

**BURGESS AND COMMISSIONERS  
OF MIDDLETOWN MARYLAND**

**TOWN MEETING MINUTES**

**REGULAR MEETING**

**July 9, 2018**

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on July 9, 2018, by Burgess Pro Temp Falcinelli at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Rick Dietrick, Tom Catania, and Chris Goodman.

**CONSENT AGENDA**

*Financial Statements*

*Town Meeting Minutes – June 7, 2018 – Public Hearing and Town Workshop*

*June 25, 2018 – Town Meeting*

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Goodman and passed unanimously.

**PERSONAL REQUESTS FOR AGENDA:**

**Unfinished Business:**

**Introduction of Ordinance 18-06-01 – Amendments to the Demolition Ordinance Requirements –** Public hearing scheduled for August 2, 2018 at 7pm.

**Introduction of Ordinance 18-06-02 – Amendments to the Storage Container Ordinance Approval Requirements –** Public hearing scheduled for August 2, 2018 at 7pm.

**Review of Capital Improvement Program (CIP) Budgets -** Drew went over the changes that the Burgess brought up at the Workshop meeting.

**REPORT OF COMMITTEES:**

**WATER & SEWER –** Commissioner Falcinelli reported:

Water use for June – 304,003 gal., spring flow for June – 137,335, East WWTP treated 303,000 gals. and the West WWTP treated 345,000 gals.

We've done a lot of I&I work recently along Church Street as well as West Main Street that runs to our sewer plant.

Boileau Court water leak – repaired last week.

Waterline project along Main Street – they are in the 200-300 block of West Main Street currently but, not moving as fast as they did on East Main Street.

Reservoir Project – Drew stated that Bruce & JR have met with a few contractors, they are aware that our budget for this project is \$1.7 million. Bruce & JR are planning on visiting a Dutchland tank in Charlestown on July 18.

**PUBLIC WORKS –** Commissioner Bussard reported:

Handicap access ramps being installed over Town along our sidewalks to make them ADA accessible.

RFP has been working throughout Town patching the streets.

Bruce has the bids for the AC/Boiler repairs to be made here at the Municipal center, Bruce will be submitting those bids at the next meeting.

Wastler & Son has completed the milling & overlay project on Lombardy Court and Young Branch Drive.

**SUSTAINABILITY** – Commissioner Dietrick reported:

Discussion about the shredding event caused some traffic concerns.

Green Talks to be held Saturday, July 14 at the Middletown Library on Composting basics from 12:30-2pm.

**PLANNING COMMISSION** – Commissioner Catania reported:

Workshop on Wednesday, July 11<sup>th</sup> and regular meeting on Monday, July 16<sup>th</sup> at 7pm. Commissioner Catania stated that on the agenda is microbrewery regulations and blighted property regulations.

**PARKS AND REC. COMMITTEE** – Commissioner Goodman reported:

Drew received a complaint about the handicap swing at the park faces the sun and the parking lot. To make this repair it would cost approximately \$2200 dollars, it's not just an easy fix we just can't turn it around because it would not be handicap accessible. The Board will apply for a grant to make this change. Commissioner Goodman stated that we have also applied for a grant to continue the path from Remsberg Park down Holter Rod to cross at the proposed crosswalk that the County has put in their budget

**PUBLIC INFORMATION** – Commissioner Falcinelli reported:

Community Meetings will be held on the following dates:

- August 2, 2018 at 6pm. at Wiles Branch Park
- September 6, 2018 at 6pm. at Remsberg Park

**NEW BUSINESS:**

**Request for a waiver of the Water Service Connection Policy for 116 West Main Street** – We received a request from the Owner of 116 West Main Street asking for a waiver of the water service connection. After a long discussion, the Board has referred this to the Water & Sewer committee for their review.

**PUBLIC COMMENT:**

**Maddy Remsberg, 336 S. Jefferson Street** – Ms. Remsberg stated that a few weeks ago she noticed a strange smell in her house. She contacted the Town and it was determined that the smell was from Duke's Root Control when they poured something down the manholes to remove the tree roots that are growing in our sewer system. Ms. Remsberg is very concerned with this as it is a toxic product. Ms. Remsberg also asked the Board to drive down S. Jefferson to see if they notice any codes/ordinances not being followed. Commissioner Goodman stated that these are all complaint driven and asked if Ms. Remsberg has filed a complaint with the Town, her response was yes. Ms. Remsberg also had concerns about the culverts along S. Jefferson Street at Church Street not being cleared out. Drew advised Ms. Remsberg that those are owned and maintained by the State Highway Administration.

**ANNOUNCEMENTS:**

- *Movie Night in the Park – "Jumanji – Welcome to the Jungle", Friday, July 27, 2018 at 7pm.*
- *Green Talks – Composting Basics, Saturday, July 14, 2018 at the Middletown Library from 12:30-2pm.*

**ADJOURNMENT**

Meeting adjourned at 8:30pm.

The Town Board will adjourn into Executive Session to review employee evaluations.

Respectfully submitted,

Ann Griffin  
Office Manager