

# *BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND*

## TOWN MEETING MINUTES

### REGULAR MEETING

February 13, 2017

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on February 13, 2017, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tom Catania and Christopher Goodman.

### CONSENT AGENDA

*Town Meeting Minutes – January 23, 2017*

Commissioner Bussard motioned to accept this consent agenda as submitted, seconded by Commissioner Catania and passed unanimously.

### Personal Requests for Agenda:

**Ms. Janice Rockwell, Chairperson Main Street Board – Tourism Funding** – Mrs. Rockwell asked the Burgess & Commissioners to continue to invest in the Main Street Program. Main Street would like to use the additional money that they will receive from the County's hotel tax to put together a comprehensive marketing plan to attract out-of-town visitors. Middletown Main Street is estimated to receive \$25,591 for FY 2017. Mrs. Rockwell stated that they received their first check for \$3,200.

**Mr. David Guiney – 250<sup>th</sup> Historic Displays** – Mr. Guiney presented the Board with a draft idea of what he would like to do with the upstairs meeting area.

**MVAA** – Scott Farrow and Donnie Delauter with MVAA were present tonight to inform the Board that Delegate Afzali has applied for a grant for them to possibly install lighting on the multi-purpose fields at Remsberg Park. It was discussed that MVAA should probably meet with the Parks Committee to discuss their master plan as it seems like it has changed since the original one was developed.

### Unfinished Business:

**Ordinance 17-02-01 – Establishing Design Standards for General Lighting Requirements** – Public Hearing on this was held on February 2, 2017.

After much discussion a motion by Commissioner Falcinelli to approve Ordinance 17-02-01 as presented, seconded by Commissioner Bussard. Motion carried 6-0.

**Scheduling of Public Hearing on Improvement Fee Increase** – Public hearing will be held on Thursday, March 2, 2017 at 7pm. to increase the Improvement fee \$1,000. The current Improvement fee is \$6,000.

**Recommendation from the Water & Sewer Committee on Fluoride for Brookridge WTP and Well 15 WTP** – Commissioner Falcinelli reported that it is the recommendation of the Water & Sewer Committee to add fluoride to the water at both the Brookridge WTP and Well 15 WTP. It was stated that there is currently \$60,000 in this fiscal year's budget for this but after the installation of the iron and manganese filters at well 15 there is no room for the fluoride equipment to go, therefore we would need to build an addition on this building. According to Bruce Carbaugh the addition would cost an additional \$30,000 to build. Staff reported that they contacted several other municipalities in Frederick County to

find out if they put fluoride in their water and we discovered that Brunswick, Thurmont, Boonsboro and Myersville do not put fluoride in their drinking water. After much discussion it was agreed to push this item off to discuss during the upcoming budget discussions.

**Financial Review of Verizon Cellular Lease Alternatives** – Drew presented several different options for the Board to review. Commissioner Bussard stated that he likes Option #3 to keep the payment at \$4,051 and decrease the yearly percentage rate to 3%. Commissioner Falcinelli agreed that she likes Option #3 too. Commissioner Catania suggested that we counter with a 3.5% yearly increase. Commissioner Falcinelli motioned to counter offer with option #3 keeping the monthly payment at \$4,051 and decreasing the yearly percentage rate to 3%, seconded by Commissioner Bussard. Motion carried 5-1(Commissioner Catania voted against).

#### **REPORTS OF COMMITTEES –**

**WATER & SEWER** – Commissioner Falcinelli reported:

Water use for January – 289,000 gal., spring flow for January – 69,000

Rain Barrels will be for sale again this year during the month of April.

There appears to be a leak in the Reservoir again.

**PUBLIC WORKS** – Commissioner Bussard reported:

The guys have been working on building the pavilion at Wiles Branch Park, Green Street will be finished this spring and the Main Street waterline will be starting up in March.

**SUSTAINABILITY** – Commissioner Dietrick reported:

Green Expo April 29, 2017 from 10am.-2pm.

**PLANNING COMMISSION** – Commissioner Catania reported:

Workshop is Wednesday, February 15<sup>th</sup> at 7pm.

Next meeting is Monday, February 20, 2017 at 7pm.

**PARKS and RECREATION** – Commissioner Goodman reported:

Next meeting is Wednesday, February 15<sup>th</sup> at 7pm. They will be discussing POS ideas for this year.

**PUBLIC INFORMATION** – Commissioner Falcinelli reported:

Reminded everyone to sign up for the email distribution list.

#### **NEW BUSINESS:**

**Renewal of Line of Credit with Middletown Valley Bank \$2,000,000** - Commissioner Bussard motioned to renew the \$2,000,000 line of credit with Middletown Valley Bank, seconded by Commissioner Dietrick. Motion carried 6-0.

**Scheduling of Memar Annexation workshop** – Burgess Miller stated that the Board will meet to discuss this annexation request on Monday, February 27, 2017 at 7:30pm. The regular Burgess & Commissioner meeting for this night has been cancelled.

**Discussion of possible Text Amendment to allow off-site sale of alcohol in General Commercial district** – Burgess Miller stated that Mr. Doll would like to open up a liquor store in the Cross Stone Commons shopping center. Our zoning ordinance currently does not allow or even address liquor stores. Ms. Leslie Powell who is Mr. Doll's attorney asked for the Board's input on what they would like to have in this text amendment. Ms. Powell asked if the Board would like this to be a permitted use or a special exception use? Commissioner Falcinelli stated that she has heard a lot of opposition on having a liquor store in town. Things that need to be taken into consideration are the closeness to a school or house of worship, signage ordinance, hours of operations, and parking requirements.

#### **PUBLIC COMMENT:**

#### **ANNOUNCEMENTS:**

*250<sup>th</sup> Town Talk (Arts in Middletown) – Sunday, March 5, 2017 at Zion Lutheran Church at 2:00pm.  
Board of Appeals Seat Coming up for appointment*

**ADJOURNMENT**

Meeting adjourned at 9:45pm.

Respectfully submitted,

Ann Griffin  
Office Manager