

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

January 22, 2018

The second monthly meeting of the Burgess and Commissioners of Middletown was called to order on January 22, 2018, by Burgess Pro Tem Falcinelli at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Rick Dietrick and Chris Goodman.

CONSENT AGENDA

Girls on the Run Event – June 2, 2018

Town Meeting Minutes

- *January 4, 2018 – Town Workshop*
- *January 8, 2018 – Town Meeting*

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Goodman and passed unanimously. Burgess Pro Tem Falcinelli requested that the organizers of the Girls on the Run Event be notified not to use paint or any other type of permanent substance to mark the race course. She suggested they use chalk or some other type of non-permanent material.

PERSONAL REQUESTS FOR AGENDA:

- **Colby Doreen – Eagle Scout Project Rensburg Park Entrance Sign** – Colby Doreen reviewed his Eagle Scout Project Plan and color scheme to replace the Rensburg Park entrance sign. It is projected to be completed at the end of April or beginning of May 2018. It is to be placed where the current sign is located. A two-sided sign cannot be placed closer to the street due to sight-line safety issues. Motion by Commissioner Goodman to approve Colby Doreen’s Eagle Scout Project as presented, seconded by Commissioner Dietrick. Motion carried 4-0.

UNFINISHED BUSINESS:

- **Introduction of Ordinance 18-01-01 – Revise the Fee Schedule Pertaining to Various Land Use-Related Applications Submitted to the Town** – The last review of this fee schedule was 2007. Public Hearing is scheduled for March 1, 2018. The vote on this ordinance will be March 12, 2018.
- **Memorandum Annexation Agreement & Scheduling Public Hearing** – Drew stated the mistake previously identified in the agreement has been corrected. The developer has agreed to construct the building which will house the community center but has asked that the tap fees be waived if this building will be town operated and available for use by all town residents. Burgess Pro Tem Falcinelli noted that the Concept Plan does not indicate the details of the walking trails on this proposed development. Drew stated that the plan should note that the walking trails will be “asphalt and ADA minimum width”. This item was tabled to be discussed by the full Town Board at the Town Workshop February 1, 2018.

NEW BUSINESS:

- **Review of Subdivision Sign Regulations and Maintenance** – Drew presented the Board with pictures of the current subdivision signs. There are 7 that were built prior to the Town adopting

the Subdivision and Community Identification Signs, Section 17.36.090 of the Town Code in 2010, which now requires all subdivision and community signs be of a permanent nature. Drew provided the Board with a draft version of a proposed Subdivision Signs Repair and/or Replacement Policy. This included steps to possibly replace these signs and if none are done the sign will be torn down. After much discussion concerning neighborhood notifications concerning repairs, length of time for neighborhoods to make repairs and potentially becoming future Eagle Scout projects, this item was tabled for discussion at the next meeting.

PUBLIC COMMENT: None

ANNOUNCEMENTS:

- *Nominating Convention – Wednesday, February 7, 2018 at 7:00PM at the Town Office*
- *Green Talks – Incentives & Programs to Save & Go Green – Saturday, February 10, 2018*

ADJOURNMENT

Meeting adjourned at 7:38PM.

Respectfully submitted,

Annette Alberghini
Town Receptionist