

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

January 5, 2017

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on January 5, 2017, by Commissioner Bussard at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Rick Dietrick, Tom Catania and Christopher Goodman.

CONSENT AGENDA

Financial Statements

Lease with Middletown Valley Bank for Open Space

Town Meeting Minutes – December 12, 2016

Commissioner Catania motioned to accept this consent agenda as submitted, seconded by Commissioner Goodman and passed unanimously.

Personal Requests for Agenda:

Staff Reports:

Staff Planner - Cindy gave her report

Main Street Manager – Becky gave her report

Engineers Report – Bruce gave his report

Zoning Administrator – Ron gave his report

Unfinished Business:

Discussion of Increase to Improvement Fee – tabled this item until the January 23, 2017 meeting.

Update on Fluoride – Brookridge WTP and Well 15 WTP – Drew stated with the installation of the Manganese Removal System at Well #15, there is not enough physical room in the building to add a fluoride injection system. Drew stated that the Board did budget in this year's budget \$60,000 to have fluoride injection added to both Well #15 and the Brookridge WTP. If the Board wishes to add the fluoride we will have to build an addition onto the Well #15 building which the preliminary cost to do this is \$30,000 which was not budgeted. The Board asked to table this until the January 23, 2017 meeting when Commissioner Falcinelli who is the Chairman of the Water/Sewer Committee will be in attendance.

Locust Blvd. & Court Reconstruction – Project Update – Drew stated that there is an existing storm drain on private property on Locust Blvd. The Town does not own this nor do we have an easement for this storm drain. Staff is asking if the Board wishes to go onto private property & repair that existing storm drain. It was the consensus of the Board not to make any repairs to that existing storm drain on private property.

Lease for Wide Format Color Digital Imaging System – Drew stated that as part of the budget this year the Board put \$300/month to lease a Wide Format Color Digital Imaging System. Drew presented the quote for this Imaging System and to lease this for 63 months is \$219/month. Motion by Commissioner Goodman to approve the 63 month lease as presented, seconded by Commissioner Catania. Motion carried 4-0.

REPORTS OF COMMITTEES – no reports this month

NEW BUSINESS:

Appointment of Planning Commission Members – Commissioner Bussard stated that Burgess Miller is proposing that we re-appoint David Lake to the Planning Commission for a 5 year term, elevate Dixie Eichelberger to First Alternate completing Rich Gallagher’s term ending in 2021 and appointing Meredith McKittrick to Second Alternate completing Dixie Eichelberger’s term ending in June 2017.

Commissioner Dietrick stated that he just found out about the Burgess request of appointing Ms. McKittrick and he doesn’t know anything about her. Several of the Board members agreed to hold off appointing Ms. McKittrick as the Second Alternate until they receive more information.

Motion by Commissioner Dietrick to appoint David Lake to another 5 year term and to elevate Dixie Eichelberger to First Alternate completing Rich Gallagher’s term ending in 2021, seconded by Commissioner Catania. Motion carried 4-0.

Appointment of Board of Appeals Members - Commissioner Bussard stated that we have two (2) seats up for re-appointment on the Board of Appeals. Commissioner Bussard stated that Burgess Miller is proposing to re-appoint Tom Routzahn and Tim Coakley for 3 year terms.

Motion by Commissioner Goodman to re-appoint Tom Routzahn and Tim Coakley for 3 year terms to the Board of Appeals, seconded by Commissioner Catania. Motion carried 4-0.

Resolution 17-01 – Acceptance of Community Legacy Grant for Downtown Streetlights in the amount of \$50,000 – Drew stated that this resolution is simply to accept the Community Legacy Grant for the downtown streetlights in the amount of \$50,000.

Motion by Commissioner Catania to approve Ordinance 17-01 as presented, seconded by Commissioner Goodman. Motion carried 4-0.

Recommendation from Planning Commission to add Lighting Design Standards, Regulations and Requirements – Cindy stated that the Planning Commission made a recommendation to add the proposed text amendment language on Lighting Design Standards, Regulations and Requirements. The Board set the Public Hearing for Thursday, February 2, 2017 at 7pm.

Discussion Wireless Telecommunications Facility Siting Regulations – Cindy stated that the Planning Commissioner recently received a request to put a telecommunication antenna on an existing pole on Washington Street. Cindy stated that we have nothing in our code that addresses this. Included in your packet tonight are the Town of Walkersville and Emmitsburg, and the City of Brunswick code that address telecommunication facilities. Cindy thinks that the Board should discuss this further and make a determination if they wish to include this as part of our code. The Board agreed to add this to the Agenda for the Joint Planning Commission & Town Board meeting coming up in February for further discussion.

PUBLIC COMMENT:

ANNOUNCEMENTS:

250th Town Talk – January 17, 2017 at Town Hall at 6:30pm.

ADJOURNMENT

Meeting adjourned at 8:13pm.

Respectfully submitted,

Ann Griffin
Office Manager