

**BURGESS AND COMMISSIONERS
OF MIDDLETOWN MARYLAND**

TOWN MEETING MINUTES

WORKSHOP MEETING

June 1, 2017

The workshop meeting of the Burgess and Commissioners of Middletown was called to order on June 1, 2017, by Burgess Miller at 7:00 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Larry Bussard, Jennifer Falcinelli, Christopher Goodman, Rick Dietrick and Tom Catania.

Community Deputy Report: DFC Hewitt gave the May report.

PUBLIC MEETING:

Remsburg Park – Playing Fields Lighting Plan – Drew stated that MVAA has received a grant from the State to install lights on the playing fields at Remsburg Park. Drew went over the lighting specifications.

Commissioner Bussard asked who was going to install the electric to the playing fields and who would be responsible for paying the monthly invoice? Drew stated that with the grant MVAA should be able to have the electric ran to the playing fields and the Town will assume responsibility of the monthly invoice. It was stated that the lights would be turned off by 9:30pm. on weekdays and by 10pm. on weekends.

PUBLIC HEARINGS:

General Fund FY 18 – Burgess Miller presented the Board with a few things that could be cut from the budget if the Board wanted to do so. After some discussion the Board agreed to cut the 2nd floor bathroom countertop for \$1,000 and the removal of the trees and replanting at Wiles Branch Park for \$2,400.

Capital Improvement Program Budget – no change.

Water & Sewer FY 18 – Burgess Miller presented the Board with the Water & Sewer operating budget with no rate increase proposed. There is a \$2.75 increase on the Capital Improvement Fee included. Commissioner Falcinelli stated that the goal is to have the Capital Improvement Fee at \$50 by the year 2020 when the Debt Service Fee goes away. At that time everyone will pay the Capital Improvement Fee.

Capital Improvement Program Budget Water/Sewer – no change.

Ordinance No. 17-06-010 to increase the Capital Improvement Fee – Burgess Miller stated that the reason for this increase is we want the Capital Improvement Fee to be \$50 by the year 2020 when the Debt Service Fee goes away.

Staff Reports:

Staff Planner – Cindy gave her report.

Engineer's Report – Bruce gave his public works report.

Main Street Manager – Becky gave her report.

Zoning Administrator Report – Ron was not present but provided his report.

UNFINISHED BUSINESS:

Memar Annexation – Scheduling of Annexation Agreement Workshop(s) – Burgess asked the Board to look at their schedules and come to the June 12 meeting with 2 dates that they could meet to discuss this Annexation.

REPORT OF COMMITTEES:

WATER & SEWER – no report

PUBLIC WORKS – no report

SUSTAINABILITY – no report

PLANNING COMMISSION – no report

PARKS and RECREATION – no report

PUBLIC INFORMATION – no report.

NEW BUSINESS:

Wireless Telecommunications Ordinance Discussion – Cindy stated that we currently do not have an Ordinance to regulate wireless telecommunication towers and/or antennas. Cindy provided the Board with an agreement from The Center for Municipal Solutions (CMS). CMS will help the Town draft up the Ordinance and then they will review each permit submitted to the Town. Cindy stated that our Attorney does not have the knowledge of this type of Ordinance.

The Board will read over the agreement and discuss at the June 12th meeting.

COMMENT:

ANNOUNCEMENTS:

- *250th Town Talk (Park Picnic) – Sunday, July 26, 2017 at Memorial Park*
- *Town Meeting for Monday, June 26, 2017 - CANCELLED*

Workshop adjourned at 8:48pm.

Respectfully submitted,

Ann Griffin
Office Manager