

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

December 11, 2017

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on December 11, 2017, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tom Catania and Chris Goodman.

CONSENT AGENDA

Town Meeting Minutes – November 27, 2017 – town meeting

Joint Meetings – Town Board and Planning Commission for 2018

Town Meeting Schedule for 2018

Budget Workshop Schedule for 2018

Financial Statements

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Falcinelli and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

Unfinished Business:

Memar Annexation Update – Burgess Miller stated that the original concept plan for this development was 80 active adult and 34 single family homes. Memar submitted a new concept plan showing 148 active adult homes and a 1,200-square foot club house. The Board likes the new concept better than the original concept plan. Mr. Memarsadeghi stated that his plan is to leave as much open space as possible in a natural state.

Motion by Commissioner Goodman to have Mr. Memarsadeghi move forward with the 148-active adult concept plan, seconded by Commissioner Catania. Motion carried 6-0.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for November – 301,245 gal., spring flow for November – 63,598, East WWTP treated 219,000 gals. and the WTPP treated 246,000 gals.

Well Field Stream Improvement project is underway, I & I project has started, and reservoir design has started.

Main Street waterline – waterline work has stopped and will resume in March 2018.

No Water/Sewer meeting in December.

PUBLIC WORKS – Commissioner Bussard reported:

Maintenance staff helped with Christmas in the Valley, we had our first little snow event where the guys came in and put salt down.

SUSTAINABILITY – Commissioner Dietrick reported:

Green Talks – educational talks throughout Town will start in January 2018,

PLANNING COMMISSION – Commissioner Catania reported:

Miller property (former Ingall's property) is moving forward and Richland Golf Course submitted a new site plan for a driving range that the Commission will look at in January. No meeting in December.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

Eagle Scout project request has been submitted to put in a permanent sign at Remsburg Park.

Commissioner Goodman will invite the Eagle Scout to the January meet to make his presentation.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Encouraged the residents to sign up for the Alert Frederick County.

NEW BUSINESS:

Proposal for Civil War Panel Replacement – Interpretive Direction LLC – Burgess Miller stated that we received a proposal from Interpretive Direction LLC to make some repairs to the 2'x6' low-profile graphic panel across from the Municipal Center. The cost for these repairs is \$839.75. It was the Board's decision to have Becky our Main Street Manager to apply for grant to do this work.

Discussion of Concept Plan for Future Maintenance Facility – Drew showed the Board a few options on the proposed Maintenance Facility behind the East Wastewater Treatment plant off Holter Road. Drew stated that this is a long-term plan. Drew asked the Board if they were interested in moving forward with putting this out to bid for engineering services?

Motion by Commissioner Falcinelli to have this sent out to bid for engineering services for a concept plan, seconded by Commissioner Bussard. Motion carried 6-0.

PUBLIC COMMENT:

ANNOUNCEMENTS:

- *Town Office will close on Friday, December 22, 2017 at 11AM and re-open on Tuesday, December 26, 2017 at 8am.*

ADJOURNMENT

Motion by Commissioner Falcinelli to close the regular meeting at 8pm., seconded by Commissioner Bussard. Motion carried.

Motion by Commissioner Falcinelli to enter in a closed session meeting to discuss acquisition of real property, seconded by Commissioner Goodman. Motion carried.

Executive Session

- Acquisition of real property

Meeting adjourned at 8:00pm.

Respectfully submitted,

Ann Griffin
Office Manager