

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN WORKSHOP MEETING MINUTES

WORKSHOP MEETING

December 5, 2019

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on December 5, 2019, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Christopher Goodman, Jennifer Falcinelli, Tom Catania and Rick Dietrick.

PERSONAL REQUESTS FOR AGENDA:

STAFF REPORTS:

Community Deputy Report – Deputy Chudoba gave the Deputy report for November.
Staff Planner Report – Cindy report is attached.
Engineer’s Report – Bruce gave his report.
Main Street Manager’s Report — Becky gave her report.
Zoning Administrator’s Report – Mark gave his report.

CONSENT AGENDA:

- *Town Minutes – November 25, 2019 – Town Meeting*

UNFINISHED BUSINESS:

Historic Wayfinding Signs – Burgess Miller presented the Board with is proposal of Historic Downtown Middletown signs that he is proposing to put along Main Street. Burgess Miller stated that right now the proposal is for 1 sign to be installed on the East Side of Town. Burgess Miller stated that the cost for this sign is approximately \$2,028.75.

NEW BUSINESS:

2020 Town Election Dates & Information – Burgess Miller presented the Board with the 2020 Election dates.

2020 Town Meeting Cancellations – Drew presented the Board with the 2020 meeting cancellations due to Holidays and workshop meetings in the same week.

2020 Joint Meeting Schedule – Cindy provided the Board with the proposed 2020 Joint Meeting dates.

Board of Appeals Appointment – Burgess Miller stated that Tim Coakley’s term is up January 5, 2020. Burgess Miller has not spoken to Tim to see if he wants to be re-appointed. Burgess Miller reach out to Tim and report back to the Board.

PUBLIC COMMENTS:

ANNOUNCEMENTS:

- *Christmas in the Valley – Saturday, December 7, 2019 from 4-8pm.*

Workshop adjourned at 8:00pm.

Respectfully submitted,

Ann Griffin,
Office Manager