

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN MEETING MINUTES

REGULAR MEETING

June 12, 2017

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on June 12, 2017, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, and Tom Catania.

CONSENT AGENDA

Financial Statements

Town Meeting Minutes – May 22, 2017 - Town Meeting

Commissioner Catania motioned to accept this consent agenda as presented, seconded by Commissioner Bussard and passed unanimously.

PERSONAL REQUESTS FOR AGENDA:

If I Were Mayor Contest Winner – Sharon Martin – Burgess Miller stated that Sharon Martin was not only the Middletown winner but she was the District 6 winner as well. Burgess Miller presented Miss Martin with a gift certificate as well as her teacher Mrs. Stalnakier.

Foxfield Active Adult Homeowners Association – Request for installation of decorative sign posts – Alex Kundrick representing the HOA for the Villages of Foxfield presented a pole design that the HOW would like to install throughout the Villages. According to Mr. Kundrick the HOA will pay for changing out all the street signs and poles (18 of them) and once installed if any damage occurs to them the Town would be responsible for.

Motion by Commissioner Bussard to approve the Foxfield HOA to change out the street signs & poles in the Villages of Foxfield as presented, seconded by Commissioner Catania. Motion carried 5-0.

Unfinished Business:

FY 2018 Budgets – General Fund Operating Budget – Commissioner Falcinelli motioned to approve the FY18 General Fund Operating Budget as presented, seconded by Commissioner Dietrick. Motion carried 5-0.

Water/Sewer Fund Operating Budget – Commissioner Dietrick motioned to approve the FY18 Water/Sewer Fund Operating Budget as presented, seconded by Commissioner Bussard. Motion carried 4-1 (Falcinelli voted against).

General Fund CIP Budget FY18 – Commissioner Bussard motioned to approve the FY18 CIP General Fund Budget as presented, seconded by Commissioner Catania. Motion carried 5-0.

Water/Sewer Fund CIP Budget FY18 – Commissioner Catania motioned to approve the FY18 Water/Sewer Fund CIP Budget as presented, seconded by Commissioner Bussard. Motion carried 5-0.

Ordinance 17-06-01 – Commissioner Falcinelli stated that the reason for this increase is by the year 2020 when the Debt Service Fee drops off we want the Capital Improvement Fee to be \$50. Everyone will then pay the Capital Improvement Fee. Motion by Commissioner Falcinelli to approve Ordinance 17-06-01 as presented (a \$2.75 increase), seconded by Commissioner Dietrick. Motion carried 5-0.

Remsberg Park Field Lighting Proposal – Drew stated that MVAA has received a grant from the State for lighting at Remsberg Park. Drew went over their plan and that we are only allowed to have 30-34 candles on the property. MVAA will install lights on 2 of the multi-purpose fields and if they have enough money they will install lights at the baseball field.

Motion by Commissioner Catania approving the lighting plan submitted by MVAA, seconded by Commissioner Falcinelli. Motion carried 5-0.

Memorandum Annexation – Scheduling of Workshop – The Board agreed to meet on July 18, 2017 at 7pm.

REPORT OF COMMITTEES:

WATER & SEWER – Commissioner Falcinelli reported:

Water use for May – 298,000 gal., spring flow for May – 137,800

Well field project is ready to go out to bid.

The engineering and design of the reservoir is going out to bid.

Main Street waterline – Phase 1 passed the test with no leaks, they are moving into phase 2 toward Cone Branch Drive.

PUBLIC WORKS – Commissioner Bussard reported:

Green Street is nearly complete the lights are active and the striping is done.

Locust Blvd. project is going to begin the middle of the month.

Commissioner Bussard commented on what a great job our maintenance staff does.

SUSTAINABILITY – Commissioner Dietrick reported:

Reviewed the Green Expo was held April 29 and getting ideas for next year.

PLANNING COMMISSION – Commissioner Catania reported:

No meeting in May. On the agenda for discussion for our June meeting is the Miller property (Ingall's property).

PARKS AND REC. COMMITTEE – Burgess Miller stated that we received \$30K from POS for the bathrooms at Remsberg Park.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Quarterly Update information is due by June 16, 2017.

NEW BUSINESS:

Wireless Telecommunications Ordinance Discussion – Drew stated that the technology demand is now data usage and not so much cellular. The carriers are starting to come in asking to put up towers on existing poles. Burgess Miller stated that we do not currently have an ordinance to regulate these type of towers and our Town Attorney does not have much experience with. The only cost to the Town would be travel expenses and the hourly fee to get the Ordinance drafted and approved.

After some discussion Commissioner Falcinelli motioned to approve the Center for Municipal Solutions contract, seconded by Commissioner Catania. Motion carried 5-0.

PUBLIC COMMENT:

ANNOUNCEMENTS:

- *Town Meeting for Monday, June 26, 2017 – Cancelled*
- *250th Town Talk (Park Picnic) – Sunday, July 16, 2017 at Memorial Park*

ADJOURNMENT

Meeting adjourned at 8:30pm.

Respectfully submitted,

Ann Griffin
Office Manager