



Middletown Heritage Festival
31 West Main Street
Middletown, Maryland 21769
www.middletownheritagefestival.com

The Middletown Heritage Festival
Saturday, September 28th, 2024
10:00 am – 5:00 pm
Main Street, Middletown, Maryland

Food vendor applications must be approved

Name of Business or Group as it should appear in Brochure: _____

Contact Person: _____

Mailing Address: _____

Phone: _____ E-mail _____

Description of Food : _____

➤ Please attach a copy of your Food Menu including pricing

Do you have a Food Truck, Trailer or Tent?

- Food Truck - Which side do you serve from (passenger or driver side) _____
- Trailer - Which side do you serve food from (passenger, driver side or rear) _____
- Tent

Space Size Needed: _____ Payment of \$ _____ enclosed

Generator Decibel Level _____

I have read the Generator requirements as indicated in the rules and regulations
(please sign) _____

All applications must be received by Aug 5, 2024.
(In order to be included in the brochure)
Please include Release Form and Participation Fee.

Food Vendor Fee
\$150.00
We do NOT provide
electricity

Rules and Regulations: Important, Please read carefully as there are some policy changes

- **Check in is between 6:00 am and 7:00 am. For FOOD vendors only. All Food vendors must check in at this time.**
- Vendor check in is located on Garage drive accessible from Green Street.
- Generators are allowed if they run at **65 DB or less** and must be indicated on your application

****If your generator is too loud you will NOT be permitted to use it.**

- Please bring your own tables, chairs and tenting if desired.
- Food Vendors must supply their own water and electricity.
- Tax ID Numbers and tax collection is the responsibility of the vendor.
- All Food Vendors **MUST** contact the Frederick County Health Department at 301-694-2542 and obtain the proper permits. A copy of the permit must be submitted to the Heritage Committee contact person **PRIOR** to the event day or you will **NOT** be allowed to set up. A listing of all food vendors will be provided to the Frederick County Health Department. A Health Inspector will be present at the event for inspections.
- All vendors will be assigned a space. No groups will be allowed to set up except on their assigned location and no location will be assigned without receipt of all fees and paperwork.
- Set up must be completed by 9:30 am, the Parade begins at 10:00 am. All vehicles must be off Main Street by 9:00am.
- Tear down of vendor spaces is after 5:00pm, **NOT BEFORE**. All trash must be bagged and disposed of.
- Any food vendors cooking on site must have a working fire extinguisher.
- Vendors are responsible for the removal of their own oil/grease. Do not pour down storm drains or in bathroom facilities.
- Appropriate ground cover should be used in the cooking and food preparation area to ensure that after the festival is over, the ground will be free from oil and food waste contaminants.
- Any vendor locations that require special cleanup after the festival will be billed for the work
- All vendors will have a parking tag that must be used to park in the vendor parking area. No one will be allowed in or out without a tag.
- **Absolutely no vehicles will be permitted in the event area prior to 5:15 pm.**
- Please contact Jennifer Ross at: rjkna@aol.com or 240-529-6272 with any questions.

MIDDLETOWN HERITAGE FESTIVAL

Release and Indemnification Agreement

I _____, the Participant, acknowledge that the Town of Middletown is sponsoring an event known as Middletown Heritage Festival to be held on the following date: September 28, 2024, and that my participation in that event is wholly voluntary on my part and solely with the permission of the Town of Middletown. In consideration of the permission granted to me by the Town of Middletown authorizing my participation in this event, I hereby agree as follows:

I hereby agree that my participation in any and/or all Heritage Festival activities is undertaken by me at my sole risk. I agree that the Town of Middletown and its committees, officials, servants, agents, officers, employees, and volunteers shall not be liable to me, or to any one claiming through me, for any claims, demands, actions, or causes of action for any personal injury, death or property damage to me or my property which arises out of, is related to or is in any way connected with my participation in, attendance or presence at any of the Heritage Weekend activities regardless of the nature of the activity. In connection therewith, I do further expressly and forever release and discharge The Town of Middletown, its committees, officials, servants, agents, officers, employees, and volunteers from any and all such claims, demands, actions, or causes of action for personal injury, death or property damage caused by, arising from or in any way related to, in whole or in part, acts of active or passive negligence on the part of the Town of Middletown, its committees, officials, servants, agents, officers, employees, and/or volunteers.

I do further agree to indemnify, defend and hold harmless the Town of Middletown and its committees, officials, servants, agents, officers, employees, and volunteers from any and all liability for personal injury, death or property damage caused by, arising from or in any way relating to my intentional acts, my active or passive negligence or my participation in the Middletown Heritage Festival events or that of my employees, servants or agents.

Witness		Participant
		Date

Business Vendor Agreement

I have read the information contained in this application and hereby agree to all conditions outlined for the 2024 Middletown Heritage Festival. I understand that the Middletown Heritage Festival Committee reserves the right to reject any application that does not comply with conditions stated in this application. If accepted, I agree my name may be used by the Middletown Heritage Festival Committee for promotional and / or publicity purposes in print, advertising, publications, etc. The undersigned will not be paid for stated promotional use.

Signature _____