

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN WORKSHOP MEETING MINUTES

WORKSHOP MEETING

June 6, 2019

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on June 6, 2019, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Christopher Goodman, and Rick Dietrick.

PUBLIC HEARING:

FY 2020 Operating Budgets – Burgess Miller reviewed the General Fund and Water & Sewer Fund Operating budgets. Burgess Miller stated that the Board will vote on these budgets at the June 10, 2019 meeting.

Public hearing adjourned at 7:12pm.

STAFF REPORTS:

Community Deputy Report – Dfc. Hewitt gave the report for May.
Staff Planner Report – Cindy gave her report.
Engineer’s Report – copies of Bruce’s report was given to the Board.
Main Street Manager’s Report — Becky gave her report.
Zoning Administrator’s Report – Mark gave his report.

PERSONAL REQUESTS FOR AGENDA:

MVAA – DONNIE DELAUTER – Mr. Delauter was present tonight to inform the Board that the MVAA has received a donation from WLR Automotive Group, Inc. to build the new baseball field. The MVAA would like to get moving on this field so that it is ready for fall ball this fall. Mr. Delauter stated that he would like to have the Boards permission to get started. Mr. Delauter also stated that with this donation WLR Automotive would like to have the naming right to this field.
Motion by Commissioner Goodman to grant the MVAA permission to start construction of the proposed baseball field that is in our master plan for this park, seconded by Commissioner Falcinelli. Motion carried 4-0.

CONSENT AGENDA:

- *Request from YMCA Duathlon/Triathlon Event on September 15, 2019 at 8am.*
- *Town Meeting Minutes – May 13, 2019*

UNFINISHED BUSINESS:

Amendments to the Banner Policy (Vote-June 10, 2019) – no discussion vote will occur at the June 10, 2019 meeting.

Review of request from Franklin Commons for reduction in turning lane on Broad Street due to utility relocation costs – Drew stated that we received a request from Mr. Poss to reduce the proposed turning lane on Broad Street from 147 feet to 100 feet. The reason for the request is due to the cost of moving a telephone pole located along Broad Street. Mr. Poss stated that he has met with Verizon representatives on numerous occasions about this pole. Mr. Poss stated that Verizon really doesn’t want

to touch this pole because it is will require significant outages in the area for them to relocate. Mr. Poss also told the Board that if he would relocate this pole it would require him to install wires along the sidewalks on Broad Street and Franklin street that residents would have to walk under. Mr. Poss stated that he would be willing to give \$12,000 in addition to the \$15,000 for off-site sidewalk improvements. The Board will make their decision at the June 10, 2019 meeting.

NEW BUSINESS:

2018 Annual Planning Report – Cindy reviewed the 2018 Annual Planning Report with the Board.

Discussion of Text Amendment for Self-Storage in General Commercial (GC) Zoning District – Burgess Miller stated that this was discussed at the joint meeting with the Planning Commission last month and it was agreed that we would remove line E from 17.48.340 and have staff develop definitions for storage and self-storage. Staff will have some definitions for the Board to consider at the meeting on June 10, 2019.

Discussion of Text Amendment for Parking Requirement for Apartments and Townhouses – Burgess Miller stated that currently our code requires 3 parking spaces for apartments and townhouses. Burgess Miller asked the Board their thoughts on having 3 parking spaces for apartments especially those apartments in the downtown area. Drew stated that if we reduce the parking requirements that could add to our MS4 permit reducing impervious area. Burgess stated that we will continue this discussion at the Monday, June 10, 2019 meeting.

Schedule Public Hearing for Water & Sewer Rate Increase – Monday, July 8, 2019 at 7pm. – this will be moved to the Consent Agenda for the June 10, 2019 meeting.

PUBLIC COMMENTS:

ANNOUNCEMENTS:

- *Vintage Vehicle in the Valley – Saturday, June 8, 2019, from 11:30am.-3pm.*
- *Middletown Volunteer Fire Company Carnival – June 17-22, 2019*
- *Movie Night at Middletown Park – Friday, June 21, 2019*
- *Junior Deputy Program – Tuesday, June 25, 2019*
- *Independence Day Celebration – Saturday, June 29, 2019 (Rain date June 30th)*

Workshop adjourned at 8:35pm.

Respectfully submitted,

Ann Griffin
Office Manager