

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN WORKSHOP MEETING MINUTES

WORKSHOP MEETING

January 2, 2020

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on January 2, 2020, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Christopher Goodman, Jennifer Falcinelli, Tom Catania and Rick Dietrick.

PERSONAL REQUESTS FOR AGENDA:

Greg Wigle, 100 West Main Street – stated that his water was disconnected for non-payment and they are having an event next week with the Tourism Council of Frederick. Mr. Wigle stated that they do not currently have the money to pay their bill but, asked the Board if the water could be turned back on? The Board advised Mr. Wigle to email staff requesting a payment plan and ask for a one-time adjustment for the leak they had. Mr. Wigle stated that he would be out of Town on Friday but, would get the email to staff on Monday. The Board instructed staff to turn the water back on at 100 West Main Street.

STAFF REPORTS:

Staff Planner Report – Cindy gave her report.

Engineer's Report – Bruce gave his report.

Main Street Manager's Report — Becky gave her report.

Zoning Administrator's Report – Mark gave his report.

CONSENT AGENDA:

- *Town Minutes – December 5, 2019 – Town Workshop*
- *Town Minutes – December 9, 2019 – Town Meeting*

UNFINISHED BUSINESS:

Discussion of Rural Transportation – Burgess Miller presented the Board with a summary of his meeting with County Executive Jan Gardner and Mayor Kinnard of Thurmont and Mayor Briggs of Emmitsburg. To provide this service would cost \$200K a year. County Executive Gardner was hoping to get 5 Municipalities involved with this to divide up the cost. If the municipalities participated it would be approximately \$40K a year. Burgess Miller stated that it was noted at the meeting that Frederick City does not pay for this service currently. Burgess stated that this meeting was strictly for informational purposes only.

Review of Accessory Structures Amendments – Burgess Miller stated that he would like to get this amendment into Ordinance form to get approval. After much discussion the Board agreed to forward this to the Town Attorney.

Tree City USA – Cindy stated that she is moving forward with this. One of the conditions was we needed to develop a Tree Board and she has several volunteers for this Board.

NEW BUSINESS:

2020 Budget Workshop Dates – Drew presented the Board with the proposed Budget Workshop schedule.

PUBLIC COMMENTS:

ANNOUNCEMENTS:

Workshop adjourned at 8:25pm.

Respectfully submitted,

Ann Griffin,
Office Manager