

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

July 23, 2018

The second monthly meeting of the Burgess and Commissioners of Middletown was called to order on July 23, 2018, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Rick Dietrick, Tom Catania and Chris Goodman.

CONSENT AGENDA

Town Meeting Minutes – July 5, 2018 - Town Workshop

July 9, 2018 – Town Meeting

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Catania and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

Unfinished Business:

Appointment of Temporary Alternate to Planning Commission – Motion by Commissioner Goodman to appoint Lisa Paulson Newell as the temporary alternate to the Planning Commission, seconded by Commissioner Catania. Motion carried (5-0).

Recommendation from Planning Commission on Microbrewery Text Amendment – Burgess Miller stated that Cindy has provided us with the proposed changes to include Microbrewery as a permitted use in the General Commercial district but as a special exception in the Town Commercial district.

David Lake a member of the Planning Commission was present. Mr. Lake stated that it was discovered that this would be a permitted use within the the TC district as a light fabrication/light assembly facility as long as it was occupying an existing building. If the request was to build a new building then, they would have to go through BOA. Burgess Miller stated that we do not have that language, therefore this will be tabled until we receive that information from the Staff Planner.

Review of Parking Shift on West Main Street – Burgess Miller stated that both the Town and the State did a study to see if we would gain or lose parking spaces. Both findings were that we would lose anywhere from 10-20 spaces by moving parking to the South side. With this new information the Board has decided to keep the parking on the North Side of West Main Street.

Review of Capital Improvements Program (CIP) Budgets for FY 2019 – Burgess Miller stated that the Water/Sewer CIP budget is good. The General Fund CIP budget needs some work. Burgess Miller stated that Bruce Carbaugh will have a detailed review of the street projects at the workshop next week.

NEW BUSINESS:

Schedule Public Hearing for Capital Improvement Fee Increase – Public hearing will be held on September 6, 2018 at 7pm.

Discussion of Establishing Petition Procedures – Burgess Miller drafted a few guidelines for petitions. Burgess Miller shared those with the Board. After some discussion a few revisions will be made. This will be brought back at the workshop meeting.

PUBLIC COMMENT:

ANNOUNCEMENTS:

- *Movie Night in the Park – Friday, July 27, 2018 at 7pm.*

ADJOURNMENT

Meeting adjourned at 8:07pm.

Respectfully submitted,

Ann Griffin
Office Manager