of Town has started and reservoir tank design has started.

PUBLIC WORKS – Commissioner Bussard reported:

Commissioner Bussard stated that during the public hearing on Thursday we heard a lot of positive comments about our guys snow plowing.

Washington Street retaining wall replacement – Price proposal from ARRO came in at \$9,940 and we had \$10K budgeted.

Bruce is reviewing the proposals received for replacing the last 3 AC units at the Municipal Center.

SUSTAINABILITY – Commissioner Dietrick reported:

The 3rd Annual Green Expo will be held on Saturday, April 14th from 10am. – 2pm. at the Memorial Park.

Rain Barrels will be sold again during the month of April for \$40 to Middletown residents.

PLANNING COMMISSION – Commissioner Catania reported:

Workshop on Wednesday, April 11, 2018 at 7pm. and meeting on Monday, April 16, 2018 at 7pm., on the agenda is a demolition of deck and discussion of the clearing out of the east side of Safeway for site survey.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

New sign at Remsberg Park will be installed the week of April 21-28.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Encouraged the residents to sign up for the Alert Frederick County.

NEW BUSINESS:

Oath of Office of Commissioners – Burgess Miller swore in the three (3) incumbents that were re-elected.

Appointment of Burgess Pro-Tempore – Commissioner Goodman motion to elect Commissioner Jennifer Falcinelli as Burgess Pro-Tempore, seconded by Commissioner Dietrick. Motion carried 6-0.

Appointment of Standing Committees – Burgess Miller stated that the Standing Committees will remain the same.

Request for Handicap Ramp – Jefferson Village – Drew stated that we received a request from Hazel Decaro, 62 Boileau Court to install a handicap parking space/ ramp by her townhouse. Drew stated that we currently do not have any designated handicap spaces in Jefferson Village. Drew also stated that he informed Ms. Decaro that if the Town agreed to install this it would be open for anyone to use. It was the consensus of the Board to install this handicap parking space/ramp.

PUBLIC COMMENT:

ANNOUNCEMENTS:

- *Green Expo – Saturday, April 14, 2018 from 10am. – 2pm. at Memorial Park*
- *Coloring the Street – Saturday, April 28, 2018 from 10am. – 4pm. on West Main Street*

ADJOURNMENT

Meeting adjourned at 8:50pm.

Respectfully submitted,

Ann Griffin
Office Manager