

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

January 23, 2017

The second monthly meeting of the Burgess and Commissioners of Middletown was called to order on January 23, 2017, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Jennifer Falcinelli, Rick Dietrick, Tom Catania and Christopher Goodman.

CONSENT AGENDA

Town Meeting Minutes – January 5, 2017

Commissioner Bussard motioned to accept this consent agenda as submitted, seconded by Commissioner Falcinelli and passed unanimously.

Personal Requests for Agenda:

Mr. Kert Shipway, CPA & Ms. Cheryl Dodson, Albright, Crumbacker Moul & Itell, LLC – Mr. Shipway presented the FY16 audit to the Board.

Unfinished Business:

Discussion of Increase to Improvement Fee – this has been on the agenda for the past few months, Burgess Miller asked if the Board was ready to vote on this item? It was the consensus of the Board to advertise this and they will vote on at next month's meeting.

PC Appointment Temporary Alternate – Burgess Miller stated that he is recommending appointing Meredith McKittrick to fill the second alternate position. This was Dixie Eichelberger's term which will end June 2017. Ms. McKittrick was present and introduced herself to the Board and gave the Board a little background about herself.

Motion by Commissioner Goodman to appoint Meredith McKittrick to the Planning Commission as the second alternate fulfilling the term that will end June 2017, seconded by Commissioner Bussard. Motion carried 6-0.

NEW BUSINESS:

Memar Corporation – Petition for Annexation 93.938 ac. – Drew explained that the Board has to accept any petition for annexation that comes in. Burgess Miller stated that what we are doing here tonight is accepting this petition and forwarding it onto the Planning Commission for their review.

Request from Verizon for Cellular Lease Agreement – Drew stated that this is the 3rd amendment to this lease agreement. Drew stated that the current lease does not expire until 2019. Verizon is proposing to decrease the monthly fee to \$3,500 with a 3% yearly increase and extend the lease for 4 additional 5 year terms. The Board discussed this and asked that Drew provide them with a spreadsheet showing some options that they can counter offer with.

Discussion of Professional Service for Town Seal & Town Logo Design – Burgess Miller stated that he and Commissioners Bussard and Falcinelli met with Bruce Morgan awhile back to discuss some options for the Town Seal and Logo. Mr. Morgan sent a proposal to design the Town Logo for \$5,400.

After much discussion, Commissioner Falcinelli motioned to accept the proposal of \$5,400 for the design of the Town Logo, seconded by Commissioner Catania. Motion carried 6-0.

Sensus Meter Recall – Drew stated that we’ve recently discovered that several of our new meters were not working. We contacted LB Water (company we purchase the meters from), they contacted Sensus to inquire and it was discovered that the last order of meters we purchased are within the recall. Drew stated that Ann and I need to sit down with Dylan once he gets back from vacation to determine what the best way to handle this is. Drew stated that we will have a more detailed report at the second

PUBLIC COMMENT:

William Poulin, 3 Tobias Run – stated that he attended the meeting tonight to hear the discussion on fluoride. Mr. Poulin then congratulated the Board on a job well done in regards to the budget.

ANNOUNCEMENTS:

- *250th Town Talk – February 12, 2017 African American History 1pm. at 100-104 West Main Street*
- *Board of Appeals seat coming up for appointment*

ADJOURNMENT

Meeting adjourned at 8:25pm.

Respectfully submitted,

Ann Griffin
Office Manager