

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

January 8, 2018

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on January 8, 2018, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tom Catania and Chris Goodman.

CONSENT AGENDA

Financial Statements

Request from SHA for Road Detour in the Downtown

Town Meeting Minutes – December 7, 2018 – Town Workshop and December 11, 2018 – Town Meeting
Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Falcinelli and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

Unfinished Business:

Ordinance 17-10-01 – Telecommunications Facilities – Motion by Commissioner Falcinelli to approve Ordinance 17-10-01 as presented, seconded by Commissioner Bussard. Motion carried 6-0.

Ordinance 17-10-02 – Work Within Public Right-of-Ways – Motion by Commissioner Catania to approve Ordinance 17-10-02 as presented, seconded by Commissioner Goodman. Motion carried 6-0.

MEA Energy Action Plans – Cindy went over the few minor changes that she made to the MEA action plan and grant. Cindy stated that she is still waiting on information from Potomac Edison.

Motion by Commissioner Dietrick to approve the MEA energy action plan and grant as presented, seconded by Commissioner Catania. Motion carried 6-0.

Memorandum Annexation Agreement Draft – Drew went over the draft Annexation Agreement with the Board with all the comments addressed from the previous meetings. Drew will provide the Board with a clean copy at the next meeting.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for December – 294,560 gal., spring flow for December – 56,430, East WWTP treated 192,000 gals. and the WTP treated 258,000 gals.

Well Field Stream Improvement project is underway, I & I project has started, and reservoir design has started.

PUBLIC WORKS – Commissioner Bussard reported:

Maintenance staff helped with Christmas decorations, we've had three little snow events, cleaned out the basement, mill & overlay bidding will take place in the Spring and Bruce has received 3 proposals that he is reviewing to replace the 3 remaining HVAC units needing replaced.

SUSTAINABILITY – Commissioner Dietrick reported:

Green Talks – the first one will take place on Saturday, January 13, 2018 at the Library from 12:30-1:30pm.

PLANNING COMMISSION – Commissioner Catania reported:

Miller property (former Ingall’s property) is moving forward and Richland Golf Course submitted a new site plan for a driving range that the Commission will look at in January. Cross Stone Commons is moving forward the Nail Salon received its U&O today. Next meeting is January 15, 2018.

PARKS AND REC. COMMITTEE – Commissioner Goodman reported:

Colby Doreen will be the next meeting to present his eagle scout project to put in a permanent sign at Remsberg Park.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Encouraged the residents to sign up for the Alert Frederick County.

NEW BUSINESS:

Review of Subdivision Sign Regulations and Maintenance – Drew presented the Board with pictures of the current subdivision signs. There are 7 that were built prior to Town adopting the Subdivision and Community Identification Signs in 2010, which now requires all subdivision and community signs be of a permanent nature. After much discussion the Board instructed Drew to develop a policy with steps to possibly replaced these signs and if none are done the sign will be torn down.

Review of Ethic Code Required Changes – Motion by Commissioner Falcinelli to approve Ordinance 18-01-01 Required Ethic Code Changes as presented, seconded by Commissioner Goodman. Motion carried 6-0.

Review of Fee Schedules – This will be introduced at the January 22, 2018 meeting.

Review of Future MDE Water Appropriation Permits Requests – Drew stated that the developer of the AC Jets property is asking the Town to submit an application for a future water appropriation permit from MDE. Drew stated that this well is within the Hollow Creek Aquifer which is currently over allocated. After some discussion a motion by Commissioner Dietrick to not send this application to MDE, seconded by Commissioner Bussard. Motion carried 6-0.

PUBLIC COMMENT:

ANNOUNCEMENTS:

ADJOURNMENT

Meeting adjourned at 8:05pm.

Respectfully submitted,

Ann Griffin
Office Manager