

BURGESS AND COMMISSIONERS OF MIDDLETOWN MARYLAND

TOWN MEETING MINUTES

REGULAR MEETING

March 13, 2017

The first monthly meeting of the Burgess and Commissioners of Middletown was called to order on March 13, 2017, by Burgess Miller at 7:05 p.m. in the Middletown Municipal Center, 31 W. Main Street, Middletown, Maryland. Present were: Commissioners Jennifer Falcinelli, Larry Bussard, Rick Dietrick, Tom Catania and Christopher Goodman.

CONSENT AGENDA

Financial Statements

Richland Golf Club – Outside Patio Entertainment

March of Dimes Walk for Babies

Town Meeting Minutes – February 2, 2017- Town Workshop & Public Hearing

February 13, 2017 – Town Meeting

Commissioner Bussard motioned to accept this consent agenda as submitted, seconded by Commissioner Dietrick and passed unanimously.

Personal Requests for Agenda:

Unfinished Business:

Resolution 17-02 – Increase in Improvement Fees – This resolution is proposing to increase the Improvement Fee from \$6,000 to \$7,000.

Motion by Commissioner Falcinelli to approve Resolution 17-02 as stated with an Effective Date of January 1, 2018, seconded by Commissioner Bussard. Motion carried 6-0.

Ordinances 17-03-01 & 17-03-02 – Sale of Property along East Green Street – Drew stated that this tract of land was a left over easement from the old trolley right-of-way. Drew stated that 2 of their property owners have agreed to purchase but, the third property owner has exercised their right not to buy at this time.

Motion by Commissioner Catania to approve Ordinances 17-03-01 & 17-03-02 as presented, seconded by Commissioner Bussard. Motion carried 6-0.

Appointment to Board of Appeals– Burgess Miller stated that Alex Kundrick is up for re-appointment. Mr. Kundrick is the alternate serving on the Board of Appeals.

Motion by Commissioner Bussard to re-appoint Alex Kundrick to the Board of Appeals, seconded by Commissioner Goodman. Motion carried 6-0.

Memorandum Annexation – Discussion and scheduling of future workshops – Burgess Miller stated that he will get with Staff this week and send out the upcoming workshops regarding the Memorandum Annexation request.

REPORTS OF COMMITTEES –

WATER & SEWER – Commissioner Falcinelli reported:

Water use for February – 278,000 gal., spring flow for January – 72,000

Rain Barrels will be for sale again this year during the month of April.

Next meeting is Wednesday, March 22, 2017 at 7pm.

PUBLIC WORKS – Commissioner Bussard reported:

The guys have repaired park signs and subdivision signs.

Green Street contractor has started back up, hoping to get paving started at end of month weather permitting.

Bulk trash pick-up Saturday, March 18, 2017.

SUSTAINABILITY – Commissioner Dietrick reported:

Green Expo April 29, 2017 from 10am.-2pm.

PLANNING COMMISSION – Commissioner Catania reported:

Workshop is Wednesday, March 15th at 7pm.

Next meeting is Monday, March 20, 2017 at 7pm.

Re-elected Mark Carney as the Chairman and elected Bob Miller as the Vice Chairman.

Demolition of property at 219 S. Jefferson Street was discussed. The Board of Appeals did approve their request to build a new house on this property.

PARKS and RECREATION – Commissioner Goodman reported:

MVAA asked that a tree be trimmed in the Memorial Park (limb is in the baseline).

We will be discussing non-profit vs profit organizations using the park at our next meeting Wednesday, March 15th at 7pm. They will also be discussing POS ideas for this year.

PUBLIC INFORMATION – Commissioner Falcinelli reported:

Reminded everyone to sign up for the email distribution list.

NEW BUSINESS:

Constant Yield Tax Rate – Schedule Public Hearing – Drew stated that typically this hearing is held in May. The Burgess and Commissioners scheduled this public hearing for May 4, 2017 at 7pm.

Request from T-Mobile for Amendment to Cellular Lease Agreement – Drew stated that we received the same request from T-Mobile as we did from Verizon on the lease agreement. T-Mobile is proposing to decrease the monthly payment to \$1,092 (currently \$2,150) with 0% yearly interest increase (currently 3%). After some discussion the Commissioners stated that they wanted to keep the agreements consistent. They would like to counter offer with keeping the monthly payment the same at \$2,150 and with a 2% yearly interest increase.

Annual POS Program Requests – Frederick County – Commissioner Goodman stated that the requests have to be submitted to Frederick County by May 5, 2017. Some discussion occurred on what the Burgess & Commissioners would like to apply for: Self-contained port-a-pots at Remsburg Park, Trees for solar array area, or maybe picnic tables for the new pavilion at Wiles Branch Park. Commissioner Goodman stated that his committee will discuss ideas at their meeting on Wednesday and will report back at the next meeting.

Solar Array Plantings – The Board discussed this and decided that they didn't want to spend the money, but if we can get POS money for this they may consider it.

Office Window Blinds Quote – The quote in front of us is to put new blinds in Paul's office, Becky's office, the window between those 2 offices and in Ann's office. The quote is \$2,373.00

Motion by Commissioner Dietrick to approve the quote for the new blinds as presented, seconded by Commissioner Bussard. Motion carried 6-0.

PUBLIC COMMENT:

ANNOUNCEMENTS:

*250th Town Talk (Transportation History) – Thursday, April 13, 2017 at Town Hall at 6:30pm.
Sustainability Committee Openings*

ADJOURNMENT

Meeting adjourned at 8:05pm.

Respectfully submitted,

Ann Griffin
Office Manager