

**BURGESS AND COMMISSIONERS  
OF MIDDLETOWN MARYLAND**

**TOWN MEETING MINUTES**

**WORKSHOP MEETING**

**July 5, 2018**

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on July 5, 2018, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Jennifer Falcinelli, Christopher Goodman, and Rick Dietrick.

**PERSONAL REQUESTS FOR AGENDA:**

**Ms. Devra Boesch & Mr. Dwight Hutchinson – Middletown Valley Historical Society** – Mr. Hutchinson stated that if the Historical Society would dissolve there seems to be question as to what would happen to the property. The Historical Society would like to see it go to the Town. Commissioner Falcinelli stated that as long as she has been a Commissioner she was told that it would be left to the Town. Ms. Boesch stated that they are unable to find that written anywhere. With the Boards approval Drew will forward to the Town Attorney to see what we need to do.

**STAFF REPORTS:**

Community Deputy Report – Report for June was given to the Board.

Staff Planner Report – Cindy gave her report.

Engineer's Report – Bruce gave his report.

Main Street Manager's Report – Becky gave her report.

**UNFINISHED BUSINESS:**

**Introduction of Ordinances & Schedule of Public Hearing**

- **Ordinance No. 18-06-01 – Amendments to the Demolition Ordinance Requirements**
- **Ordinance No. 18-06-02 – Amendments to the Storage Container Ordinance Approval Requirements**

**Review of Capital Improvements Program (CIP) Budgets – General Fund and Water/Sewer Fund -**

Burgess Miller stated he has spread out some of the projects and reworked the General Fund CIP budget. Commissioner Falcinelli asked what our future plan is for the General Fund CIP? Burgess Miller stated that the Water/Sewer CIP is healthy and really didn't need to be reworked.

**REPORT OF COMMITTEES:**

**WATER & SEWER – no report**

**PUBLIC WORKS – no report**

**SUSTAINABILITY – no report**

**PLANNING COMMISSION – no report**

**PARKS and RECREATION – no report**

**PUBLIC INFORMATION – no report**

**NEW BUSINESS:**

**Request for a Waiver of the Water Service Connection Policy for 116 West Main Street** – The Board will make a decision on this request at Monday, July 9, 2018.

**Appointment of Temporary Alternate to Planning Commissioner** – Burgess Miller stated that we've received 2 applications for this position. The Board will make a decision on this at the July 23, 2018 meeting.

**COMMENT:**

**ANNOUNCEMENTS:**

- *Movie Night in the Park – Jumanji – Welcome to the Jungle – Friday, July 27, 2018 at 7pm.*

Workshop adjourned at 8:45pm.

Respectfully submitted,

Ann Griffin  
Office Manager