

**MIDDLETOWN PLANNING COMMISSION
31 West Main Street
Middletown, Maryland**

Regular Workshop

June 15, 2022

The workshop of the Middletown Planning Commission took place on Wednesday, June 15, 2022, at 7:00 p.m. in person and via LifeSize. Those present (quorum) were Commission Chairman Mark Carney, Commission Members Bob Miller, Chris Mills, Sean Mahar, and Alternate Eric Ware. Others present in official capacity: Cindy Unangst (Staff Planner).

JUNE MONTHLY PLANNING COMMISSION WORKSHOP:

PLAN REVIEW

Memorial Hall Site Plan showing grading/utility location – Cindy explained the changes to the site plan that had been made since the May Planning Commission meeting, which included additional paving, the detail for the water meter vault, and the location of a transformer. There was discussion about mitigating the concentrated flow of water leaving the site using Commission member Mahar’s suggestion of a small catch basin, as well as whether it was necessary according to the Municipal Code (Sections 16.32.020.D and 17.20.050) for the property owner to have to account for that. Cindy also told the commission about the email from the liaison to the church consistory of their desire to not approve the proposed site plan due to the location of the transformer.

ZONING

Sign ordinance revisions – Cindy went through the proposed temporary sign language text and charts done by zoning district and will make recommended changes for the meeting next Monday. There was also discussion about changes to other sections of the Code that include sign language.

COMPREHENSIVE PLAN UPDATE

Chapter 1 Introduction – John Mattingly had stated that he would take a photo of the historical marker in front of More Ice Cream to be used in this chapter but had not done so yet.

Chapter 3 – Natural Features – Cindy said this chapter has been formatted and is completed.

MISCELLANEOUS

Annual Report 2021 and map – There was discussion about the water and wastewater capacity numbers shown in the plan and proposed changes to the numbers that Cindy will make ahead of the meeting next Monday.

Workshop adjourned at 8:30pm.

Respectfully submitted,
Cynthia K. Unangst
Cynthia K. Unangst, AICP
Middletown Staff Planner