

# *BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND*

## TOWN MEETING MINUTES

### REGULAR MEETING

June 25, 2018

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on June 25, 2018, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tom Catania and Chris Goodman.

### CONSENT AGENDA

#### *Financial Statements*

*Town Meeting Minutes – May 3, 2018 - Town Workshop*

*May 14, 2018 – Town Meeting*

Commissioner Bussard motioned to accept this consent agenda as presented, seconded by Commissioner Catania and passed unanimously.

### PERSONAL REQUESTS FOR AGENDA:

#### Unfinished Business:

**Approval of Operating Budgets for FY 2019** – Motion by Commissioner Catania to approve the general fund operating budget as presented, seconded by Commissioner Goodman. Motion carried 6-0. Motion by Commissioner Catania to approve the water/sewer operating budget as presented, seconded by Commissioner Falcinelli. Motion carried 6-0.

**Uniform Bids** – Motion by Commissioner Falcinelli to approve the 5 year contract from ACE Uniform for \$6,933.16 per year, seconded by Commissioner Bussard. Motion carried 6-0.

#### Review of Proposed Zoning Code Amendments –

- Demolition Revisions – ready to forward to the Town Attorney.
- Storage Containers – ready to forward to the Town Attorney.
- Microbrewery – Planning Commission reviewing.

### REPORT OF COMMITTEES:

#### **WATER & SEWER** – Commissioner Falcinelli reported:

Water use for May – 316,907 gal., spring flow for May – 137,261, East WWTP treated 384,000 gals. and the West WWTP treated 658,745 gals.

Waterline project along Main Street – they are in the 200-300 block currently but, not moving as fast as they did on East Main Street.

Water Tank – Drew stated that Bruce & JR have met a few contractors...they are aware that our budget for this project is \$1.7 million.

#### **PUBLIC WORKS** – Commissioner Bussard reported:

The new welcome signs have been installed on Holter Road and Church Street.

The guys have been busy cleaning up after all these storms trimming trees, they have completed the handicap ramp at Jefferson Village, and they helped with the car show.

Wastler & Son has completed the milling & overlay project on Lombardy Court and Young Branch Drive.

**SUSTAINABILITY** – Commissioner Dietrick reported:

Discussion about the shredding event caused some traffic concerns.

**PLANNING COMMISSION** – Commissioner Catania reported:

No meeting in June...

**PARKS AND REC. COMMITTEE** – Commissioner Goodman reported:

Drew received a complaint about the handicap swing at the park faces the sun and the parking lot. To make this repair it would cost approximately \$2200 dollars, it's not just an easy fix we just can't turn it around because it would not be handicap accessible. The Board will apply for a grant to make this change.

**PUBLIC INFORMATION** – Commissioner Falcinelli reported:

Community Meetings will be held on the following dates:

- July 5, 2018 at 6pm. at Memorial Park
- August 2, 2018 at 6pm. at Wiles Branch Park
- September 6, 2018 at 6pm. at Remsberg Park

**NEW BUSINESS:**

**Review of SHA Request for Stormdrain Costs** – Drew stated that with the recent upgrade of West Green Street the Town installed several storm drains and all that water is now being conveyed down to this drain that is deteriorating at 309 West Main Street.

Motion by Commissioner Bussard to approve this \$55,300 to replace this new drainage pipe, seconded by Commissioner Catania. Motion carried 6-0.

**Request from DNR for Community Parks & Playground Projects** – Commissioner Goodman will be applying for a grant to install the path from the existing path at Remsberg Park along Holter Road to the crosswalk area and additional sidewalk that the County will be installing.

**Discussion of Parking Shift on West Main Street** – Drew went over a few reasons why the Board is looking at keeping the parking along West Main Street on the South side. Drew stated that you get more spaces as well as left turn lane at Rte. 17 to keep the traffic flowing.

**Bruce Shankle, 309 West Main Street** – has no driveway and young kids and it is very difficult to cross Main Street safely.

**Edgar Radonich, 311 West Main Street** – mailboxes are on the South side of West Main Street and they received a letter from the post office to stay 15' before & after the mailboxes.

**Julia Davidson, 417 West Main Street** – doesn't want to be crossing the street because the traffic is bad and they have no driveway, most of the properties on the South side of Main Street have driveways.

**Ms. Radonich, 311 West Main Street** – could SHA do a lane switch from Elm Street to the Rte. 17 to keep the parking on the North side from Elm Street west and then the South side in the downtown district.

**Ryan & Whitney Kline, 313 West Main Street** – would like to see more police presence as the cars are flying down West Main Street.

After hearing these comments, Burgess Miller stated that we will send out a letter to each resident along West Main Street to attend a meeting to discuss this issue further. The Board instructed Drew to look into how many parking spaces they would gain if any by moving the parking to the South side.

**PUBLIC COMMENT:**

**ANNOUNCEMENTS:**

- *Independence Day Celebration – Saturday, June 30, 2018 – Middletown Community Park*

**ADJOURNMENT**

Meeting adjourned at 8:30pm.

Respectfully submitted,

Ann Griffin  
Office Manager