

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

December 9, 2019

The first regular meeting of the Burgess and Commissioners of Middletown was called to order on December 9, 2019, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Jennifer Falcinelli, Christopher Goodman, Tom Catania and Rick Dietrick.

PERSONAL REQUESTS FOR AGENDA:

CONSENT AGENDA:

- *Financial Statements*
- *Town Minutes – November 25, 2019 – Town Meeting*

Motion by Commissioner Dietrick to approve the consent agenda as presented, seconded by Commissioner Bussard. Motion carried 6-0.

UNFINISHED BUSINESS:

Historic Wayfinding Sign – Burgess Miller presented the Board with 2 different colored signs that state Historic Downtown 1.5 miles ahead. Burgess Miller stated that the price of this sign is approximately \$2,028.75. Drew presented the Board with the breakdown of the outstanding budgeted money for signs. Burgess Miller is proposing to put one sign up for now on the East side of Town at Water Plant Road. The Board would like to get a cut out of the proposed sign to see if the size proposed the size is what they want to go with. It was the consensus of the Board to move forward with this.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for November – 284,740 gal., spring flow for November – 74,322, East WWTP treated 200,000 gals. and the West WWTP treated 218,000 gals.

Booster Station pump 3 is out of service and will need either rebuilt or replaced. Received the first submittal of drawings for the Booster Station Process pipe replacement for review.

Reservoir tank final documents are complete and final review is in progress; prepared to send out to bid this month with a January bid date.

No meeting in December.

PUBLIC WORKS – Commissioner Bussard reported:

Remsberg park turnaround has been completed. Broad Street design is 90% complete, ADA sidewalk install continues, ADA ramp for the rear of the building sketch is underway and the last pick-up for yard waste is Tuesday, December 31, 2019.

SUSTAINABILITY – Commissioner Dietrick no report.

PLANNING COMMISSION – Commissioner Catania reported:

Workshop December 11 and meeting December 16 at 7pm., on the agenda will be the Hollow Creek Professional Center architecture renderings and revised concept plan.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

Committee will meet to discuss POS priorities for next year.

PUBLIC INFORMATION – Commissioner Falcinelli reported:
Sign up for our notifications to be notified by email, text or phone call.

NEW BUSINESS:

2020 Town Election Dates & Information – Nominating Convention will be held on Tuesday, February 25, 2020 at 7pm. and Election Day is Monday, April 6, 2020 from 7am.-8pm.

2020 Town Meeting Cancellations – There will be no meeting on May 25, 2020 and September 28, 2020.

2020 Joint Meeting Schedule – The Planning Commission and Town Board will meet on February 3, 2020, May 4, 2020, July 6, 2020 and October 5, 2020 at 6:30pm.

Board of Appeals Terms – Burgess Miller stated that Tim Coakley’s term is up on January 5, 2020. Motion by Commissioner Goodman to re-appoint to BOA for a 3-year term, seconded by Commissioner Catania. Motion carried.

PUBLIC COMMENTS:

Commissioner Catania stated that he visited Mountain Postal today and spoke to a lady that worked there and she commented very highly about working with the Town and Main Street how it has been such a pleasure.

Commissioner Falcinelli thanked the Town Staff and Main Street Middletown for all their help with Christmas in the Valley.

Burgess Miller thanked all Town Staff for all they do not only for the Town events but on a daily basis. Burgess Miller stated that our Town Staff does an outstanding job.

ANNOUNCEMENTS:

Meeting adjourned at 7:40pm.

Respectfully submitted,

Ann Griffin
Office Manager